

MINUTES

OF THE ONLINE MEETING OF THE STAMBRIDGE PARISH COUNCIL

HELD BY ONLINE CONFERENCE via FACEBOOK MESSENGER ROOMS at 'STAMBRIDGE PARISH COUNCIL'.
ON MONDAY 1st JUNE 2020.

303 19/20 To Record the Members Present:

6.00 pm.

Chairman (Ward): Councillor Mr G Ioannou.

Councillors: Mr P Bowen, Mrs N Crane, Mrs J Gooding, Mrs C Lingley, Miss E Lingley and Mr P Shaw.

Ward Councillors: Mrs L Shaw and Mr S Wootton.

Members of the public: The meeting was advertised on the local notice boards, on Facebook (Stambridge Community and Parish Council) and on the SPC website. No public requests to attend were received.

The Parish Clerk: Mr B Summerfield.

304 19/20 Chairman's opening remarks:

The Chairman welcomed all persons attending the Meeting.

305 19/20 Apologies and reasons for absence:

To be received by the Clerk in person via: email, letter and telephone. None.

306 19/20 To Receive Declarations of Interests:

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

307 19/20 Public Questions:

(Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public)

i Ward Councillor Mr S Wootton reported: The RDC has distributed some £900,000 to local qualifying businesses – 92% of small business grants have been distributed with 140 businesses still to claim – A EURO grant of some £77,000 has been received to assist Town Centre's with social distancing – Travellers are proving difficult to move on – The RDC has now announced its preferred partner for the asset restructuring program. They will be carrying out the program of work for the Rochford District Council.

ii Ward Councillor Mrs L Shaw reported: Volunteers are required to assist Rochford District Council Community Support Hub, working to provide essential help to all residents who are in need at this time – The confidential helpline is available on 01268 779999 and is open 10am until 2pm, seven days a week - the receipt of some 50,000 burgers (of which 6,000) have been distributed locally. - Cllr Mrs L Shaw again thanked Councillor Mrs N Crane for her work for the local community during the COVID-19 Emergency!

iii Ward Councillor Mrs J Gooding reported: her visits with other volunteers and their collection of some 20 bags of cans, bottles and detritus from the Stambridge Mill area and bags of rubbish from the beach side.

iv Ward Councillor Mr G Ioannou reported: The Canewdon, Paglesham and Stambridge Community Support Hub is also working to provide essential help to all residents who are in need at this time. The confidential helpline is available on 07507 678729 and is open 8am until 8pm, seven days a week – The group is now called the CPS Rural Community Group with a Bank account at the Metro Bank - members are its Chairman: Cllr Mr G Ioannou, Treasurer: Mrs A Holmes, Secretary: Mr A Popham and members: Mrs S Winters and Mr K Bench.

v There were no invited public attending.

308 19/20 To receive the Minutes of the Parish Council Virtual Meeting of 11th May 2020:

The Minutes were Resolved agreed.

Proposed by Councillors: Mr P Shaw, seconded by Mrs C Lingley and agreed by all.

The Chairman signed the Minutes as a true record.

309 19/20 Matters Arising from the Minutes:

(Minute 290/i/ii)

Defibrillator for the Stambridge Memorial Hall.

The Clerk reported all paperwork is ready together with the agreed cheque from the SPC @ £1,409-00, as a donation to the London Hearts Charity (1180901) the suppliers of a defibrillator, waterproof external locked box and public training.

The equipment will be sent to the Clerks address.

310 19/20 Matters Arising from the Covid-19 emergency:

i The Rochford District Council Community Support Hub.

The helpline available on 01268 779999 and is open 10am until 2pm, seven days a week.

ii The Canewdon, Paglesham and Stambridge Community Support Hub.

The helpline available on 07507 678729 and is open 8am until 8pm, seven days a week.

iii Councillor Mrs N Crane reported: The 'iPad' appeal has resulted in some 50 units being distributed to Southend hospital and Care homes – food banks and supplies for them are organised, with donations in kind and financial contributions all continuing to help in the Emergency – Essex CC had volunteered iPads and were trying locate them – Cllr Mrs N Crane kindly offered her help in contributing her sources of stock or finance, to any local Hubs.

iv The Council thanked Cllr Mr N Crane for her continuing hard work in support of the community.

311 19/20 **The Progress Reports on all agreed Councillors/Clerk Actions:**

Actions

Progress

Outcome

- i Councillors Mr P Bowen and Miss E Lingley reported: the collection/delivery of the Heras panels.
To be organised.
- ii Councillor Mr G Ioannou reported:
A 'Summer' Newsletter will be constructed for the approval of councillors. Items and ideas required.
- iii Councillor Mr G Ioannou report: the one.com
Progress is proving to be an uphill struggle.
- iv Councillor Mr G Ioannou report: LHP actions.
The Stambridge Road has been resurfaced and white lined – the requested crossings and speed limits are being assessed by Essex Highways - The 'Slow' flashing signs at the school, are not working.
- v Councillor Mr G Ioannou's report: the Leylandii Trees, Stambridge Village.
ECC Highways have issued an enforcement notice to the owner.
- vi Councillor Mr G Ioannou report: repair to a PROW Sign at Ballards Gore: *in progress.*

Ward Councillors: Mrs L Shaw and Mr S Wootton left the meeting.

312 19/20 **Finance:**

- i i The SPC Statements and Metro Financial Statements of 1st June 2020 as circulated x 2 were recorded.
- ii The above Metro balances were checked against Parish Bank Statements by Cllrs: Mr G Ioannou and Mr P Shaw.
- ii The Clerk's log (38) of working hours for May 2020 as circulated was recorded.
- iii The Parish Council's updated SPC Excel NETT running costs 2020 – 2021 as circulated was recorded.
- iv The Clerk's H. R. request for an annual salary increase from the old rated SCP 29 up to SCP 30 (now new SCP 24), subject to NALC guidelines EO2-18 National Salary Awards, as from April 2020. EO2-18 as circulated was recorded.
- v The received Came and Co insurance documents for 2021-2022 were recorded.
- vi The Internal Audit 2019-2020 progress with Auditing Solutions was recorded.
- vii The Loan Agreement agreed by both the SPC/SCCMC (the signing by both parties in front of a solicitor witness), is held up until the lockdown rules are relaxed, was recorded.
- viii The SPC claim on behalf of the SCCMC's Vat126 for April 2019-December 2019 at £1,543-70 was recorded.
- ix The agreed payment to: Stambridge Community Centre re: VAT126: April-Dec 2019 @ £ 1,543-70 was recorded.
- x The agreed payment to: HMRC-RTI re: PAYE @ £44-50 was recorded.
- xi The agreed S137 donation/payment to: 'London Hearts' re: Defibrillator/Cabinet/Kit, etc @ £1,409-00 was recorded.
- xii An Invoice May 2020 from B Summerfield/TonerTopUp re: Printer toner Kit @ £ 38-33 was recorded.
- xiii An Invoice May 2020 from re: B Summerfield/M.Hillstead re: Plot 12B returned Fee @ £ 37-50 was recorded.
- xiv The Standing Order payment June 2020 to the SPC Clerk @ £628-95 was recorded.
- xv The D/D payment May 2020 to E.On @ £149-95 was recorded.
- xvi The D/D payment (final clearance) May 2020 to Wave (Allotment water) @ £143-00 was recorded.
- xvii i Cllr Mr G Ioannou's raised a question asking if the RDC grant @ £10,000 was received by the SCCMC?
Councillor Mr N Crane (SCCMC chairman) recorded that it was received.
- ii Cllr Mr G Ioannou reported: the Barclays Bank has still blocked the transfer of funds, claiming a 'not recognised signature' on a SCCMC transfer cheque, in spite of the second signee visiting the bank with all his documents.
- xviii The Council agreed that a formal complaint be forwarded to Barclays Bank and further to the Banking Ombudsman.
- xix Resolved: all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
Proposed by Councillors: Mr G Ioannou, seconded by Mrs C Lingley and agreed by all.

313 19/20 **Planning consultations:**

Application no 20/00/FUL None.

314 19/20 **Correspondence:**

Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

315 19/20 **Training:**

Available EALC training as circulated.

316 19/20 **Allotments:** The Clerk's report:

- i All allotment plots are now let for 2020-2021 consisting of 23 full plots and six half plots.
- ii Tenancy agreements and payments (with one outstanding), are now received.
- iii A skip will necessarily be supplied by the SPC to clear green, wood, plastic, wire detritus, as last year.
- iv Agreed the willow trees overhang over Plot 13 and 14 to be kindly cut back by councillor Mr P Bowen.
- v A requested extra standpipe was discussed and declined.
- vi The renewal dates of the allotment agreements (changes to a Winter date in 2021) will be:
- i Agreements in 2021 will run from April to October 2021. (6 months)
- ii New agreements will run from October 2021 to October 2022. (12 Months).

317 19/20 **Streetlighting:**

The Clerk's report: a night time streetlighting survey revealed P9a and P15 as U/S.
The newly connected P7a at the Memorial Hall, is working well.

318 19/20 **Highways and Public Footpaths:**

- i Councillor Mr P Bowen reported PROW blocked by overgrowth and potholes in the Stambridge Mill area. A positive identification to be made of the location prior to a formal complaint to the ECC.
- ii The Clerk reported that the concrete built Bus Shelter at Mill Lane has broken asbestos on its roof. The Clerk to action.
- iii Councillor Mrs N Crane reported bags of cement deposited around the bend at the Stambridge Church. The driver to be prosecuted.

319 19/20 **New Website:** (www.stambridgepc.org.uk)

The new Community4 Ltd website to be further updated with the information from this meeting.

320 19/20 **Items from Councillors:** for next Agenda and exchange of information only.

Items: A SCCMC meeting is to be held in June – Grants for allotments? – Lizards, slowworms, shews, etc, reported on an allotment, preventing cutting back.

321 19/20 **Private and Confidential:** the Chairman closed the meeting to the public on line at 7.02 pm.

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

- i An allotment tenure agreement was discussed.
- ii The allotments Lease correspondence was discussed.

322 19/20 **The date of the next Stambridge Parish Council Annual General Meeting.**

Agreed: **MONDAY 6th JULY 2020** at **6.00 p.m.**
(BY AN ONLINE CONFERENCE VIA FACEBOOK MESSENGER ROOMS)

There being no further business the Chairman closed the meeting at 7.18 pm.

1st July 2020.

Barry Summerfield, Stambridge Parish Council Clerk/RFO.