



# STAMBRIDGE PARISH COUNCIL

[www.stambridgepc.org.uk](http://www.stambridgepc.org.uk)

**CHAIRMAN:**

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## AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING  
AT THE STAMBRIDGE PAVILION, STAMBRIDGE ROAD, SS4 2AR  
ON THURSDAY 1<sup>st</sup> JULY 2021.  
(Commencing at 7.30 pm.)

**Chairman's opening remarks:**

**1. To Record the Members and Public Present:**

Present:

**2. Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reason for absence:

**3. Declarations of Interests**

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

**4. Public Forum: ( 5 min per person only )**

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5. To receive the Minutes of the Meeting of 3<sup>rd</sup> June 2021.**

To Resolve:

**6. Matters Arising from the Minutes: (not on the Agenda)**

(Minute 40/v) Public Questions re: Fishing funding

i The Public questions have been forwarded to the SCCMC.

ii A question/s has been answered by the Clerk by email.

**7. Progress Reports on all agreed Councillors/Clerk Actions:**

Actions

Progress

Outcome

i The Clerks report: Newsletter:

ii The Clerks report defibrillator venues: The Royal Oak have agreed and given their permission.  
(Sent reminder 17<sup>th</sup> June 21) to: The Cherry Tree and the Shepherd and Dog.,

iii The Clerks report Coastal Paths Lecterns:

iv The Clerks report: potential local community projects costs and Locality Fund!

- v The Clerks report: Essex County Council are the owner of the Stambridge Village Green.
- vi The Clerks report: enquiries on the potential War Memorial upgrade on the Stambridge Memorial Hall.
- vii The Chairman's report:
  - i Leylandii trees overhanging the Stambridge Road bus route opposite Ash Tree Court.
  - ii Requested Dog bin and Warning Notice at Stambridge allotments.
  - iii The two U/S VAS signs at the School corner, Stambridge Road.

## **8. Finance:**

- i To receive the SPC Financial Statements (as circulated on 1<sup>st</sup> July 2021).
    - i To receive the Metro Bank Financial Statements (as circulated on 1<sup>st</sup> July 2021)
    - ii The above Metro balances were checked against Bank Statements by Cllrs: ..... and .....
  - ii To record the publication of the Exercise of Public Rights published on 13<sup>th</sup> June 21.
  - iii The Clerk's updating report: letter to HMRC PAYE on 'Earlier Year Updates', vis: RTI November 2020.
  - iv To receive the Parish Council's updated SPC Excel NETT running costs 20/21 (as circulated on 1<sup>st</sup> July 2021).
  - v To receive the Clerk's log (51) of working hours for June 2021 (as circulated on 1<sup>st</sup> July 2021).
  - vi To receive the Clerk's report re: BT upgrade of Memorial Hall telephone and upgrade to Fibre broadband, etc.
  - vii To record the June 21 receipt of a RDC BACS re: second payment of the precept @ £16,000-00.
  - viii To agree a payment to: HMRC PAYE-RTI @ £ 54-60.
  - ix To receive an Invoice June 2021 from W & H (ROMAC) Ltd re: Repairs P6 and P9a Led replacement @ £461-34.
  - x To receive an Invoice June 2021 from (B Summerfield/Amazon) re: Two printer laser toners @ £46-00.
  - xi To receive an Invoice June 2021 from (B Summerfield/Nick Wingfield) re: Allotments: detritus collection @ £40-00.
  - xii To record the SPC payment to the SCCMC for VAT126 @ £1,941-72
  - xiii To record the payment St/Or June 2021 to B Summerfield (Salary) @ £657-23.
  - xiv To record the payment D/D invoice June 2021 to E.on @ £149-95.
  - xv To record the payment D/D invoice June 2021 to BT @ £92-98.
  - xvi To resolve all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
- Proposed by Councillors: ....., seconded by ..... and agreed by all.

## **9. Planning consultations:**

Application no 21/00583/FUL Windrush, Stambridge Road, Stambridge, Essex. SS4 2BJ  
(Proposed Ground Floor and First Floor Rear Extensions).

## **10. Correspondence:**

- i To record the Clerk's information re: RDC/EALC/NALC/Police/ECC/ECC Highways information, as circulated.
- ii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

## **11. Training:**

To record the Clerk's information re: available EALC and RDC training, as circulated.

## **12. Allotments Admin:**

The Clerk's report re: P1, P14 and P23 and the farmers field growth.

## **13. Streetlighting:**

The Clerk's survey report P6/P9A for repairs.

**14. Highways and Public Footpaths:**

- i Cllr: Mr P Bowen's report re: P14 allegedly blocked by gates.
- ii The Clerk's advice re: PROW's, footpaths and streetlighting complaints.
- iii To receive advance warning of the Stambridge Road closure for Stambridge Bridge Works in the middle of August 21.

**15. Website: (www.stambridgepc.org.uk)**

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all future meetings, are advertised on the SPC Website, Parish Notice boards and the Stambridge Community and Stambridge Parish Council facebook!

**16. COVID-19 Legislation changes updates:**

The Government's 21<sup>st</sup> July 21 rules are in place.

**17. Items from Councillors: for next Agenda and exchange of information only.**

Items:

**18. To agree the date of the next Stambridge Parish Council Meeting.**

To be held as agreed and further advised by the latest Government Covid 19 Announcement!

To agree: **THURSDAY 5<sup>th</sup> AUGUST 2021.**

A MEETING AT THE STAMBRIDGE PAVILION AT 7.30 PM.

26<sup>th</sup> June 2021

Barry Summerfield, Stambridge Parish Council Clerk/RFO.