

# MINUTES **DRAFT**

## **OF THE MEETING OF THE STAMBRIDGE PARISH COUNCIL** **HELD AT STAMBRIDGE MEMORIAL HALL, STAMBRIDGE ROAD, ROCHFORD. SS4 2AR** **ON MONDAY 27<sup>th</sup> JANUARY 2020.**

(Following on from the Finance Committee meeting at 6.30 pm).

### **207** 19/20 **To Record the Members Present:**

7.00 pm.

Chairman (Ward Councillor): Councillor Mr G Ioannou.

Councillors: Mr P Bowen, Mrs N Crane, Miss E Lingley and Mr P Shaw.

Ward Councillors: Mrs L Shaw and Mr S Wootton.

Members of the public: None.

The Parish Clerk: Mr B Summerfield.

### **208** 19/20 **Chairman's opening remarks:**

The Chairman welcomed all persons attending the Meeting and made safety announcements for the Pavilion.

### **209** 19/20 **Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

Apologies as received from Councillor: Mrs J Gooding was agreed.

### **210** 19/20 **To Receive Declarations of Interests:**

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

### **211** 19/20 **Stambridge Parish Council Casual Vacancy:**

i To receive applications for the one casual vacancy.

None

ii To receive a personal statement from the applicant.

### **212** 19/20 **Co-option of applicant for the role of Parish Councillor.**

i The Co-opted Member of the public to sign their Statutory Declaration of Acceptance of Office.

None

ii To receive their Declarations of Interests Forms (28 days) and additional paperwork.

### **213** 19/20 **Dispensations (relevant provision is s.33 of the Localism Act 2011)**

The Clerk to receive Councillors written requests for dispensations re: Financial matters as local council tax payers inc: the Precept and as members of the SCCMC.

None.

### **214** 19/20 **Public Questions:**

(Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public).

i Ward Councillor Mrs L Shaw reported: Surgeries on the first Saturday of the month were poorly attended.

Ward Councillor Mr S Wootton offered to council members a 'Ward Walk' on Saturday 8<sup>th</sup> February 20, to look at various aspects of the Stambridge local area that need to be brought to his attention, for further action.

### **215** 19/20 **To receive the Minutes of the Finance Committee Meeting of 11<sup>th</sup> December 2019:**

The Minutes were Resolved agreed.

Proposed by Councillors: Mr G Ioannou, seconded by Mr P Shaw and agreed by all.

The Chairman signed the Minutes as a true record.

### **216** 19/20 **To receive the Minutes of the Parish Council Meeting of 11<sup>th</sup> December 2019:**

The Minutes were Resolved agreed.

Proposed by Councillors: Mr P Shaw, seconded by Mr G Ioannou and agreed by all.

The Chairman signed the Minutes as a true record.

### **217** 19/20 **Matters Arising from the Minutes:**

i (Minute 197) The Church front wall.

Clerk to write to the Church authorities with concerns.

ii (Minute 197) Dangerous parking near the School and Church.

Ward Councillor Mrs L Shaw with take up the issue with RDC.

### **218** 19/20 **The Progress Reports on all agreed Councillors/Clerk Actions:**

#### **Actions**

#### **Progress**

#### **Outcome**

i Cllr: Mr P Shaw's report:

i 'Discover 20/20' committee meeting re: a 20-20 Parish Fete in July/August.

Report:

*To be held at the Royal Oak on Wednesday 12th February at 6.30 pm.*

ii Councillor Mr G Ioannou report re: update on Scarecrows for the 20-20 Fete!

Report:

*The councillor to forward the school email to the Clerk.*

ii Agreed donation to the Mobile Stroke Unit @ £100-00.

Waiting for Charity Number.

- iii The Heras fencing panels. Report.  
*The Clerk reported that the initial stage of erecting the six fence panels has been carried out with further top supports to be installed and the extra four panels obtained and erected.*
- iv 'Winter' Newsletter: Councillors' updates: Report  
*Councillor Mrs N Crane will forward information to the Chairman on the general SPC responsibilities ie: Streetlighting, allotments, SCCMC, etc to be introduced into the Newsletter*
- v Change of the Parish Council's Website Server: Report:  
*The Clerk has chased and reports the change to the new domain is in progress.*
- vi The Clerk's report re: The new BT Village Hall phone, Wi-Fi and BB setup! Report:  
*Considerable complications with BT and erroneous calls from the CCTV service has delayed the phone changeover/new service since the end of November. The change to the Cloud and subsequent phone number reroute will take place on Friday 31<sup>st</sup> January 2020.*
- vii The EALC Saturday training for Councillors on 29<sup>th</sup> February 2020 AT 10 am. Report:  
*All set up for all Stambridge Councillors.*
- viii Councillor Mr G Ioannou reported his requested FOI for statistics on Accidents and Speeding on the Stambridge Road was received. *The statistics show a high level of general speeding. His subsequent speed reduction enquiries have returned negative replies. A Meeting with Ward/Essex Councillors and Dan McClean on the 5<sup>th</sup> February following his forwarded emails from residents and video's supplied, may progress information. Agreed a Petition is going to be set up, constructed by Cllr Ioannou for completion by all Stambridge Road users. A target of some 1500 returns may help in focussing Essex Highways view of the situation, before a fatality occurs on the Stambridge Road.*
- ix Councillor Mrs N Crane re: local crime wave. Report:  
*Local crime hot spots are reported to be on local farms and business units and car break in's on Cagefield Road. Drug taking/selling are also reported in front of the Church, the Memorial Hall carpark and the allotments car parking area, etc.*

**219** 19/20 **Finance:** **To receive the Finance Committee's Financial recommendations:**

- i The PRECEPT 2020-2021 demand on the Rochford District Council @ £ 32,640-00 was recorded.
- ii i The SPC Metro Financial Statements of 27<sup>th</sup> January 2020 were recorded.  
ii The above balances were checked against Metro Bank Statements by Cllrs: Mr P Shaw and Miss E Lingley.
- iii The SPC short term loan to the SCCMC (£3,531-13/£1,500) of August and October 2019 to the next Agenda.
- iv The Clerk's log (33) of working hours for December 2019 was recorded.
- v The Parish Council's updated SPC Excel NETT running costs for December-January 2019-2020 was recorded.
- vi The agreed payment to (HMRC) re: PAYE-RTI February @ £40-00 was recorded.
- vii An Invoice January 2020 from Cllr Mr G Ioannou/one.com order no:5953020 @ £53-89 was recorded.
- viii The D/D Invoice December 2019 re: New BT (office) Contract @ £482-23/to be updated was recorded.
- ix The D/D payment December 2019 to NWG/Anglian Water @ £ 40-00 was recorded.
- x The Standing Order payment January 2020 to the SPC Clerk @ £628-95 was recorded.
- xi The D/D payment January 2020 to E.On @ £149-95 was recorded.
- xii Resolved: recommended and agreed payments, all actions, financial statements, transfers, grants, countersigned cheques, etc, etc.  
Proposed by Councillors: Mr P Shaw, seconded by Mr G Ioannou and agreed by all.

**220** 19/20 **Planning consultations:**

NONE

**221** 19/20 **Correspondence:**

- i Regular meeting dates were agreed to be the first Monday in the month except for Bank holidays and the August recess.
- ii The Clerk will respond to a Meeting dates enquiry, from a resident.
- iii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

**222** 19/20 **Training:**

EALC training arranged for Saturday 29<sup>th</sup> February at 10 am by Joy Darby CEO of EALC at the Memorial Hall.

**223** 19/20 **Allotments:**

- i The allotment gardens plot leases 2020-2021 to be circulated for discussion at the next meeting.
- ii The Clerk to respond to a plot-holders complaint of shadows from a neighbours Leylandii trees.

**224** 19/20 **Streetlighting:**

The Clerk to further investigate the energy connections and costs for the Streetlight (P7A) outside the Memorial Hall.

**225** 19/20 **Highways and Public Footpaths:**

- i Wheatfields exit obscured by bushes on the Stambridge Road was corrected by the RDC Rangers.
- ii The Clerk reported:
  - i the reported dangerous Leylandii overgrowth on the Stambridge Road. REF: 2606731
  - ii a further complaint re: above from a resident was forwarded to Essex Highways.
- iii The Agenda for the RDC Flood Forum on 27<sup>th</sup> January 2020 and the Notes of November 2018 were discussed. Councillor Mr G Ioannou advised that the house owner has cleared the ditch in question.
- iv A map showing the proposed March 2020 Gas works on the Southend Road between Warners Bridge and the Horse and Groom and Sutton Road between The Anne Boleyn and Purdeys Ind Est was discussed.

**226** 19/20 **Website:**

The website to be further updated with the information from this meeting when the change over from 'Essex Info' to the new website supplier websites4communities, has been completed.

**227** 19/20 **Items from Councillors:** for next Agenda and exchange of information only.

Items: Clerk to forward information re: Defibrillators for Stambridge.  
The Stambridge/Rochford bridle path no ? in need of maintenance.

**228** 19/20 **Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

**The 2021-2025 Allotment Land Lease letter to be discussed at the next meeting.**

**229** 19/20 **To agree the date of the next Stambridge Finance Committee Meeting:** at 6.30 p.m.

Agreed: **MONDAY 2<sup>nd</sup> MARCH 2020**  
at the Stambridge Memorial Hall or Pavilion, Stambridge Road, SS4 2AR.

**230** 19/20 **To agree the date of the next Stambridge Parish Council Meeting:** at 7.00 p.m.

Agreed: **MONDAY 2<sup>nd</sup> MARCH 2020**  
at the Stambridge Memorial Hall or Pavilion, Stambridge Road, SS4 2AR.

There being no further business the Chairman closed the meeting at 8-40. pm.