



Stambridge Parish Council
Minutes for the Meeting of the Council
held on

11TH January 2016 at 7.30pm.
Venue: Stambridge Memorial Hall.



Present: **Chairman:** Cllr George Ioannou,
Councillors: Cllr Bernard Crix, Cllr Denise Vanderson.
Clerk to the council: Mrs Linda Hare

Meeting commenced at 19.56 hours

123. Apologies for Absence.

123.1. Apologies were received from Cllr Nelson and Cllr Perkins.

124. Approval of Minutes.

124.1. The minutes of the Parish Council Meeting held on the 8th December 2015 were approved to be a true record. Proposer Cllr Ioannou, Seconder Cllr Crix and signed by the Chairman. -
RESOLVED

125. Receive Applicants for Councillor Vacancies

125.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. **None received.**
125.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. **None received.**

126. Receive Declarations of Interest from councillors.

126.1. Cllr Ioannou declared a pecuniary interest in item 130 as he is a member of the Development Committee at Rochford District Council.

127. Adjournment of Meeting - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public.** (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). - **None present.**

128. Finance

128.1. **Approve Parish Council monthly breakdown.** - Bank Reconciliation produced by Cllr Ioannou was approved. Clerk to produce the regular Parish monthly breakdown and forward to all councillors.
128.2. **Payment of Accounts - Members to discuss and approve cheques for payment** - All approved.
Resolved.

Agenda Ref	Description	Amount (£)	Cheque No.	Notes
128.2.1	Clerks Salary (Confidential-Linda)	-	200512	
128.2.2	Clerks Salary (Confidential-Sarah)	-	200513	
128.2.3	RDC	936.00	200514	
128.2.4	Little Hall Farms Ltd	1200.00	200515	2nd instalment of 3 for Legal Advice re Football Club.
128.2.5	PH Coote Ltd	169.94	200516	Allotment rental
128.2.6	C Woods (Barnmead Garden Taming)	50.00	200517	Street Light maintenance Allotment maintenance.

- 129. Members to discuss/agree Budget and Precept 2016/17.** – The Budget/Precept figures were discussed in detail and the final figures were unanimously approved. The Clerk is to complete and submit the final figures to RDC. **Resolved.**

The NSI Parish Savings account signatories were discussed and unanimously agreed to be:-

Cllr Perkins

Cllr Vanderson

Cllr Nelson

The Clerk will complete relevant paperwork and submit to NSI. – **Resolved.**

130. Planning Applications:

Resolved that:

Application Number: 15/00542/MULP

Location: 31 Ashtree Court, Stambridge, Essex. SS4 2BS

Proposal: Proposed garage conversion, ground floor cloakroom, chimney stack to external wall and storage area to existing loft area.

Delegated Decision: Conditionally Approved – **No objections**

Ratified that:

Application Number: 15/00849/FUL

Location: 33Cagefield Road, Stambridge, Essex.

Proposal: Demolish Rear Extension and Construct Single Storey Rear, Side and Front Extension.

Decision: 4 Observations submitted to Rochford District Council requesting a response.

131. Reports from Parish Council Representatives

131.1. Parish Transport Representative - Next meeting is to be held on the 11/01/2016.

131.2. Stambridge Sewerage Treatment Works Representative - No updates.

131.3. Footpath Representative – Need to elect a representative. – The decision was made to wait until the Parish have new councillors appointed.

131.4. RRAVS – Grant Scheme details are being circulated.

131.5. Citizens Advice Bureau - No updates.

131.6. EALC – Parish Training requirements – Details have been forwarded to all councillors.

131.7. Neighbourhood Watch – No Updates.

132. Clerks Report – Present by the Clerk.

- 133. Footpaths / Highways / Environment** – No updates. Clerk to verify dates with RDC when grass and weeds were removed from Stambridge Road.

134. Stambridge Parish Chairman/Clerk Correspondence

134.1. Essex Fire Service & Essex Police Volunteering Scheme – (Parish Safety Volunteers.) – Details were provided to all councillors and it was agreed to add the information provided by Essex Fire Service & Essex Police to our notice boards and Facebook Page. **Resolved.**

134.2. Rochford District Council updates. – It was advised that various representatives will be attending the monthly clerks' lunches to present updates from different organisations, such as RDC, EALC and etc. on initiatives. The information to be shared in detail to the parish members.

135. Stambridge Memorial Hall / Grounds

135.1. Memorial Hall – 2 Quotes are being sort by the Hall manager regarding repairs to the damaged roof for submission to CIF.

It was agreed by the Memorial Hall committee to appoint BDA Architects to oversee the Memorial Hall repairs. This will need to be agreed at Parish Council with all financial information provided by BDA Architects.

135.2. Stambridge Football Club.

Rochford District Council is managing the pitch and a contract still needs to be signed. SFC & SMH to complete remaining handover – Utility, BT, Security and etc.

136. Parish Council Website / Newsletter – No updates on the Website and the next issue of the newsletter in due in March.

137. Allotments

137.1. General Update – Report presented by the Clerk.

138. Date of the next Parish Council Meeting is Monday 1st February 2016, Venue: Stambridge Memorial Hall at 7:30pm

Meeting closed at 21.30 hours
Minutes typed by Mrs Linda Hare – Clerk to the Council

Chairman's Signature _____

Date _____

**If you would like a large print version of the Minutes
Please contact the Parish Clerk**