



# STAMBRIDGE PARISH COUNCIL

[www.stambridgepc.org.uk](http://www.stambridgepc.org.uk)

**CHAIRMAN:**

Councillor Mr P, Shaw,  
2, The Laxtons,  
Rochford,  
Essex.  
SS4 3BE.  
07889 572591  
[cllrphil.shaw@rochford.gov.uk](mailto:cllrphil.shaw@rochford.gov.uk)

**CLERK/RFO:**

Mr B. Summerfield,  
Stambridge Memorial Hall,  
Stambridge Road,  
Rochford, Essex. SS4 2AR.  
[clerk@stambridgepc.co.uk](mailto:clerk@stambridgepc.co.uk)  
01702 258566  
Hm: [bsummvent@hotmail.com](mailto:bsummvent@hotmail.com)

## AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING  
TO BE HELD BY AN ONLINE CONFERENCE VIA 'ZOOM'  
ON THURSDAY 3<sup>rd</sup> DECEMBER 2020.  
(Commencing at 6.00 pm.)

**Chairman's opening remarks:**

**1. To Record the Members and Public Present:**

Present:

**2. Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reason for absence:

**3. Declarations of Interests**

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

**4. Public Forum: ( 5 min per person only )**

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5. To receive the Minutes of the Zoom conference meeting 5<sup>th</sup> November 2020.**

To Resolve:

(as circulated).

**6. Matters Arising from the Minutes: (not on the Agenda)**

To discuss any matter arising from the Minutes not on the Agenda.

**7. Progress Reports on all agreed Councillors/Clerk Actions:**

**Actions**

**Progress**

**Outcome**

i i Newsletter Committee report:

ii The Clerk's report: Newsletter costs.

ii Councillor Miss E Lingley's report re: a Fishing Club for the Partially Sighted and the Blind!

iii The Clerk's report: LHP updates:

iv The Clerk's report: Stambridge Parish Council's Facebook

- v The Clerk's report: Bicycle racks.
- vi The Clerk's report: Wave/Anglian Water (Allotment water)
- vii The Clerk's report: CiLCA Award.
- viii The Clerk's report: Local Council Award Scheme.
- ix The Clerk's report: General Power of Competence if/when adopted by the SPC.
- x Chairman of the SCCMC Councillor Mrs N Crane's report:
- xi The Clerk's report: an STC meeting -

## **8. Finance (The Budget/Precept 2021-2022):**

- i To receive the Clerk's Excel Nett estimated budgeted running costs 2020–2021 inclusive.
- ii To receive the RDC notification of the Council Tax Base and Town/Parish Precepts.
- iii To receive, discuss and agree the Draft Budget and the Precept Demand on Rochford District Council for the financial year 2021-2022.

## **9. Finance:**

- i To receive the SPC Financial Statements (as circulated on 3<sup>rd</sup> December).
- ii
  - i To receive the Metro Bank Financial Statements of 3<sup>rd</sup> December 2020 (as circulated).
  - ii The above Metro balances to be checked against Parish Bank Statements by Cllrs: ..... and .....
- iii To receive the Clerk's log (44) of working hours for November 2020 (as circulated on 3<sup>rd</sup> December).
- iv To receive the Clerk to report re: the PKF-Littlejohn's AGAR 2019-2020 general Audit questions.
- v To discuss the signing of SPC/SCCMC Loan Agreement 2020.
- vi To record the receipt of a payment from Paglesham Parish Council (shared Zoom Pro) @ £31-23.
- vii To agree a payment to: Councillor who supplied the wreath @ £17-00.
- viii To agree a payment to: The SLCC (Clerk's membership 2020-2021) @ £166-00.
- ix To receive an Invoice x 2020 from re:
- x To record a contribution of £20-00 (cash) from Ward Councillor Mrs L Shaw was received by the Clerk and forwarded by personal cheque to the Essex & Herts Air Ambulance.
- xi To record the D/D payment November 2020 to BT Cloud @ £91-18.
- xii To record the D/D payment November 2020 to E.On @ £145-11.
- xiii To resolve all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.  
Proposed by Councillors: ....., seconded by ..... and agreed by all.

## **10. Planning consultations:**

- i Application no 20/01020/FUL 15, Wheatfields, Stambridge, SS4 2BT. (First Floor Side Extension).
- ii Consultation comments Application no. 20/00845/FUL, Stambridge Trout Fisheries, Stambridge Road.SS4 2AR.
- iii Consultation comments re: proposed Ashingdon Road New Homes (South East Ashingdon Ref; SER8)

## **11. Correspondence:**

- i To receive an e/letter November 2020 from Essex & Herts Air Ambulance Service.
- ii To receive an e/letter November 2020 from the Information Commission.
- iii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

## **12. Training:**

Available EALC training as emailed (11/11/20).

**13. Allotments:**

- i To record the e/mail correspondence to the allotment landlord 09.11/20 re: new Lease, willow cut back and rat control.
- ii To record the e/mail negative correspondence to an allotment plot holder re: shooting rats.

**14. Streetlighting:**

Clerk and Councillors reports:

**15. Highways and Public Footpaths:**

The Ashingdon Road proposed housing (500) and the traffic impact for Stambridge residents and consultation comments were discussed.

Agreed the Clerk to write to underline the impact on the local roads, if the Bloor homes permission is granted.

**16. Remembrance Service Wreath (Covid-19 Lockdown) 8<sup>th</sup> November 2020:**

- i To record the Chairman Councillor Mr P Shaw placed a wreath in remembrance of the fallen at the Weir Pond Road Memorial on behalf of the Parish Council and residents of Stambridge.
- ii The Wreath on the on the Memorial Hall wall.

**17. Signatures on all leading documents and cheques:**

- i To record that all Resolved leading documents and the cheque book from the 5<sup>th</sup> November 2020 Stambridge Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
  - ii Agreed that: all Resolved leading documents and Cheques from this November meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.
- Proposed by Councillors: ....., seconded by ..... and agreed by all.

**18. Website: ([www.stambridgepc.org.uk](http://www.stambridgepc.org.uk))**

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all 'ZOOM' meetings, are advertised on the SPC Website, Parish Notice boards and the Stambridge Community and Stambridge Parish Council facebook!

**19. COVID-19 Legislation changes updates: (presently Tier 2)**

The Government's second Lockdown 2020 is still in place.

**20. Items from Councillors: for next Agenda and exchange of information only.**

Item:

**21. To agree the date of the next Stambridge Parish Council.**

To agree: **THURSDAY 7<sup>th</sup> JANUARY 2021**  
at **6.00 p.m.**  
**(BY AN ONLINE CONFERENCE VIA 'ZOOM')**