

MINUTES

of the

STAMBRIDGE PARISH COUNCIL

MEETING AT THE STAMBRIDGE PAVILION, STAMBRIDGE ROAD, SS4 2AR

ON THURSDAY 1st JULY 2021

(ALL PERSONS ATTENDING BE PLEASED TO FOLLOW THE STAMBRIDGE PARISH COUNCIL RISK ASSESSMENT)

- 55** 21-22 **To Record the Members Present:** 7.30 pm.
Chairman: Councillor Mr P Shaw (Ward Councillor).
Councillors: Mr P Bowen, Mrs N Crane, Mrs J Gooding (Ward and Chairman of the RDC), Mr G Ioannou, Mrs C Lingley and Ms E Lingley.
Ward Councillors: Mr I. Foster and Mrs L Shaw (Essex County Councillor).
Members of the public: Mrs J Waight (Hockley Councillor).
The Parish Clerk/RFO: Mr B Summerfield.
The meeting was advertised on the local notice boards, on Facebook (Stambridge Community, Caring for Stambridge and Parish Council) and on the SPC website. No public requests to attend were received.
- 56** 21-22 **Chairman's opening remarks:**
The Chairman welcomed all persons attending the Meeting and Mrs Jill Waight, Councillor of Hockley Parish Council.
- 57** 21-22 **Apologies and reasons for absence:**
To be received by the Clerk in person via: email, letter and telephone.
Apologies received from Ward Councillor Mr S Wootton (Leader of the Council).
- 58** 21-22 **To Receive Declarations of Interests:**
i To receive all declarations of interests: None.
ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.
- 59** 21-22 **Public Questions:**
(Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public)
i Ward Councillor Mrs L Shaw reported: as the Essex County Councillor, Mrs L Shaw is responsible for the 'Locality Fund' of £10,000 with a minimum of £300 upwards for predominately local green projects, the funding is not retrospective and the cut-off date is 26 February 2022 - The Local Highway Panel; the Stambridge Road crossings and speed restrictions requests are all removed from the listings – The provided accident photographs and the non-working VAS at the School/Church corner have been received and will be inspected – the overhanging leylandii trees in the Stambridge Village have been cutback – Local farmers have been asked to cut back the Stambridge Road pavement overgrowth, to allow parents and pedestrians to walk safely to the school – The Ward Councillors Saturday 3rd July Surgery will be held at the Cherry Tree, Stambridge Road between 10 and 11am.
ii Ward Councillor Mr I Foster reported: The RDC has turned down the Ashingdon Planning application by Bloor Homes for some 622 homes to the east of the Ashingdon Road, based on 'serious traffic impact'. Bloor Homes will decide if there is to be a planning appeal – Cllr Foster will be trying to get a second 'Speedwatch' setup, based at 'Wheatfields' in Stambridge – there will be upcoming training sessions for 'Speedwatch' volunteers.
iii Councillor Mrs Jill Waight (Hockley Council) was attending as a new councillor and was interested in what was available under the Stambridge Fishing program – The Chairman directed Cllr: Mrs Waight to the Stambridge Community Centre Management Committee for information, as the responsible body.
iv Stambridge Councillor Ms E Lingley having received funding and is running a fishing training program for the blind and visually impaired children, at the lakes run by the Rochford Angling Club.
- 60** 21-22 **To receive the Minutes of the Meeting of 3rd June 2021.**
The Minutes were Resolved agreed.
Proposed by Councillors: Mrs C Lingley, seconded by Mrs J Gooding and agreed by all.
The Chairman signed the Minutes as a true record.
- 61** 21-22 **Matters Arising from the Minutes:** (not on the Agenda)
(Minute 40/v) Public Questions re: Fishing funding
i The Public questions as recorded in Minute 40 21-22 V/i have been forwarded to the SCCMC.
ii Emailed fishing funding questions from a member of the public, has been answered by the Clerk.
- 62** 21-22 **Progress Reports on all agreed Councillors/Clerk Actions:**
- | | <u>Actions</u> | <u>Progress</u> | <u>Outcome</u> |
|----|--|-----------------|----------------|
| i | <u>The Clerk reported</u> that he is awaiting 'Copy' from Councillors and Hall hirers for the Newsletter. | | |
| ii | <u>The Clerk reported:</u> defibrillator venues: The Royal Oak have agreed and given their written permission.
i The Council agreed to order 1 defibrillator and box.
ii The Clerk to contact The Cherry Tree and the Shepherd and Dog following up the reminders of 17 th June 21. | | |

- iii The Clerk reported: The two separate Coastal Paths Lectern designs were presented to the Council.
 - i Resolved the Coastal Path Lecterns 1 and 2 designs.
Proposed by Councillors: Mrs J Gooding, seconded by Mrs N Crane and agreed by all.
 - ii The Clerk distributed some sample Paglesham Walks vest pocket maps. The maps are freely available to walkers at various points on the Public Rights of Way in Paglesham and distributed in collection boxes.
 - iii Each map shows the PROW's, the houses of historic interest and places of interest and respite.
 - iv Agreed the Clerk to cost the production of 1,000 copies and location boxes for Stambridge.
- iv The Clerk reported on potential local Community Projects as a part of the Locality Fund!
The Clerk presented ideas for the Green enhancement of Stambridge Area re:
 - i Enhancement of the Bus Shelters, by applying green flowering roofs and vertical side/rear flower displays.
 - ii Enhancement of the Notice Boards by applying flower growing boxes and vertical side flower displays.
 - iii Agreed the Clerk to research the costs of both proposed green enhancements.
- v As reported by Essex County Councillor Mrs L Shaw: The Essex County Council assets list shows that they are the owners of the Stambridge Village Green.
Clerk to research Stambridge archive around 2005/06, for previous ownership research.
- vi The Clerk reported: email enquiries to the War Memorial Trust on the potential War Memorial upgrade on the Stambridge Memorial Hall has revealed, six local lives were given in the 1914-18 1st World War and four local lives were given in the 1939-45 2nd World War. All are recorded on plaques in St Marys and All Saints Church, Stambridge. The Clerk to forward to the War Memorial Trust the requested photographs of the Stambridge Memorial Hall plaque and wording.
- vii The Chairman's report:
 - i Leylandii trees overhanging the Stambridge Road bus route opposite Ash Tree Court have been cut back.
 - ii The requested Dog bin and Warning Notice at Stambridge allotments is rejected.
 - iii The two U/S VAS signs at the School corner, Stambridge Road are being investigated by the ECC

63 21-22 Finance:

- i The SPC Financial Statements (as circulated on 1st July 2021) were recorded.
 - i The Metro Bank Financial Statements (as circulated on 1st July 2021) were recorded.
 - ii The Metro balances were checked against Bank Statements by Cllrs: Mrs N Crane, and Mr P Bowen.
- ii The publication of the Exercise of Public Rights published on 13th June 21 was recorded.
- iii The letter to HMRC PAYE on 'Earlier Year Updates', vis: RTI November 2020: No response has been received.
- iv The Parish Council's updated SPC Excel NETT running costs 20/21 (as circulated on 1st July 2021) was recorded.
- v The Clerk's log (51) of working hours for June 2021 (as circulated on 1st July 2021) was recorded.
- vi The Clerk's report re: BT upgrade of Memorial Hall telephone and upgrade to Fibre broadband, etc was recorded.
- vii The June 21 receipt of a RDC BACS re: second payment of the precept @ £16,000-00 was recorded.
- viii A payment to: HMRC PAYE-RTI @ £ 54-60 was recorded.
- ix An Invoice June 2021 from W & H (ROMAC) Ltd re: Repairs P6 and P9a Led replacement @ £461-34 was recorded.
- x An Invoice June 2021 from (B Summerfield/Amazon) re: Two printer laser toners @ £46-00 was recorded.
- xi An Invoice June 2021 from (B Summerfield/Nick Wingfield) re: Allotments: detritus collection @ £40-00 was recorded.
- xii The Council allowed a late payment to the ICO @ £40-00 and was recorded.
- xiii The SPC payment to the SCCMC for VAT126 @ £1,941-72 was recorded.
- xiv The payment St/Or June 2021 to B Summerfield (Salary) @ £657-23 was recorded.
- xv The payment D/D invoice June 2021 to E.on @ £149-95 was recorded.
- xvi The payment D/D invoice June 2021 to BT @ £92-98 was recorded.
- xvii Resolved all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
Proposed by Councillors: Mr N Crane, seconded by Mr G Ioannou and agreed by all.

64 21-22 Planning consultations:

Councillors: Mr P Shaw (Chairman) and Mr G Ioannou declared their interests and took no part in the following. Councillor Mrs J Gooding (Vice Chairman) conducted the following proceedings.

- i Application no 21/00583/FUL Windrush, Stambridge Road, Stambridge, Essex. SS4 2BJ
(Proposed Ground Floor and First Floor Rear Extensions) –
Stambridge Parish Council approve the application.

Councillor Mr P Shaw resumed his position as Chairman.

65 21-22 Correspondence:

- i To record the Clerk's information re: RDC/EALC/NALC/Police/ECC/ECC Highways information, as circulated.
- ii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

66 21-22 Training:

To record the Clerk's information re: available EALC and RDC training, as circulated.

67 21-22 Allotments Admin:

The Clerk reported updates re: P1, P2, P14, P22, P23 and the farmers field 'set aside', wild flower growth.

- 68** 21-22 **Streetlighting:**
The Clerk's survey report of P6/P9A for repairs, have been carried out.
- 69** 21-22 **Highways and Public Footpaths:**
- i Cllr: Mr P Bowen reported P14 is free for walkers.
 - ii The Clerk's advice/guidance re: Public complaints arising from Public Right of Ways, overgrown unsafe pavements and faulty streetlighting, were circulated via Facebook and on the website.
 - iii Advance warning of the Stambridge Road closure for Stambridge Bridge Works, in the middle of August 21 was recorded.
- 70** 21-22 **Website: (www.stambridgepc.org.uk)**
- i The Community4 Ltd website to be further updated with the information from this meeting.
 - ii To notify and record; that the public's potential involvement at all future meetings, are advertised on the SPC Website, the Parish Notice boards, on Facebook via the 'Stambridge Community', 'Caring about Stambridge' and the 'Stambridge Parish Council' pages.
- 71** 21-22 **COVID-19 Legislation changes updates:**
The Government's 19th July 21 rules are in place.
- 72** 21-22 **Items from Councillors: for next Agenda and exchange of information only.**
Items: Retrospective Power of Competence declaration,
- 73** 21-22 **To agree the date of the next Stambridge Parish Council Meeting.**
To be held as agreed and further advised by the latest Government Covid 19 Announcement!

Agreed: THURSDAY 29TH JULY 2021.
A MEETING AT THE STAMBRIDGE PAVILION AT 7.30 PM.

There being no further business the Chairman closed the meeting at 9.14 pm.

24th July 2021

Barry Summerfield, Stambridge Parish Council Clerk/RFO.