



**Stambridge Parish Council**  
**Minutes for the Meeting of the Council**

held on  
1<sup>st</sup> February at 7.30pm.  
Venue: Stambridge Memorial Hall.



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**Present:** **Chairman:** Cllr George Ioannou,  
**Vice Chairman** Cllr Peter Perkins  
**Councillors:** Cllr Bernard Crix, Cllr Dan Nelson.  
**Clerk to the council:** Mrs Linda Hare

**Meeting commenced at 19.35 hours**

**140. Apologies for Absence** were received from Cllr D. Vanderson.

**141. Approval of Minutes.**

**141.1.** The minutes of the Parish Council Meeting held on the 11<sup>th</sup> January 2016 were approved to be a true record. Proposer Cllr Crix, Seconder Cllr Ioannou and signed by the Chairman. - **Resolved**

**142. Receive Applicants for Councillor Vacancies**

**142.1.** Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.

**142.2.** Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – None received.

**143. Receive Declarations of Interest from councillors.**

**143.1.** Cllr Ioannou declared a pecuniary interest in item 148 as he is a member of the Planning Committee at Rochford District Council.

**144. Contributions from members of the public.** - None present

**145. Finance**

**145.1. Approve Parish Council monthly breakdown.** – As the bank statement was not available a draft monthly breakdown was produced and approved. Proposer Cllr D Nelson, Second Cllr Crix. The clerk will provide an actual monthly breakdown as soon as the bank statement is available and will distribute to the councillors for approval.

**145.2. Payment of Accounts - Members to discuss and approve cheques for payment** – accounts approved. **Resolved**

Agenda Ref	Description	Amount (£)	Cheque No.	Notes
145.2.1	Clerks Salary (Confidential-Linda)	-	200518	
145.2.2	Clerks Salary (Confidential-Sarah)	-	200519	
145.2.3	RDC	936.00	200520	3rd instalment of 3 for Legal Advice re Football Club.
145.2.4	Prokill	106.94	200521	

**146. Update on NSI signatory and VAT submission.** – All forms completed and signed. The clerk to post. **Resolved.**

**147. Members to discuss/Approve payment to Essex & Suffolk Water by direct debit.** – The water meter by the allotments had been inaccessible resulting in the previous water bills being estimated. This has now been rectified subsequently resulting in a larger bill. A motion was put forward to pay the outstanding amount due by monthly direct debit. All agreed. Direct Debit mandate completed and clerk to post. **Resolved.**

A motion was put forward to arrange a meeting with the allotment holders to discuss the water bill and any other issues on the 17<sup>th</sup> Feb 7.30 for 8pm. A unanimous vote received.

**148. Planning Applications:**

**Delegated:-**

**Application Number:- 16/00043/FUL**

**Location:- 48 Cagefield Road, Stambridge**

**Proposal:- Proposed Front and Rear Single Storey Extension to Create 1-bed Annex.**

**SPC Members requested information regarding ownership of the property.**

**Resolved -Update for:**

**Application Number: 15/00849/FUL**

**Location: 33Cagefield Road, Stambridge, Essex.**

**Decision:** Response received from RDC and forwarded to all councillors for comments. No comments or objections were received from councillors.

**149. Reports from Parish Council Representatives**

**149.1.** Parish Transport Representative - Cllr Nelson was unable to attend meeting – no update.

**149.2.** Stambridge Sewerage Treatment Works Representative – no problems reported.

**149.3.** Footpath Representative – Need to elect a representative. – Cllr Ioannou spoke with the local ramblers and they will advise the parish of any issues. RRAVS – no updates

**149.4.** Citizens Advice Bureau – won the advisory service for RDC.

**149.5.** EALC – Parish Training requirements- Agreed to remove from the agenda until the new financial year.

**149.6.** Neighbourhood Watch – Paglesham has been completed their roll out of the scheme.

**150. Clerks Report – Refer to Report. – presented by the clerk**

**151. Footpaths / Highways / Environment – No further issues reported. Resolved.**

**152. Stambridge Parish Chairman/Clerk Correspondence**

**152.1.** Letter of resignation received from Mrs Hare, Clerk to the Council.- The Chairman thanked the Clerk and wished her every success for the future.

**152.2.** RDC Planning Training Course – 9<sup>th</sup> March 2016. – Cllr Perkins will attend.

**152.3.** Factsheet – Procurement of Audit for smaller Authorities – Councillors advised to read.

**152.4.** Smaller Authorities Audit Appointments Ltd – Update one - Councillors advised to read.

**152.5.** Simply Better Together – Castle Point and Rochford CCG – Members agreed to advertise on the Parish website, Facebook page and Twitter.

**153. Rochford District Council updates.** – Cllr Ioannou advised that he has been recently appointed to the RDC investment board and treasury subcommittee.



**154. Stambridge Memorial Hall / Grounds**

**154.1. Transfer of Prokill contract from the Parish to SMH.** – Motion put forward to transfer contract to SMH – Unanimous Vote for.

**154.2.** The Football club ground has not been fit to be played on due the weather.

**154.3.** The Hall Manager is finalising the contract agreement with dance school.

**155. Parish Council Website / Newsletter** – The number of visits to the site are gradually increasing. Cllr Nelson will assist Cllr Crix with the website. The next issue of the Newsletter should be out by the end of February.

**156. Allotments**

**156.1.** Report presented by the clerk. – **Resolved.**

**157. Date of the next Parish Council Meeting is Monday 7<sup>th</sup> March 2016, Venue: Stambridge Memorial Hall at 7:30pm**

Cllr Nelson gave his apologies for the meeting to be held of the 7<sup>th</sup> March 2016.

Meeting closed at 21.12 hours  
Minutes typed by Mrs Linda Hare – Clerk to the Council

Chairman's Signature \_\_\_\_\_

Date \_\_\_\_\_

**If you would like a large print version of the Minutes  
Please contact the Parish Clerk**