

**MINUTES**  
**OF THE ONLINE MEETING OF THE STAMBRIDGE PARISH COUNCIL**  
**HELD BY ZOOM PRO CONFERENCE**  
**ON THURSDAY 5<sup>th</sup> NOVEMBER 2020.**

**73** 20/21 **To Record the Members Present:**

6.05 pm.

Chairman: Councillor Mr P Shaw.

Councillors: Mr P Bowen, Mrs N Crane, Mrs J Gooding, Mr G Ioannou and Mrs C Lingley.

Ward Councillors: Mr G Ioannou, Mrs L Shaw and Mr S Wootton.

Members of the public: The meeting was advertised on the local notice boards, on Facebook (Stambridge Community and Stambridge Parish Council (SPC)) and on the SPC website.

No public requests to attend were received.

The Parish Clerk: Mr B Summerfield.

**74** 20/21 **Chairman's opening remarks:**

The Chairman welcomed all persons attending the Meeting.

**75** 20/21 **Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

Apologies received from Councillor Miss E Lingley (Away).

**76** 20/21 **To Receive Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

**77** 20/21 **Public Questions:**

(Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public)

i Ward Councillor Mrs L Shaw reported: Contrary to reports the Rochford Food Bank is **NOT** closing – The Rochford Food Bank has joined the Essex Foodbank Alliance that has presently 11 members – Speedwatch will resume in the Spring - Cllr Mrs L Shaw reiterated that she is always available to all residents for help with any questions or issues.

Cllr Mrs L Shaw offered her congratulations to Councillor Miss E Lingley for her work in setting up and receiving the funding (1<sup>st</sup> Tranche of £600 of £1,200) for a Fishing Club for the Partially Sighted and the Blind!

Councillor Miss E Lingley's work for the community was warmly applauded by all.

ii Ward Councillor Mr S Wootton reported: He has been heavily involved with issues arising from the Lockdown and its effect on the RDC including handling various government grants that are being issued to local businesses – The Ashingdon Road proposed housing (500) and the traffic impact for Stambridge residents and consultation comments were discussed.

iii Ward Councillor Mr G Ioannou reported: on local Highway issues – Speed traps have been setup by Essex Highways on northern Stambridge roads - Creeksea Ferry Road signs have been restored by ECC Highways - Grants have been received for the Canewdon/Paglesham/Stambridge Food Bank, ready for local use.

iv The Public:

No question or requests to take part were received from the public.

**78** 20/21 **To receive the Minutes of the Zoom conference meeting 1<sup>st</sup> October 2020.**

The Minutes were Resolved agreed.

Proposed by Councillors: Mrs J Gooding, seconded by Mrs N Crane and agreed by all.

The Chairman to sign the Minutes as a true record outside the meeting.

**79** 20/21 **Matters Arising from the Minutes:**

None.

**80** 20/21 **Progress Reports on all agreed Councillors/Clerk Actions:**

**Actions**

**Progress**

**Outcome**

i Newsletter Committee:

i Cllr Mrs J Gooding's reported: a local printing supplier costing 300 copies for £50-0 + £22-00 for editing design and collation of news copy from the Council – extra printing copies costs TBA.

ii Councillor Mr P Shaw re: LHP updates: Dan Mclean and an engineer will be visiting the school to view the road layout for a decision on the viability of a different speed limit – the Leylandii trees overhanging the Stambridge Road in the Stambridge Village, causing a road safety risk and ECC legal actions information, will be forthcoming for the next meeting – The inactive VAS at the school will be assessed by Dan Mclean on his visit.

iii The Clerk reported of the Winter Salt 2020 actions in that:

i The ECC winter salt order is cancelled.

ii The new salt bin located at the Mill Lane Bus Shelter has been installed.

iii All bins have been topped up and a reserve pallet of salt sacks are remaining.

- iv To Stambridge Parish Council's Facebook new organisation was clarified; in that all current SPC documents will be added by the Clerk.
- v Councillor Mrs J Gooding's report re: RDC Amended Parking Restrictions are as circulated.
- vi Councillor Mrs J Gooding's report re: reported free bicycle racks were discussed and agreed: The Clerk to request a delivery of Bicycle racks for the SPC.
- vii Chairman of the SCCMC Councillor Mrs N Crane reported: The Pavilion work on the doors and windows is completed and other internal works to be carried out – The Pavilion to be available for hire when completed - Prior to the COVID-19 Lockdown the Hall has been hired out every weekday — Chaos want to hire but lockdown has intervened.

## **81 20/21 Finance:**

- i The SPC Financial Statements (as circulated on 5<sup>th</sup> November) were recorded.
- ii i The Metro Bank Financial Statements of 5<sup>th</sup> November 2020 (as circulated) were recorded.
- ii The above Metro balances to be checked against Parish Bank Statements by Cllrs: Mr P Shaw and Mrs N Crane.
- iii The Period of the Exercise of Public Rights: (Notices were taken down on 7<sup>th</sup> October 20) was recorded.
- iv The Clerk's log (43) of working hours for October 2020 (as circulated on 5<sup>th</sup> November) was recorded.
- v The Parish Council's updated SPC Excel NETT running costs 20/21 (as circulated on 5<sup>th</sup> November) was recorded.
- vi The Clerk reported the PKF-Littlejohn's AGAR 2019-2020 general Audit questions was progressing.
- vii The Clerk reported a solicitor to oversee the signing of SPC/SCCMC Loan Agreement 2020 was presently unviable as COVID-19 and Lockdown has shut down offices.
- viii The shared Pro Rata costs of Zoom Pro with Paglesham Parish Council @ £88-66 & £31-23 (as circulated) was recorded.

### **Councillor Mr P Bowen declared a pecuniary interest in the next item and left the meeting.**

- ix i Four Arboriculturists quotations re: Overgrown Willows at Allotments @ Plots 13/14 (Health and Safety) were received and discussed.  
Resolved; Contractor P Bowen Arboriculturists @ £780-00 nett starting in December 2020 was recorded.  
Proposed by Councillors: Mrs N Crane, seconded by Mrs J Gooding and agreed by all.
- ii To seek the Landowner permissions for above Willow work, will be forwarded by the Clerk was recorded.
- x Resolved: The plot holders 13A/14 (half) have not been able to use their plots due to Willow overhang (Health and Safety) therefore reimbursement for the new 8 months inactivity will be granted @ £25-00 each was recorded.  
Proposed by Councillors: Mr P Shaw, seconded by Mrs N Crane and agreed by all.
- xi A payment to: (HMRC) PAYE-RTI (November) @ £60-40 was recorded.
- xii A payment to: (B Summerfield) Stamps @ £60-43 was recorded.
- xiii A payment to (B Summerfield/Zoom-Pro) upgrade @ £143-88 was recorded.
- xiv A payment to (B Summerfield/TonerTopUp) printer Toner @ £38-33 was recorded.
- xv i A request for funding from the Essex & Herts Air Ambulance was agreed @ £100-00 and was recorded
- ii A contribution of £20-00 from Ward Councillor Mr L Shaw will be added to the above.
- xvi A request for funding from The British Legion Poppy Appeal was agreed @ £50-00 and was recorded.
- xvii The October 2020 payment to the Stambridge Community Centre (2<sup>nd</sup> Part 10 year Loan @ £ 2,500-00) was recorded.
- xviii The D/D payment October 2020 to BT Cloud @ £91-18 was recorded.
- xix The D/D payment October 2020 to E.On @ £145-11 was recorded.
- xx The D/D payment October 2020 to Wave/Anglian Water (Allotment water) @ £77-00 was recorded.
- xxi Resolved all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.  
Proposed by Councillors: Mrs N Crane, seconded by Mrs C Lingley and agreed by all.

Ward Councillor Mrs L Shaw left the meeting.

## **82 20/21 Planning consultations:**

Ward Councillors: Mr P Shaw and Mr G Ioannou declared a non-pecuniary interest in the following planning item and remained to give advice when requested, but did not vote or express an opinion, for or against.

- i Application no. 20/00845/FUL, Stambridge Trout Fisheries, Stambridge Road.SS4 2AR.  
(Proposed Single Storey Side Extension Incorporating Roof Extension of Existing building and External Staircase).  
- Stambridge Parish Council has no comment.

## **83 20/21 Correspondence:**

Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

## **84 20/21 Training:**

Available EALC training as emailed.

## **85 20/21 Allotments:**

A request from a plot holder to shoot (airgun) allotment rats was discussed and agreed resolved against.

## **86 20/21 Streetlighting:**

Clerk and Councillors reports: None.

## **87 20/21 Highways and Public Footpaths:**

The Ashingdon Road proposed housing (500) and the traffic impact for Stambridge residents and consultation comments were discussed.

Agreed the Clerk to write to underline the impact on the local roads, if the Bloor homes permission is granted

**88** 20/21 **Remembrance Service Wreath (Covid-19) 8<sup>th</sup> November 2020:**

Covid-19 restrictions were discussed and the Chairman Councillor Mr P Shaw will lay a wreath in remembrance of the fallen at the Weir Pond Road Memorial on behalf of the Parish Council and residents of Stambridge.

**89** 20/21 **Signatures on all leading documents and cheques:**

- i To record that all Resolved leading documents and the cheque book from the 1<sup>st</sup> October 2020 Stambridge Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
- ii Agreed that: all Resolved leading documents and Cheques from this November meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.  
Proposed by Councillors: Mrs C Lingley, seconded by Mrs N Crane and agreed by all.

**90** 20/21 **Website:** ([www.stambridgepc.org.uk](http://www.stambridgepc.org.uk))

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all 'ZOOM' meetings, are advertised on the SPC Website, Parish Notice boards and the Stambridge Community and Stambridge Parish Council facebook!

**91** 20/21 **COVID-19 Legislation changes updates:** (presently Tier 2)

The new second Lockdown starting on 5<sup>th</sup> November was discussed.

**92** 20/21 **Items from Councillors:** for next Agenda and exchange of information only.

Item: None.

**93** 20/21 **To agree the date of the next Stambridge Parish Council.**

Agreed:

**THURSDAY 3<sup>rd</sup> DECEMBER 2020 (PRECEPT)**

at **6.00** p.m.

(BY AN ONLINE CONFERENCE VIA 'ZOOM')

There being no further business the Chairman closed the meeting at 7.15 pm.

28/11/2020.

Barry Summerfield, Stambridge Parish Council Clerk/RFO.