



 **STAMBRIDGE PARISH COUNCIL**

 **www.stambridgepc.co.uk**

**CHAIRMAN:**

**CLERK/RFO:**

**Mr B. Summerfield,**

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**Councillor Mr G. Ioannou,**

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**Stambridge,**

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 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF THE STAMBRIDGE PARISH COUNCIL FINANCE COMMITTEE**

 **TO BE HELD AT THE STAMBRIDGE MEMORIAL HALL, STAMBRIDGE ROAD, SS4 2AR**

 **ON MONDAY 18th MARCH 2019.**

 **(Commencing at 7.00 pm followed by a Stambridge Parish Council Meeting at 7.30 pm)**

**Chairman’s opening remarks:**

**1. To Record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies and reasons for absence:**

To be received by the Clerk in person via: email, letter and telephone.

**3. Declarations of Interests: on items on the Agenda.**

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

**4. Public Questions:**

 (Guest Speakers, visiting Ward/County Councillors, Councillors and Questions/Statements from members of the public).

 i Ward Councillors: ii Councillors: iii Members of the Public:

**5. Finance:**

**To review, discuss and recommend:**

i i To receive the SPC Metro Financial Statements of 18th March 2019 (appendix).

 ii The above balances to be checked against Metro Bank Statements by Cllrs: ……………….. and ……………………….

 ii To receive the Clerk’s Excel (to date) nett running costs spreadsheet.

iii To receive the Clerk’s time sheet (25) for December/January 2019 for 47 hours.

iv To record the Clerk’s publication of the Rochford District, ‘Council Tax 2019-2020’, statement.

v To agree the April HMRC PAYE payment @ £40-40.

vi Notification to ‘WAVE’ re: water loss and future D/D arrangements @ £ 40-00.

vii To receive Invoice November 2018 from Mr G Ioannou/King Edmund School re: Newsletter/Flyers/leaflets @ £259-00.

viii To receive an Invoice February 2019 from B Summerfield/Amazon re: Stopcock Key and cover lifter @ £26-80

ix To receive an Invoice March 2019 from B Summerfield/Bags and Covers re: Standpipe covers x 2 @ £66-49

x To receive Invoice March 2019 from B Summerfield/Sam Gatward Ltd re: Stambridge Village Entry Signs x2 @ £408-00

xi To receive an Invoice March 2019 from W&H (Romac) Ltd re: 134031 Streetlighting repairs x 4 @ £236-16

xii To receive an Invoice March 2019 from Essex Playing Fields re: Annul subscription @ £ 30-00.

xiii To Resolve to recommend: all above agreed payments, all actions, financial statements, transfers, grants,

 countersigned cheques, etc.

 Proposed by Councillors: ……………………, seconded by ……………………… and agreed by all.

**6. The next Stambridge Parish Council Finance Meeting:**

**As agreed at the last SPC meeting: THURSDAY 18th April 2019.**

 **at the Stambridge Memorial Hall, Stambridge Road, SS4 2AR at 7.00pm.**

**13th March 2019. Barry Summerfield, Stambridge Parish Council Clerk/RFO.**