**MINUTES**

 **OF THE MEETING OF THE STAMBRIDGE PARISH COUNCIL**

 **HELD AT STAMBRIDGE MEMORIAL HALL, STAMBRIDGE ROAD, ROCHFORD. SS4 2AR.**

 **on THURSDAY 17th JANUARY 2019.**

**160 18/19** **To Record the Members Present:** 7.31 pm**.**

 Chairman Councillor Mr G Ioannou

 Councillors: Mrs S Bush, Mrs P Holmes and Mr P Shaw.

 Ward Councillors: None

 Members of the public: Mr Simon Wooton.

 The Parish Clerk: Mr B Summerfield.

**161 18/19 Chairman's opening remarks:**

 The Chairman welcomed all persons attending the Meeting and made safety announcements for the Memorial Hall.

**162 18/19 Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

 Councillors: Mrs J Gooding (away) and Ward Councillor Mrs L Shaw.

**163 18/19Receive Declarations of Interests:**

i To receive all declarations of interests:

ii The Chairman declared a non-Pecuniary interest as the husband of Mrs S Ioannou, the SCCMC Trust Clerk.

iii Councillor Mrs S Bush declared a pecuniary interest as being employed by the SCCMC.

iv The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

**164 18/19 Public Questions:**

 (Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public).

i Ward Councillor Mr P Shaw reported: New stores are signing up to supply excess food to ‘Food Share’, who

 (via Councillors Mr and Mrs P Shaw) indirectly supplied 300 families locally, some in the Stambridge area.

ii Offers of help and any detail of potential food recipients, to Ward Councillors Mrs L Shaw or Mr P Shaw..

**165 18/19 The Minutes of the Finance Committee Meeting of 29th November 2018** (inquorate):

 The above meeting was not held and the Financial deliberations are incorporated in the following Minutes:

**166 18/19 To receive the Minutes of the Parish Council Meeting of 29th November 2018:**

 The Minutes were Resolved agreed.

 Proposed by Councillors: Mr G Ioannou, seconded by Mr P Shaw and agreed by all.

 The Chairman signed the Minutes as a true record.

**167 18/19 Matters Arising from the Minutes:**

 (Minute 138) Discover 20/20

 i Agreed the Clerk to circulated the Minutes of the Rochford District Council ‘Discover 20-20’ committee.

 ii Agreed a Stambridge PC 20-20 committee to be set up organised by Councillor Mr P Shaw.

 iii Agreed funding for the Stambridge 20-20 to be derived from the Precept 2019/20 and 2020/21.

**168 18/19 The Progress Report on all agreed Actions:**

 **Copy attached:**

**169 18/19 Finance:**

The recommendations of the Finance Committee Meeting below of 17th January 2019 were received:

i i The SPC Metro Financial Statements of 17th January 2019 (appendix) was recorded.

 ii The above balances were checked against Metro Bank Statements by Cllrs: Mr G Ioannou and Mrs S Bush.

ii The PRECEPT 2019-2020:

 i The Clerk’s Excel (DRAFT extended to full year 2018-2019) nett running costs document was recorded.

 ii The requested SCCMC audited financial statements for 2017-2018, financial statements to date 2018-

 2019 and projected balances to the end of the financial year 2018-2019 were not received by the Parish Council.

 iii Councillors studied the financial information (together with information privy to the Sole Trustee Committee)

 and arrived at a 2019-2020 budget total, based on the draft figures produced, discussed and agreed.

iii Resolved the **PRECEPT** demand on the Rochford District Council for **2019-2020 will be £32,000**.

 Proposed by Councillors: Mrs S Bush, seconded by Mrs P Holmes and agreed by all.

iv The Clerk’s Excel (to date) nett running costs spreadsheet was recorded.

v The Clerk’s time sheet (23) for October/November 2018 for 47.5 hours was recorded.

vi Correspondence with the AACA re: The Fishing Program was discussed and the Council is satisfied that all paid

 invoices are in order.

vii The payments to HMRC re: December 2018 @ £ 40-40 and January 2019 @ £ 40-40 were recorded.

viii A held Invoice November 2018 from All About Course Angling re: 0236 Fishing program @ £ 501-00 was recorded.

ix An Invoice December 2018 from All About Course Angling re: 0237 Fishing program @ £ 760-70 was recorded.

x An Invoice December 2018 from All About Course Angling re: 0238 Fishing program @ £ 440-00 was recorded.

xi The future payments to the AACA re: Fishing program (Residual Police Grant balance @ £87-00) was discussed and agreed that the Clerks letter of payments to the AACA, will direct all future Fishing Program invoices to the Stambridge Memorial Hall (SCCMC).

 Agreed the remaining £87-00 balance to be credited by cheque to the SMH (SCCMC) - Next Agenda.

xii An Invoice December 2018 from SLCC re: The Clerk’s annual membership @ £136-00 was recorded.

xiii An Invoice December 2018 from Crown Printers re: Stambridge Newsletter printing @ **was not received.**

xiv The Windows 10 Pro upgrade, as recommended by the ICO/ GDPR is on hold, awaiting working information from a

 local outside source.

 xv Resolved: all above agreed payments, Precept 2019-2020, all actions, financial statements, transfers, grants,

 countersigned cheques, etc.

 Proposed by Councillors: Mrs S Bush, seconded by Mrs P Holmes and agreed by all.

**170 18/19 Planning consultations:**

**Ward Councillor: Mr P Shaw declared a non pecuniary interest in the following planning items and remained to give advice when requested, but did not vote or express opinion in any direction.**

i Application no **18/01026/REM** Land Between 7 and 13 Cagefield Road, Stambridge SS4 2BE.

 (Application for Reserved Matters Relating to Access, Layout, Appearance and Scale for Proposed 3 No.

 Self-contained Apartments with associated Access, Parking, Soft and Hard Landscaping Following Outline

Planning Permission re: 17/0070/OUT) - Stambridge Parish Council have noted.

**Councillor Mr G Ioannou declared a pecuniary interest in the following application and withdrew.**

ii Application no **18/01200/FUL** 35, Cagefield Road, Stambridge, Essex. SS4 2BE

(Two Storey Rear Extension, Single Storey Side Extension, Front Porch) –

Stambridge Parish Council approve but have concerns that the two storey rear extension will overlook neighbours.

Councillor Mr G Ioannou returned.

iii The RDC officers refuse planning decision’ re: 18/00673/FUL was noted.

iv Councillors agree to allow a late planning application no **18/01172/LBC** The Old Post Office, Stambridge Road, SS4 2AX.

(Remove Existing Pebbledash Render from the Cottage at the back of the Old Post Office (the Wooden Frame Building) Add 100mm Lambs Wool Insulation Between Studs and Fix Breather Membrane Over Studs. Fix Oak Lathes to Face of Studs to Take Lime Render and Apply 3 Coats of Lime Render) –

Stambridge Parish Council approve.

**171 18/19 Correspondence:**

i A letter December 2018 from Little Hall Farms re: received second payment for the allotments 2018 @ £1,000

 was recorded.

ii An e/letter December re: London Southend Airport essential maintenance night work to the runway for three months

 was recorded.

iii Agreed: a letter received (local preparations for a demise of a Head of State), to be circulated.

iv Letters/emails, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: placed on the table.

**17218/19 Training:**

 Councillors requests for training, based on the published/circulated EALC/RDC training programs: None requested.

**173 18/19 Allotments**:

The Clerk reported: that green maintenance has been carried out and only one half plot (12A), is presently free.

 The ‘free trees’ pack is confirmed and is awaiting delivery,

 A ‘No Parking Overnight’ notice is on the Gate and the old Notice board (for the 2nd Parking notice) is being investigated.

**174 18/19 Streetlighting:**

i Councillor reports: None.

ii A councillor requested a schedule list from the Streetlighting contractor

**175 18/19 Highways and Public footpaths:**

i An email offering voluntary restoration of the Village entry signs from a local couple was discussed. Clerk to action.

ii Councillors discussed the condition of local fingerposts.

 Agreed: Clerk to obtain a list/map showing the placement of fingerposts in the Stambridge area.

iii Leylandii trees overgrowing the Stambridge Road opposite Ash Tree close.

 The Clerk to write again to the householder to ask them (in the interest of road safety) to cut them back from

 overgrowing the Highway. CC to Essex Highways!

**176 18/19 Website:**

 The Clerk reported the website is up to date and will be further updated with the information from this meeting.

**177 18/19Items from Councillors: *for next Agenda and exchange of information only.***

Items: The ‘Stambridge Well’ survey and its potential for 20-20 - Lorries using the Stambridge Road as a rat run.

**178 18/19 The Next Stambridge Finance Committee Meeting: at 7 p.m.**

 **Agreed: 21st FEBRUARY 2019.**

 **at the Stambridge Memorial Hall, Stambridge Road, SS4 2AR**

**179 18/19The next Stambridge Parish Council Meeting: (following the above) at 7.30-8 p.m.**

 **Agreed: 21st FEBRUARY 2019.**

 **at the Stambridge Memorial Hall, Stambridge Road, SS4 2AR at 7.30pm.**

**There being no further business the Chairman closed the meeting at 8.45 pm.**

**16th February 2019. Barry Summerfield, Stambridge Parish Council Clerk.**