

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

STAMBRIDGE PARISH COUNCIL

County area (local councils and parish meetings only):

ROCHFORD DISTRICT COUNCIL

Financial year ending 31 March ~~20xx~~ 2024

Prepared by (Name and Role):

B. SUMMERFIELD CLERK / RFO.

Date:

~~xx/xx/xx~~ 29/06/24

Balance per bank statements as at 31/3/xx:

account 1
account 2
account 3
account 4
[add more accounts if necessary]
account 5
account 6
account 7
account 8

COMMUNITY BUSINESS ACCOUNT 17608-68
BUSINESS INVESTMENT ACCOUNT 1357-01
NSI - ACCOUNT 35-50

£ £

19,001-19

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)

item 1
item 2
item 3
item 4
[add more lines if necessary]
item 5
item 6
item 7
item 8

Add: any un-banked cash as at 31/3/xx

Net balances as at 31/3/xx (Box 8)

19,001 - 19