



STAMBRIDGE PARISH COUNCIL

www.stambridgepc.org.uk

CHAIRMAN:
Councillor Mr P, Shaw,
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AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING
AT THE STAMBRIDGE PAVILION, STAMBRIDGE ROAD, SS4 2AR
ON THURSDAY 21st JULY 2022
(Commencing at 7.30 pm.)

Chairman's opening remarks:

1. To Record the Members and Public Present:

Present:

2. Apologies, resignation and reasons for absence:

- i As received by the Clerk only in person via: email, letter and telephone.
- ii Acceptance of the reason for absence: from Cllr: Mrs J Gooding.

3. Declarations of Interests

- i To receive all declarations of interests:
- ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

4. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

5. To receive the Minutes of the Stambridge Parish Council of 30th June 2022.

To Receive:

6. Matters Arising from the Minutes: (not on the Agenda)

Item:

7. Potential local celebrations of the Platinum Jubilee:

Councillor Mr P Bowen re: costs of the Liquid Amber (Sweet Gum) tree.

8. Progress Reports on all agreed Councillors/Clerk Actions:

- i Stambridge Newsletter Committee:
Councillor Mr P Shaw's report:
- ii Distribution of the Stambridge Walking Maps:
The Clerk's report:

- iii ASELA Fibre Broadband.
The Clerk's report:
- iv The Chairman's Chain of Office:
The Chairman's report:
- v Mill Lane Bus Shelter repair quotes:
The Clerk's report:
- vi SCCMC VAT126 claims by the SPC:
The Clerk's report

9. **Finance:**

- i To receive the SPC Financial Statements (as circulated on 21st July 2022).
- ii To receive the Metro Bank Financial Statements (as circulated on 21st July 2022).
- iii The Metro balances to be checked against SPC Bank Statements by Cllrs: and
- iv The Clerk's report: The AGAR Return Part 3, 30/06/2022, 2021-2022.
- v The Parish Council's SPC Excel NETT running costs 22/23 (as circulated on 21st July 2022).
- vi The Clerk's log (62) of working hours for June 2022 (as circulated on 21st July 2022).
- vii To agree a payment to HMRC re: PAYE-RTI (July/August 22) @ £ 122-00.
- viii To agree a VAT126 payment July 22 to Stambridge Community Centre @ £ 848-74.
- ix To agree the 2nd Part Precepted support grant, July 22 to Stambridge Community Centre @ £3,000-00.
- x To agree a payment to the Information Commission re: Annual Data Protection Fee @ £ 40-00.
- xi To receive an Invoice July 2022 from BT re: Mobile @ £24-00.
- xii To record the payment June 2022 to HMRC re: PAYE-RTI (June 22) @ £ 61-00.
- xiii To record the payment June 2022 to B Summerfield re: Gallagher admin fee (Hiscox Ins. 22-23 @ £50-00.
- xiv To record the payment June 2022 to Stambridge Community Centre re: Carpark Equip. Hire/resurface @ £340-00.
- xv To record the payment June 2022 to W&H (ROMAC) Ltd re: Cagefield Road, Streetlighting LED's x 3 @ £1,175-94.
- xvi To record the payment June 2022 to B Summerfield/Amazon re: 4 x Taymar Map boxes @ £33-24
- xvii To record the payment June 2022 to Ladybird Garden Services re: Bus Shelters/Notice Boards planting @ £771-43
- xviii To record the payment June 2022 to BT re: Mobile @ £ 18-00
- xix To record the payment June 2022 to B Summerfield/Dropbox re: Annual fee @ £95-88
- xx To record the payment June 2022 to RCCE re: Annual Fee 22-23 @ £ 72-60
- xxi To record the payment June 2022 to Auditing Solutions Ltd re: Internal Audit 21-22 @ £552-00
- xxii To record the St/Ord July 2022 to B Summerfield (Salary) @ £ 661-52.
- xxiii To record the D/D July 2022 to NPOWER (vat 5%) @ £179-97.
- xxiv To record the D/D July 2022 to B.T. @ £ 67-99.
- xxv To resolve all actions, recommended and agreed payments, other actions, financial statements, transfers, grants, quotations and countersigned cheques, etc,
Proposed by Councillors: seconded and agreed by all.

10. **Planning Consultations:**

Application no 22/00...../FUL

11. **Correspondence:**

- i The Clerk's report: a Freedom of Information e/letter request update.
- i The RDC legal team advice:

- ii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

12. Training:

The Clerk's information re: available EALC and RDC training, as circulated.

13. Allotments Admin:

- i The Clerk's report: The Entrance gate upgrade insurance advice (razor/barbed wire).
- ii To discuss: The Allotment Grant of Lease as from January 2023.
- iii The Clerk's report: allotment running costs for 2023-24.

14. Streetlighting:

- i The Clerk's report: Cagefield Road P5 update.
- ii The Clerk's report: Stambridge Village potential LED streetlighting (numbers).

15. Highways and Public Footpaths:

Councillor reports:

16. Website: (www.stambridgepc.org.uk)

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all future meetings, are advertised on the Stambridge Parish Council Website, the Parish Notice boards, on Facebook via the 'Stambridge Community', 'Caring about Stambridge', 'Stambridge Memorial Hall (Official Page)' and the 'Stambridge Parish Council' pages.

17. Items from Councillors: for next Agenda and exchange of information only.

Items:

18. Private and Confidential:

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

A meeting of the Sole Trustee Committee.

19. To agree the date of the next Stambridge Parish Council Meeting.

To Agree: **THURSDAY 25th AUGUST 2022**

A MEETING AT THE STAMBRIDGE PAVILION. At 7.30pm.

16th July 2022.

Barry Summerfield, Stambridge Parish Council Clerk/RFO.