



STAMBRIDGE PARISH COUNCIL

www.stambridgepc.org.uk

CHAIRMAN:
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AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING
TO BE HELD BY AN ONLINE CONFERENCE VIA 'ZOOM' AND TELEPHONE
ON THURSDAY 1ST OCTOBER 2020.
(Commencing at 6.00 pm.)

Chairman's opening remarks:

1. To Record the Members and Public Present:

Present:

2. Apologies and reasons for absence:

- i To be received by the Clerk only in person via: email, letter and telephone.
- ii Acceptance of the reason for absence:

3. Declarations of Interests

- i To receive all declarations of interests:
- ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

4. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

5. To receive the Minutes of the Zoom conference meeting 7th September 2020.

To Resolve:

(as circulated).

6. Matters Arising from the Minutes:

(Minute 44/ii 20/21)

The Zoom platform.

- i The Clerk has upgraded Zoom to Pro.
- ii The Clerk's note to all councillors re: the Zoom telephone ability.
- iii The Zoom Pro. platform to be shared (if agreed) with Paglesham PC and possibly Sutton PC.

(as circulated).

7. Progress Reports on all agreed Councillors/Clerk Actions:

Actions

Progress

Outcome

- i The Clerk's report re: five second-hand Heras panels (to complete the allotments road frontage security), were ordered and received.
- ii Councillors: Mrs N Crane, Mrs J Gooding's reports on the newsletter committee progress:

- iii Councillor Mr P Shaw's report re: The LHP committee on all reported actions re: Stambridge Road speeding, potential crossings, the Leylandii Trees at Stambridge Village and 'Rangers' general pavements work including opposite the Stambridge Fisheries, the corner of Stambridge Road and Wheatfields Road and the bus stop sign next to the bus shelter, etc. (as circulated).
- iv The Clerk's report re: the PROW (15) marker on Gore Road is missing and reported (ref:2677891).
- v The Clerk's survey report: ECC Highways Winter Salt 2020:
 - i the salt stock is at 1.5 pallets.
 - ii the Parish salt bins are located at The Cherry Tree (missing and researching replacement costs), The School (half full), The Royal Oak (half full) and the BT Station at the Junction of Stambridge Road and Apton Hall Lane (half full).
 - iii To top up all salt bins will leave approx. 1 full pallet, therefore if approved, the ECC winter salt order will be cancelled.
- vi Chairman of the SCCMC Councillor Mrs N Crane's update report:

8. Finance:

- i To receive the SPC Financial Statements (as circulated on 1st October).
 - ii i To receive The Metro Financial Statements of 1st October 2020 (as circulated on 1st October).
 - ii The above Metro balances to be checked against Parish Bank Statements by Cllrs: and
 - iii To receive The Clerk's log (42) of working hours for September 2020 (as circulated on 1st October)
 - iv To receive The Parish Council's updated SPC Excel NETT running costs 20/21 (as circulated on 1st October)
 - v To receive the Clerk's update re: PKF-Littlejohn's AGAR 2019-2020 signoff certificate or questions.
 - vi The Clerk's update re: The Village Hall BT account anomalies?
 - vii The Clerk's update re: a solicitor to oversee the signing of SPC/SCCMC Loan Agreement 2020.
 - viii To agree a payment to: Stambridge Community Centre 2nd Part SCCMC agreed 10 year Loan £ 2,500-00.
 - ix To agree a payment to: HMRC PAYE-RTI (October) £ 60.40.
 - x To resolve one quotation from Arboriculturists re: Allotments Plots 13/14 (Health and Safety)
 - i Montrose Trees Ltd Allotments Plots 13/14 (Health and Safety) £ 1,140-00.
 - ii Treemendoustreeservice Allotments Plots 13/14 (Health and Safety) £ 1,000-00.
 - xi To receive an Invoice September 2020 from Amianthus Blue Consultants Ltd re: Bus Shelter (asbestos) £ 60-00.
 - xii To receive an Invoice September 2020 from B Summerfield/Leigh Fencing re: Five S/H Heras panels £ 110-00.
 - xiii To receive an Invoice September 2020 from Glendinning electricians re: Defib Box Mem Hall. £.....
 - xiv To record the Standing Order payment October 2020 to the SPC Clerk @ £638-95.
 - xv i To record the D/D payment September 2020 to BT Cloud @ £ 91-18.
 - ii The Clerk's report on his research into the present anomalies with the BT office phone set up.
 - xvi To record the D/D payment September 2020 to E.On @ £149-95.
 - xvii To record the D/D payments September 2020 to Wave/Anglian Water (Allotment water) @ £.....
 - xviii To resolve: all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
- Proposed by Councillors:, seconded by and agreed by all.

9. Planning consultations:

To record the 'called in' application no 19/00926/FUL, Little Stambridge Hall Farm, Little Stambridge Hall Lane, SS4 1EX has been refused.

10. **Correspondence:**

- i **Briefing Article FYI from Cllr. David Finch, Leader of Essex County Council**, for EALC/Parish newsletters, Sep 2020:
The future shape of local councils in Essex is being discussed, writes Cllr David Finch, the Leader of Essex County Council, with the opportunity to simplify the current system coming soon. This month (September), The Government is expected to bring forward a white paper, which will begin the process of reforming local councils in 'two-tier' County Council areas. From our discussions with the Government, it is clear that it sees the current two-tier system of county and district councils, or county and city or borough councils as imperfect, and that unitary authorities, which are responsible for all council services in a defined area, are seen as a better option for delivering services. In Essex, for example, this might lead to between two and four new unitary councils. In a recent speech, the Minister for Local Government, Simon Clarke MP, also pointed to the importance of the future role of town and parish councils, as the Government looks at the potential to devolve more decision making to local level. In Essex work has begun on what the new 'map' of Essex Councils might look like, with initial discussions having taken place over the summer. Across Essex, we have one of the most complex local government structures in the UK – one county council, 12 district/borough/city councils and two unitary councils in Southend and Thurrock. There is a real commitment and ambition to consider how much more can be achieved with a simplified system. Alongside this, and providing new unitary councils are agreed, the Government will also allow us to submit proposals for a 'Combined Authority', led by a directly elected Mayor. A combined authority would be represented by the leaders of the new unitary councils, and would be able to secure funding for investment in our economy and infrastructure. The ambition in Essex is to have proposals ready to submit following the publication of the White Paper. I would stress that alongside this work, we will keep a focus on working with our partners and delivering for our residents and businesses throughout this period. We have made a positive start on this work. Keeping residents and businesses at the heart of our thinking, and ensuring we get the best possible deal and structures to support them in the future, is what will guide our thinking. Cllr David Finch Leader, Essex County Council.
- ii To receive an EALC/NALC consultation survey: (Consultation Survey as circulated)
- iii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

11. **Training:**

Available EALC training as emailed.

12. **Allotments:** The Clerk's report:

- i Health and Safety 'green maintenance' requirements for the Willows opposite Plots 13a/14.
- ii Heras fencing installation completion.

13. **Streetlighting:**

Clerk and Councillors reports:

14. **Highways and Public Footpaths:**

Clerk and Councillors reports:

15. **Signatures on all leading documents and cheques:**

- i To record that all Resolved leading documents and the cheque book from the 7th September 2020 Stambridge Parish Council 'Zoom' meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.
- ii To agree that: all Resolved leading documents and Cheques from this October meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.

16. Website: (www.stambridgepc.org.uk)

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all 'ZOOM' meetings, are advertised on the SPC Website, Parish Notice boards and the Stambridge Community and Stambridge Parish Council facebook!

17. COVID-19 Legislation updates:

To receive: (as circulated).

18. Items from Councillors: for next Agenda and exchange of information only.

Item:

19. To agree the date of the next Stambridge Parish Council.

To agree: **THURSDAY 5th NOVEMBER 2020 ? at 6.00 p.m.**

(BY AN ONLINE CONFERENCE VIA 'ZOOM')

26th September 2020.

Barry Summerfield, Stambridge Parish Council Clerk/RFO.