

MINUTES

OF THE MEETING OF THE STAMBRIDGE PARISH COUNCIL HELD AT STAMBRIDGE PAVILION, STAMBRIDGE ROAD, ROCHFORD. SS4 2AR.

on WEDNESDAY 11th DECEMBER 2019.

(Following on from the Finance Committee meeting at 6.30 pm).

176 19/20 To Record the Members Present:

7.13 pm.

Chairman (Ward Councillor): Councillor Mr G Ioannou.

Councillors: Mr P Bowen, Mrs N Crane, Mrs J Gooding and Mr P Shaw.

Ward Councillors: Mrs L Shaw and Mr S Wootton.

Members of the public: None.

The Parish Clerk: Mr B Summerfield.

177 19/20 Chairman's opening remarks:

The Chairman welcomed all persons attending the Meeting and made safety announcements for the Pavilion.

178 19/20 Apologies and reasons for absence:

To be received by the Clerk in person via: email, letter and telephone.

Apologies as received from Councillor: Miss E Lingley was agreed.

179 19/20 To Receive Declarations of Interests:

i To receive all declarations of interests:

Ward Councillor Mr P Shaw declared a non-pecuniary interest in Planning Agenda item 14, as a member of the Rochford District Planning committee.

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

180 19/20 Stambridge Parish Council Casual Vacancy:

i To receive applications for the one casual vacancy. None

ii To receive a personal statement from the applicant.

181 19/20 Co-option of applicant for the role of Parish Councillor.

i The Co-opted Member of the public to sign their Statutory Declaration of Acceptance of Office. None

ii To receive their Declarations of Interests Forms (28 days) and additional paperwork.

182 19/20 Dispensations (relevant provision is s.33 of the Localism Act 2011)

The Clerk to receive Councillors written requests for dispensations re: Financial matters as local council tax payers inc: the Precept and as members of the SCCMC. None.

183 19/20 Public Questions:

(Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public).

i Ward Councillor Mrs L Shaw reported:

Food distribution is going well and had attended the Rochford Lights 'switch on' with fund raising monies coming in – thanks to Cllr Mrs N Crane for support re: Dog food – no surgery this coming Saturday due to Christmas Holiday's.

ii Ward Councillor Mr S Wootton reported: has received complaints re: local unofficial 15mph signs and is investigating.

iii Ward Councillor Mr G Ioannou reported: the local landowner and residents of Little Stambridge Hall Lane jointly paid for the unofficial 15MPH signs – the centre lines at the Church/School corner are to be renewed – the flashing speed signs on the Church/School corner are to be repaired.

iv Ward Councillor Mrs J Gooding reported: she has escalated local complaints.

184 19/20 To receive the Minutes of the Finance Committee Meeting of 7th November 2019:

The Minutes were Resolved agreed.

Proposed by Councillors: Mr P Shaw, seconded by Mrs N Crane and agreed by all.

The Chairman signed the Minutes as a true record.

185 19/20 To receive the Minutes of the Parish Council Meeting of 7th November 2019:

The Minutes were Resolved agreed.

Proposed by Councillors: Mr G Ioannou, seconded by Mr P Shaw and agreed by all.

The Chairman signed the Minutes as a true record.

186 19/20 Matters Arising from the Minutes:

None

187 19/20 The Progress Reports on all agreed Councillors/Clerk Actions:

Actions

Progress Outcome

i Cllr: Mr P Shaw's report: 'Discover 20/20' committee update

Report:

A meeting in January 2020 was agreed, to make arrangements for a 20-20 Parish Fete in July/August.

Councillor Mr G Ioannou to contact the School re: update on Scarecrows for the 20-20 Fete!

ii Agreed donation to the Mobile Stroke Unit @ £100-00.

Waiting for Charity Number.

iii The Clerk will carry out the erection of the Heras fencing panels.

Report.

- iv The final draft Autumn Newsletter for Councillors to proof read: Report:
*Councillor Mr G Ioannou has yet to forward to all members the updated Newsletter.
Information on the general SPC responsibilities ie: Streetlighting, etc to be introduced into the Newsletter by Mrs N Crane.*
- v Clerk's report re: change of the Parish Council's Website Server: Report:
A quotation from WDL Sales re: Stambridge website agreement (websites4communities) at a setup charge of £126-00 inc vat and an annual handing charge £120-00 inc vat, was agreed by all.
- vi The new BT Village Hall phone, Wi-Fi, answerphone setup! Report:
The new BT contract has been actioned and all is working well, but with a local ghost calling anomaly to be sorted out.
- vii The EALC home training for Councillors Report:
Councillors Mrs N Crane, Mr P Bowen and Miss E Lingley to agree two Saturday dates in the new year for training and type of training required? Forward to the Clerk for action.
- viii Councillor Mr G Ioannou re: Speeding on the Stambridge Road via the LHP meeting. Report:

188 ^{19/20} **Finance (The Precept 2020-2021):**

- i The Finance Committee recommended Precept Demand on Rochford District Council for the financial year 2020-2021 as supported by the Excel Nett estimated running costs 2019 – 2020, was agreed.
- ii The PRECEPT 2020-2021 demand on the Rochford District Council @ £32,000 + 2%

189 ^{19/20} **Finance: To receive the Finance Committee's Financial recommendations:**

- i The recommended PRECEPT 2020-2021 demand on the Rochford District Council @ £ 32,000 + 2% + £640.
- ii Resolved the PRECEPT 2020-2021 demand on the Rochford District Council is **£32,640-00**.
Proposed by Councillors: Mr P Shaw, seconded by Mrs N Crane and agreed by all.
- iii i The SPC Financial Statements of 11th December 2019 were recorded.
ii The above balances were checked against Metro Bank Statements by Cllrs: Mr P Shaw and Mrs N Crane.
- iv The SPC short term loan to the SCCMC (@ £3,531-13 and £1,500) was agreed to be on the next Agenda.
The SCCMC's delayed Barclays Mandate instruction letter of update and closure will, by the 27th January 2020 have resolved all of their 'up to date' financial information and balances.
- v The Clerk's log (32) of working hours for November 2019 was recorded.
- vi The Parish Council's updated SPC Excel NETT running costs for November 2019 was recorded.
- vii The transfer of the laptop ringfenced £579-00, from the Business Account to the Current Account was recorded.
- viii Agreed a payment to (HMRC) re: PAYE-RTI January @ £40-00 was recorded.
- ix Agreed a payment to the SLCC re: Clerk's membership 2020-2021 @ £ 156-00 was recorded.
- x An Invoice December 2019 from BT re: Hall office BB/Wi-Fi/answer phone, etc @ £ was not received
- xi An Invoice December 2019 from Websites4communities re: New website Server @ £ was not received
- xii An Invoice December 2019 from EALC re: Councillor Saturday Training on (DATES) @ £ was not received
- xiii The D/D payment November 2019 to E.on @ £149-95.
- xiv The D/D payment November 2019 to BT @ £79-98.
- xv The D/D payment November 2019 to NWG/Anglian Water @ £ 40-00.
- xvi The Standing Order payments November & December 2019 to the SPC Clerk @ £628-95.
- xvii Resolved: the Precept, recommended and agreed payments, all actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
Proposed by Councillors: Mr G Ioannou, seconded by Mrs N Crane and agreed by all.

190 ^{19/20} **Planning consultations:**

Ward Councillor Mr P Shaw declared a non pecuniary interest in the following planning item and remained to give advice when requested, but did not vote or express an opinion, for or against.

Application no 19/00926/FUL Little Stambridge Hall Farm, Rochford SS4 1EX.

(Demolition of Existing Commercial Units and Erection of 3 Purpose Built Commercial Units for Use Within the B8 (Storage and Distribution) and B1C (Light Industrial) Use Classes and Ancillary Parking and Landscaping).

After Councillors discussed the detail it was agreed:

– Stambridge Parish Council approve, but ask that if the planning permission is granted, a way of limiting the speed of traffic be agreed in the interest of road safety for all residents living in and nearby Little Stambridge Hall Lane.

191 ^{19/20} **Correspondence:**

To receive/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

192 ^{19/20} **Training:**

Councillors requests for training, based on the published/circulated EALC/RDC training programs: None.

Councillors to advise the Clerk on two preferred dates, in the new year.

193 ^{19/20} **Allotments:**

i The Clerk reported the installation of the Standpipe covers and will be assembling the Heras Fencing in due course.

ii The allotment lease runs out in January 2021 and will be discussed at the next meeting.

194 ^{19/20} **Streetlighting:**

i Councillor reports: None.

ii The Clerk will investigate the unconnected Streetlight outside the Memorial Hall.

iii Councillor reports: None.

195 ^{19/20} **Highways and Public Footpaths:**

- i Residents enquiries re: Speed limit signs and Speeding on the Stambridge Road is being investigated by Ward Councillors.
- ii The dangerous Leylandii overgrowth on the Stambridge Road in the Stambridge Village to be forwarded by the Clerk.
- iii Green overgrowth on Road side pavements to be forwarded by the Clerk to the Rangers.

196 ^{19/20} **Website:**

The website to be further updated with the information from this meeting when the change over from 'Essex Info' to the new website supplier websites4communities, has been completed.

197 ^{19/20} **Items from Councillors:** for next Agenda and exchange of information only.

Items raised:

local dog breeding, the Church wall in a state of near collapse and dangerous parking nearby the school and Church.

198 ^{19/20} **To agree the date of the next Stambridge Finance Committee Meeting:** at 6.30 p.m.

Agreed: **MONDAY 27th JANUARY 2020**

at the Stambridge Memorial Hall or Pavilion, Stambridge Road, SS4 2AR.

199 ^{19/20} **To agree the date of the next Stambridge Parish Council Meeting:** at 7.00pm.

Agreed: **MONDAY 27th JANUARY 2020**

at the Stambridge Memorial Hall or Pavilion, Stambridge Road, SS4 2AR.

There being no further business, the Chairman closed the meeting at 8.19 pm.

22nd January 2020.

Barry Summerfield, Stambridge Parish Council Clerk/RFO.