**MINUTES**

of the

**STAMBRIDGE PARISH COUNCIL**

**MEETING AT THE STAMBRIDGE PAVILION, STAMBRIDGE ROAD, SS4 2AR**

**ON THURSDAY 16th JANUARY 2025.**

**158 24-25 To Record the Members Present:** 7.30 pm**.**

Chairman: Councillor Mr P Shaw.

Councillors: Mr E Houston-Bailey, Mrs C Lingley.

Ward Councillors: Mr P Shaw.

Ward/Essex Councillors: Mrs L Shaw and Mr S Wootton.

Members of the public: None.

The Parish Clerk/RFO: Mr B Summerfield.

**159 24-25 Chairman's opening remarks:**

The Chairman welcomed all persons attending the Meeting and emphasised the positions of the emergency exits.

**160 24-25 Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii The PPC acceptance of reasons for absence: Councillor Ms E Lingley.

**161 24-25 Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

Localism Act 2011.

ii The Chairman Councillor Mr P Shaw declared an interest in Planning, as he is an elected Ward Councillor.

iii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

**during the progress of the meeting.**

**162 24-25 Stambridge P.C. Casual Vacancies:**

iTo receive applications for the two casual vacancies. None.

ii To receive personal statements from applicants. None.

**163 24-25 Public Forum:** ( 5 min per person only )

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

Essex Councillors: Mrs L Shaw reported the take up on the Locality Fund – The ECC is constructing its Budget

for 25-26 – Road closures at night for resurfacing – thanks to Cllr Emma Lingley for her report of Flytipping.

Ward Councillor Mr S Wootton reported the local roads are getting better due to the new strategy on

resurfacing – No progress to date on the closed Freight House – Rochford Library is the new centre for the

residents communications with the RDC - Devolution is in progress with no elections this year as a consequence.

**164 24-25 The Minutes of the Stambridge Parish Council Meeting of 12th December 2024.**

The Minutes were Resolved agreed.

Proposed by Councillors: Mrs C Lingley, seconded by Mr E Houston-Bailey and agreed by all.

The Chairman signed the Minutes as a true record.

**165 24-25 Matters arising from the Minutes**: (not on the Agenda)

Item: None.

**166 24-25 Reports on all agreed Councillors/Clerk Actions:**

**SCCMC:**

Councillor’s agreed that the SCCMC requests a donation from the SPC towards the Net costs of the installation

of the G W Finch drainage pipework.

**167 24-25 Finance (PRECEPT) 2025-2026:**

The Stambridge Parish Council demand on the Rochford District Council for 2025-2026 is recorded at £33,600-00.

**168 24-25 Finance:**

i The SPC Financial and Metro Bank Statements ending 16th January 2025 were recorded.

ii The Metro Bank/SPC statements were agreed by Councillors: Mr P Shaw and Mr E Houston-Bailey.

iii The Clerk’s Windows 10 to 11 upgraded computer system, to be discussed on receipt of estimates, was recorded.

iv The received VAT126 claim from the Stambridge Community Centre, re: Oct-Dec 24 @ £2,730-46 was recorded.

v The payment to: HMRC re: PAYE-RTI @ £164-60 was agreed and recorded.

vi The payment to: B Summerfield/One.com re: Website 2025-26 @ £97-24 was agreed and recorded.

vii The December VAT126 claim made on behalf of the SCCMC, from July-September 24 @ £319-06 was recorded.

viii The December the Clerk’s 9 months back pay from April 2024 @ £270-23 was recorded.

ix The December: B Summerfield/HMRC re: reissued 22nd November PAYE-RTI @ £104-04 was recorded .

x The December B Summerfield/Glendinning Ltd re: reissued Cherry Tree Defib @ £192-00 was recorded.

xi The December HMRC PAYE RTI payment @ £104-04 was recorded.

xii The December Little Hall Farms Ltd re: 2025 payment of Allotment Rent @ £2,900-00 was recorded.

xiii The December SLCC re: Clerk’s membership 2025-26 @ £ 190-00 was recorded.

xiv The December re: B Summerfield/ARGOS, New Canon Printer @ £ 54-98 was recorded.

xv The Standing Order November/December 24 to B Summerfield (Salary) @ £725-44/ £725-44 was recorded.

xvi The D/D November 24 NPOWER Streetlighting energy invoices @ (December not received) was recorded.

xvii The D/D November/December 24 to B.T. re: Office @ £90.28/£98.08 was recorded.

xviii Resolved all above actions, recommended and agreed payments, other actions, financial statements,

transfers, grants, quotations and countersigned cheques, etc,

Proposed by Councillors Mr E Houston-Bailey seconded by Mrs C Lingley and agreed by all.

**169 24-25 Planning Consultations:**

i Application no 24/00831/FUL Stewards Elm Farm, Stewards Elm Farm Lane, Stambridge.

(Variation of condition 2 (approved plans) pursuant to Planning Permission ref: 24/00383/FUL

(Demolish existing Buildings and construct 6 no. dwellings with associated landscaping, access,

refuse store and car and cycle parking provision including 1 no. detached garage and a detached

garage block to serve the existing dwellinghouse Stewards Elm Farm) to allow for revised plans

including re-position 4 block garage serving main house, realign proposed access road into site,

move plots 1 and 2 slightly northwards, relocate passing bay, addition of second passing bay and

enlarged turning head). Noted

ii To receive Essex Highways comments. Noted.

**170 24-25 Correspondence:**

i A letter December 2024 re: An Extraordinary Full Essex County Council Meeting on Friday 10th January

2025 re: Devolution priority programme, Local government reorganisation and the postponement

of the 2025 elections was recorded.

ii An e/letter January 25 re: VE Day Commemorative celebrations on 8th May 2025 to the next Agenda.

iii An e/letter January 25 from the Wyvern Community Transport re: a requested donation was recorded.

iv An e/letter December 2024 from Essex Air Ambulance re: Donation thanks was recorded.

v An e/letter January 2025 from RHALC re: Meeting date 16th January 2025 was recorded.

vi An e/letter from the RDC Chairman requesting a visit to all Parish Council meetings was recorded.

vii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, as placed on the table.

**171 24-25 Training:**

EALC training information as circulated.

**172 24-25 Allotments Admin**:

i Agreed: Plot (A) has not returned their Tenure agreement together with the full payment, will have till

26th January 2025, to complete all.

ii Agreed: Plot (B) shall be reminded to complete arrangements, as previously agreed.

iii A new earth pile is reported as being used by plot holders.

**173 24-25 Streetlighting:**

i No UMS invoices have been received since December 24.

ii Councillor reports: None

**174 24-25 Highways, Pavements and Public Rights of Way:**

i Essex Highways signage and footway complaints results were recorded.

ii Village bus shelter Perspex quotes’. Two further quotations are awaited.

iii Councillor’s reports: Drain covers located opposite Little Stambridge Hall Lane to be reported.

**175 24-25 Website:** (**www.stambridgepc.org.uk**)

The website to be further updated with the information from this meeting.

**176 24-25 Items from Councillors: Items: for next Agenda and exchange of information only.**

Items: None.

**177 24-25 Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local

Government (Access to Information) Act 1985, the press and public be excluded from the meeting for

consideration of the following item of business on the grounds that it contains information defined as

exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

**See Minute item: 172**

**178 24-25 The proposed date of the next Stambridge Parish Council Meeting:**

**Agreed: THURSDAY 13th FEBRUARY 2025.**

There being no further business the Chairman closed the meeting at 8.38 pm.

**8th February 2025 Barry Summerfield, Stambridge Parish Council Clerk/RFO.**