



MINUTES

OF THE

FINANCE COMMITTEE MEETING OF THE STAMBRIDGE PARISH COUNCIL

HELD AT STAMBRIDGE MEMORIAL HALL PAVILION, STAMBRIDGE ROAD, SS4 2AR

ON WEDNESDAY 11th DECEMBER 2019.

168 19/20 Members and Public present:

6.38 pm.

Chairman: Councillor Mr P Shaw.

Councillors: Mrs N Crane, Mrs J Gooding and Mr G Ioannou.

Members of the public: None.

The Parish Clerk: Mr B Summerfield.

169 19/20 Chairman's opening remarks.

The Chairman welcomed all persons attending the Meeting and made safety announcements.

170 19/20 Apologies for absence.

To be received by the Clerk in person via: email, letter and telephone.

Councillors: Miss E Lingley

171 19/20 To Receive Declarations of Interests:

i **To receive all declarations of interests:**

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting. None.

172 19/20 Public Forum: (5 min) Statements from Councillors, Guests, visiting Ward/County Councillors. **None.**

173 19/20 Finance (The Precept 2020-2021): Finance committee recommendations

i The Precept Demand on Rochford District Council for the financial year 2020-2021 supported by the Excel Nett estimated running costs 2019 – 2020 was discussed at length.

ii Agreed: the recommended PRECEPT 2020-2021 demand on the Rochford District Council @ £32,000 + 2%.

174 19/20 Finance: The following items were considered for recommendation to the Stambridge Parish Council:

i The recommended PRECEPT 2020-2021 demand on the Rochford District Council @ £ 32,000 + 2% = £640.

ii Resolved the PRECEPT 2020-2021 demand on the Rochford District Council is **£32,640-00**.

Proposed by Councillors: Mr P Shaw, seconded by Mrs N Crane and agreed by all.

iii i The SPC Financial Statements of 11th December 2019 were recorded.

ii The above balances were checked against Metro Bank Statements by Cllrs: Mr P Shaw and Mrs N Crane.

iv The SPC short term loan to the SCCMC (@ £3,531-13 and £1,500) was agreed to be on the next Agenda.

The SCCMC's delayed Barclays Mandate instruction letter of update and closure will, by the January 2020 meeting have potentially resolved, all of their up to date financial information and balances.

v The Clerk's log (32) of working hours for November 2019 was recorded.

vi The Parish Council's updated SPC Excel NETT running costs for November 2019 was recorded.

vii The transfer of the laptop ringfenced £579-00, from the Business Account to the Current Account was recorded.

viii Agreed a payment to (HMRC) re: PAYE-RTI January @ £40-00 was recorded.

ix Agreed a payment to the SLCC re: Clerk's membership 2020-2021 @ £ 156-00 was recorded.

x An Invoice December 2019 from BT re: Hall office BB/Wi-Fi/answer phone, etc @ £ was not received

xi An Invoice December 2019 from Websites4communities re: New website Server @ £ was not received

xii An Invoice December 2019 from EALC re: Councillor Saturday Training on (DATES) @ £ was not received

xiii The D/D payment November 2019 to E.on @ £149-95.

xiv The D/D payment November 2019 to BT @ £79-98.

xv The D/D payment November 2019 to NWG/Anglian Water @ £ 40-00.

xvi The Standing Order payments November & December 2019 to the SPC Clerk @ £628-95.

xvii Resolved: the Precept, recommended and agreed payments, all actions, financial statements, transfers, grants, countersigned cheques, etc, etc.

Proposed by Councillors: Mr G Ioannou, seconded by Mrs N Crane and agreed by all.

175 19/20 The next Stambridge Parish Council Finance Meeting:

To agree: **TBA JANUARY 2020** at the Stambridge Memorial Hall, Stambridge Road, SS4 2AR at 6.30 pm.

There being no further business the Chairman closed the meeting at 7.15pm.