



Stambridge Parish Council
Minutes for the Meeting of the Council

held on

29th March 8.00pm

Venue: Stambridge Memorial Hall.



Present: Chairman: Cllr George Ioannou,
Vice Chairman Cllr Peter Perkins
Councillors: Cllr Denise Vanderson, Cllr Dan Nelson.
Interim Clerk to the council: Mrs Sarah Ioannou

Meeting commenced at 20:14 hours

158. Apologies for Absence - No Apologies.

159. Approval of Minutes.

159.1. The minutes of the Parish Council Meeting held on the 1st February 2016 were approved to be a true record. Proposer Cllr Nelson, Seconder Cllr Perkins and signed by the Chairman. - **Resolved**

160. Receive Applicants for Councillor Vacancies

160.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.

160.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – None received.

161. Receive Declarations of Interest from councillors.

161.1. Non pecuniary – Cllr George Ioannou, Planning Development committee.

162. Contributions from members of the public. - None present

163. Finance

163.1. Parish Council approved the Bank Reconciliation that was prepared by the Locum Office Mrs Liane Rowland. Proposer Cllr D Nelson, Second Cllr Ioannou. **Resolve.**

163.2. Members unanimously approved the transfer of the Prokill account to Stambridge Memorial Hall.
Resolved

163.3. The Payment of Accounts was approved by members. **Resolved**

Agenda Ref	Description	Amount (£)	Cheque No.	Notes
163.3.1	Clerks Salary (Confidential-Linda)	-	200525	
163.3.2	Clerks Salary (Confidential-Sarah)	-	200524	
163.3.3	Liane Rowland	446.10	200523	Locum RFO

164. Members numerously agreed the sign-off of the Financial and Standing Orders Parish Documents.
Resolved.

165. NSI Investment – Interim Clerk to communicate with NSI requesting for a list of signatories.

166. Planning Application.

As per section 161.1, Chairman Stands down and Vice Chairman take control at 20:34. The member and the interim clerk were unable to access the RDC website to discuss the planning application. It was agreed the interim clerk to send out link to the specific plans.

Vice Chairman Stands Down and Chairman is reinstated at 20:45

167. Reports from Parish Council Representatives

167.1. Parish Transport Representative - no update.

167.2. Stambridge Sewerage Treatment Works Representative – no problems reported. Cllr Ioannou to arrange site visit as chairman to the Council.

167.3. Footpath Representative – Dan Nelson agreed to be the representative and will speak to Mr Howard Dimmock.

167.4. RRAVS – no updates

167.5. EALC – Interim Clerk to speak with Joy Darby to setup a Parish Training course at Stambridge.

168. Clerks Report – The members requested for the Interim Clerk to review / add and update the report and issue to the members. The Interim Clerk informed the members, since there is a need to contact the outside bodies, the report will be updated as soon as possible.

169. Footpaths / Highways / Environment –

169.1. Greg Speller of Highways has assured the Parish that the issues with the speeding signs along Stambridge Road will be revised.

169.2. The Property on Stambridge Road near the village needs to be contacted to cut back their trees.

170. Stambridge Parish Chairman/Clerk Correspondence

170.1. Updates from the Locum RFO – the accounts have been re-entered and the Parish accounts now reconcile with the bank. The allotment Tendency Licence agreements & charges are been investigated, along with the VAT.

170.2. No one attended the RDC Planning Training Course.

170.3. Transparency Code – the vehicle to be transparent to residents. We have been advised the Parish does not qualify.

171. Rochford District Council updates. –

171.1. The development committee passed the housing in Hullbridge.

171.2. The Council rates have increased by 1.96% as there were budget cuts at county.

171.3. Ward Boundaries changed to; Stambridge, Canewdon, Pagelsham and Rochford (Stambridge Road, Weir pond road, Daleys Road, Ashingdon Road (RHS), Brays Lane)

171.4. Green Bins – Food waste to be distributed, Yellow bin (optional) will have a cost of £40 a year.

172. Stambridge Memorial Hall / Grounds

172.1. County informed the Interim Clerk to apply for emergency funding April.

172.2. Club House window & door blew in. Care Taker Resolved.

172.3. Stambridge Football club to field a team on Sunday, as well as Plough & Sail and Stambridge Under 16's.

172.4. Rochford FC, Laindon FC and Centurion's want to use the pitch on Saturday for 1st & Reserves. Members to decide in April meeting which club will be granted the licence to play football at Stambridge.

172.5. The members and Interim Clerk agreed for Cllr Ioannou to finalise the contract maintenance with RDC – Adam Alridge.

172.6. Booking system to be linked to the facebook and Parish website.

172.7. Discussions are being held between the Dance School and the hall manager regarding the current contract agreement.

173. **Parish Council Website / Newsletter** – Website layout will need to change for the transparency code.

174. Allotments

174.1. The members agreed that the Parish will need to change their invoicing from 3 to 1, which will include rental and water charges. **Resolved.**


174.2. The members agreed that a Allotment committee which will include plot holders needs to be setup to address any issues, needs and updates from both sides.

175. **Date of the next Parish Council Meeting is Wednesday 27th April 2016, Venue: Stambridge Memorial Hall at 7:30pm**

Meeting closed at 21.22 hours

Minutes typed by Mrs Sarah Ioannou – Interim Clerk to the Council

Chairman's Signature _____



Date _____

27/4/2016

**If you would like a large print version of the Minutes
Please contact the Parish Clerk**