STAMBRIDGE PARISH COUNCIL

www.stambridgepc.org.uk

CHAIRMAN:
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AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING
TO BE HELD BY AN ONLINE CONFERENCE VIA 'ZOOM'
ON THURSDAY 4th FEBRUARY 2021.
(Commencing at 6.45 pm.)

Chairman's opening remarks:

1. To Record the Members and Public Present:

Present:

2. Apologies and reasons for absence:

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reason for absence:

3. Declarations of Interests

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

4. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

5. To receive the Minutes of the Zoom conference meeting 7th January 2021.

To Resolve: (as circulated).

6. Matters Arising from the Minutes: (not on the Agenda)

To discuss:

7. Progress Reports on all agreed Councillors/Clerk Actions:

	Actions	Progress	Outcome
i	Newsletter Committee report:		
ii	The Clerk's report re: The Local Council Award Scheme.		
iii	Councillors PROW identification of complaint points from circulated PROW map.		
iv	Councillor Mrs N Crane (SCCMC Chairman) report:		

8. Finance:

i To receive the SPC Financial Statements (as circulated on 4th February 2021).

ii i To receive the Metro Bank Financial Statements of 4th February 2021 (as circulated).

ii The above Metro balances to be checked against Parish Bank Statements by Cllrs: ……, and …….. and agreed by all.

iii To record the resolved Budget and the Precept Demand on Rochford District Council for the financial year 2021-2022 @ £32,000-00.

iv To discuss the 'General Power of Competence' now available for Stambridge Parish Council.

v To receive the Clerk's log (46) of working hours for December 2020 (as circulated on 4th February 2021).

vi To receive the Parish Council's updated SPC Excel NETT running costs 20/21 (as circulated on 4th February 2021).

vii To agree a payment to: SLCC for the latest copy of Arnold Baker Local Council Administration Edition 12 @ £123.80.

viii To agree a quotation from FS Landscapes for the installation of the SCCMC Bike Racks @ £240-00.

ix To agree a February payment to: HMRC PAYE-RTI @ £ 48-40.

x To record the D/D payment January 2021 to BT Cloud @ £91-18.

xi To record the D/D payment January 2021 to E.On @ £149-95.

xii To record the D/D payment January 2021 to Anglian Water @ £77-00.

xiii To Resolve all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.

Proposed by Councillors: ……., seconded by …….. and agreed by all.

9. Planning consultations:

Application no 20/00/FUL ?

10. Correspondence:

i RDC/EALC/NALC/Police/ECC/ECC Highways as circulated: (13/01/21 – 18/01/21 - 23/01/21 – 29/01/21)

ii To record the Clerk's advice re: Councillors Social Media use.

iii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

11. Training:

Available EALC and RDC training as circulated: (13/01/21 – 18/01/21-29/01/21).

12. Allotments:

The Clerk's report:

13. Streetlighting:

i The Clerk's lighting survey report: P18 corner of the Royal Oak + Survey items:

ii Councillor's reports:

14. Highways and Public Footpaths:

i The Clerk's report: inspection for the reported potential contamination into the Roach off of PROW 38.

ii Councillor reports:

15. Signatures on all leading documents and cheques:.

i To record that all Resolved leading documents and the cheque book from the 7th January 2021 Stambridge Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.

ii Agreed that: all Resolved leading documents and Cheques from this February meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.

Proposed by Councillors: ……., seconded by …… and agreed by all.

16. Website: (www.stambridgepc.**org**.uk)

i The Community4 Ltd website to be further updated with the information from this meeting.

ii To notify and record; that the public's potential involvement at all 'ZOOM' meetings, are advertised on the SPC Website, Parish Notice boards and the Stambridge Community and Stambridge Parish Council facebook!

17. COVID-19 Legislation changes updates:

The Government's Tier 5 (Lockdown) is in place.

18. Items from Councillors: **for next Agenda and exchange of information only.**

Item:

19. Private and Confidential:

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

i To receive, discuss and agree the H.R. Committee's recommendations re: the Clerk's salary update (CiLCA award).

ii To resolve a letter to the Barclays Bank updating the Clerk's Standing Order re: Salary update.

Proposed by ……., seconded by …….. and agreed by all.

20. To agree the date of the next Stambridge Parish Council.

To agree: **THURSDAY 4th MARCH 2021**

BY AN ONLINE CONFERENCE VIA 'ZOOM' at 6.45 p.m.

30th January 2021. **Barry Summerfield, Stambridge Parish Council Clerk/RFO.**