



**Stambridge Parish Council  
Meeting of the Council  
held on  
Monday 13<sup>th</sup> June 2016 at 7:30pm.  
Venue: Stambridge Memorial Hall.**



**218. Apologies for Absence.**

218.1. Apologies received from Cllr Denise Vander son.

**219. Receive Declarations of Interest:**

219.1. No Declarations of Interest were presented to council.

**220. Approval of Minutes.**

220.1. The meeting of the Parish Council Meeting held on the 23<sup>rd</sup> May 2016 was approved by members as a true record. Proposed by Cllr Dan Nelson and seconded by Cllr Peter Perkins.

**221. Receive Applicants for Councillor Vacancies.**

221.1. Members considered and approved the applicants Mr. Phil Shaw and Mrs Pamela Holmes to the position of Councillors to Stambridge Parish Council.

**222. No Adjournment of Meeting for the public –**

**223. Planning Applications –** The Clerk advised the members that the planning application 16/00473/DPDP1 was not for Stambridge to discuss.

**224. SPC Documents**

224.1. The Stambridge Parish Council Risk Assessment document was discussed and approved by members with minor amendments. **Resolved.**

224.2. The Stambridge Parish Council Asset Register was discussed and approved by members. **Resolved.**

**225. Finance**

225.1. The internal audit report from Auditing Solutions for the 2015-16 financial year was discussed and approved unanimously by members. **Resolved.**

225.2. The members of the Parish Council approved monthly breakdown. **Resolved.**

225.3. Payment of Accounts - Members approved the subsequent cheques for payment. . **Resolved.**

Agenda Reference	Description	Amount (£)	Cheque No.	Notes
225.3.1	Clerk's Salary (Confidential-Sarah)		200538	Interim Clerk
225.3.2	Cllr George Ioannou	787.10	200539	Expense – solo press/storage
225.3.3	Hannah Coppard	39.20	200540	Baby Sitter for Cllr Denise Vanderson
225.3.4	Came & Company	332.82	200541	
225.3.5	Affiliation Fees	196.11	200542	EALC & NALC Affiliation Fees
225.3.6	Three SG	150.00	200543	Service Cameras Test
225.3.7	Three SG	508.80	200544	Maintenance & Monitoring
225.3.8	PH Cote Ltd	67.75	200537	

**226. Members to ratify cheques:**

Description	Amount (£)	Cheque No.	Notes
None			

**227. Reports from Parish Council Representatives**

227.1. Cllr Phil Shaw and Pam Holmes agreed to accept the position of trustees to Stambridge Memorial Hall & Grounds. **Resolved**

227.2. Cllr Dan Nelson was elected as Chairman to the Human Resource Committee. **Resolved**

227.3. The Finance Committee will contain Cllr's Ioannou, Shaw and Holmes **Resolved**

227.4. Media Rep, Newsletter and Web Master to remain with Mr. Bernard Crix. **Resolved**

227.5. The transport rep will be the responsibility of the Clerk. **Resolved**

- 227.6.** Rochford Hundred meeting to be represented by the Clerk and a Councillor, in the absence of the Clerk, another Councillor will attend. **Resolved**
- 227.7.** The Community Forum to be represented by the Clerk and a Councillor. The initial meeting to be held at the Royal Oak on the 14<sup>th</sup> July 2016. **Resolved**
- 227.8.** Cllr Peter Perkins to arrange a meeting with the Sewage Manager as representative to the Parish.
- 227.9.** Cllr Ioannou and Holmes accepted to be the footpath representative for Stambridge Parish. RDC to provide footpath maps of the area to assist the Councillors in assessing the pathways.
- 227.10.** The Clerk will be the liaison for EALC, RCCE and RRAVS for the Parish. **Resolved**

**228. Clerk's Report**

- 228.1.** Reports have been sent to Highways and Morrison regarding the cabling programme complaints from residents.
- 228.2.** RDC was contacted to address the pathways maintenance.

**229. Correspondence Requiring a Decision**

- 229.1.** The dispute with the builders is been dealt with our solicitors. All future communications to be passed onto the solicitors by the Officer. The Members agreed to utilise RDC building control inspector to assess the work carried out at the Hall.

**230. Correspondence to Note**

- 230.1.** External contractors are been used, together with ISS to manage the open spaces.

**231. Stambridge Memorial Hall / Grounds Update**

- 231.1.** Members agreed to scrap the entrance barrier.
- 231.2.** The project to utilise the grounds more effectively was discussed and approved.
- 231.3.** Councillors to email the Officer of their decision on which football club will use the ground. New Licence to be compiled by RDC solicitors.

**232. Allotments**

- 232.1.** The members discussed and agreed use RDC open space contractor to tidy the Allotments. The costs of clearing the plots will be charged back to the plot holders.

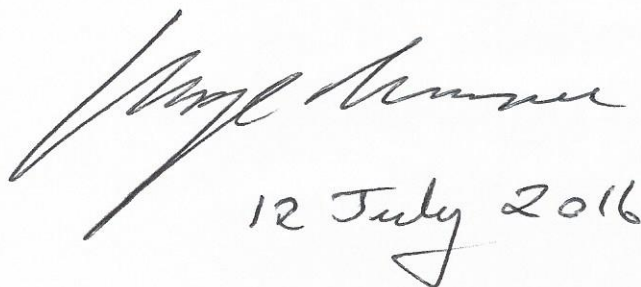
**233. Parish Council Website / Newsletter / Update**

- 233.1.** Website updated and Newsletter been drafted.

**234. Close of Meeting. Items for future agendas.**

The date of the next Parish Council Meeting will be on the 12<sup>th</sup> July 2016. Venue: Stambridge Memorial Hall at 7:30pm

**If you would like a large print version of the Agenda  
Please contact the Parish Clerk**

  
12 July 2016