



Stambridge Parish Council
Minutes of the Meeting of the Council
held on
Monday 9th November 2015 at 8pm.



Notes	Cheque No.	Amount	Description
Present:			
Chairman:		Cllr George Ioannou,	
Vice Chairman:		Cllr Peter Perkins	
Councillors:		Cllr Bernard Crix, Cllr Daniel Nelson.	
Clerk to the council:		Mrs Linda Hare	

Meeting commenced at 20.10hours

79. Apologies for Absence.

79.1. To receive apologies for absence. – None received.

80. Approval of Minutes.

80.1. The minutes of the Parish Council Annual Meeting held on the 12th October 2015 were approved to be a true record. Proposer Cllr Nelson, Second Crix and signed by the Chairman.

81. Receive Applicants for Councillor Vacancies – no applications received.

82. Receive Councillors Declarations of Interest.

82.1. Pecuniary/ Other Pecuniary/ Non Pecuniary for items on the Agenda. None received.

83. Adjournment of Meeting for the public was not required.

84. Finance

84.1. Approve Parish Council monthly breakdown. Monthly breakdown is only up to 23rd October as the end of month statement was not ready from Barclays. **Approved.**

84.2. Payment of Accounts - Members to discuss and approve cheques for payment -

Agenda Reference	Description	Amount (£)	Cheque No.	Notes
83.2.1	Clerks Salary (Confidential-Linda)	-	200498	Approved.
83.2.2	Clerks Salary (Confidential-Sarah)	-	200499	Approved.
83.2.3	Prokill	106.94	200500	Approved.
83.2.4	Mrs J Hackett	1.38	Awaiting chq book	To be ratified at next meeting.
83.2.5	Upminster Containers Ltd	468.80	Awaiting chq book	To be ratified at next meeting.
83.2.6	The Royal British Legion	49.00	Awaiting chq book	Poppy wreaths - To be ratified at next meeting.
83.2.7	C&G Wood	80.00	Awaiting chq book	To be ratified at next meeting.

85. Members to ratify cheques: Ratified.

Description	Amount (£)	Cheque No.	Notes
Essex & Suffolk Water	261.22	200497	Memorial Hall

86. Reports from Parish Council Representatives

86.1. RHALC - No councillors present at meeting on the 15th October. Next meeting 21st January 2016.

86.2. Parish Transport Representative – Parish representative unable to attend meeting. No update given.

86.3. Community Meetings (formerly NAPS) - No attendance to recent meeting as same day as our Parish meeting. Clerk to check next meeting date and ensure a representative can attend.

86.4. Stambridge Sewerage Treatment Works Representative – No updates to report.

86.5. Stambridge Community Forum – No meetings have been held. The Parish/Memorial Hall would like to possibly arrange a summer fete next year. Next meeting to be arranged.

86.6. Footpath Representative – No updates given. Cllr D Nelson requested to relinquish the role as Footpath representative. **Accepted.** A replacement needs to be elected

86.7. RRAVS – Their Christmas event will be soon and will be emailed to councillors when details received.

86.8. Citizens Advice Bureau – no updates

86.9. EALC – Parish Training requirements – The councillors are to email the clerk with suggested courses for a group training session.

86.10. Rochford District Environmental – Litter picking has been suggested. This could be included in our next newsletter to gauge residents' interest.

86.11. Neighbourhood Watch – District Councillor was contacted by residents with regards to anti-social behaviour. Rochford Housing, portfolio holder and RDC were contacted and are investigating the issue.

87. Clerks Report

Presented by the Clerk.

88. Footpaths / Highways / Environment

88.1. Some of the old concrete signs are falling over and require replacement. Clerk to contact Rochford District Council to establish who is responsible and to complete a list. There is a new point of contact for Highways. Cllr Ioannou will pass details to the Clerk.

The Clerk is to contact RDC Environment Department to arrange for the grass to be cleared from the road/kerbsides along Stambridge Road.

89. Stambridge Parish Chairman/Clerk Correspondence

89.1. ECC Minerals & Waste Planning – Update letter- Councillors have nothing further to add from their original contact.

89.2. ECC Records Office – To be added to a future Agenda.

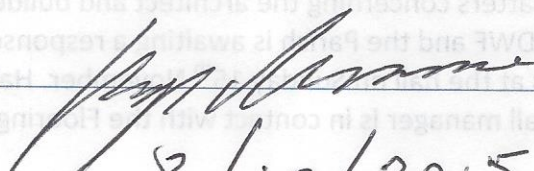
- 89.3.** Cllr Ioannou proposed to the council whether Stambridge Parish Council would like to provide joint funding for Calibrated Speed Gun to be used Ashingdon / Canewdon Ward. – Discussed. The consensus preferred the parish to have their own Speed gun. To be included in next year's budget and search for a possible grant. Clerk to find appropriate grant using grant finder. Cllr Nelson expressed his reluctance for a joint purchase. To be discussed further.
- 89.4.** Invitation to RDC Chairman's Civic Christmas Carol Service. – Clerk to send acceptances.
- 89.5.** RDC - Parish Summit – To be held on the 10th December. Cllr Ioannou and Cllr Perkins will attend. Apologies from Cllr Crix, Cllr Vanderson, Cllr Nelson and the Clerk are to be sent.
- 90. Rochford District Council updates.** – Devolution for Essex the first stage is in the process of been completed, which allows the District councils to sign up to a decree. The Development committee has been reduced from 38 to 13 District councillors.
- 91. Stambridge Memorial Hall / Grounds**
- 91.1. Memorial Hall** – Legal matters concerning the architect and builder in the restoration of the Memorial Hall is with DWF and the Parish is awaiting a response.
A new dance school starts at the hall on Sunday 15th November. Hall bookings are coming in at a steady rate. The Hall manager is in contact with the Flooring Company to resolve the flooring issues.
- 91.2. Stambridge Football Club.** – The legal documents have been exchanged and we are in the process of reviewing the asset list. Revenue is coming into the memorial account from three teams, which should cover the maintenance costs of the pitch. A meeting with RDC has been to discuss the maintenance agreement.
- 92. Parish Council Website / Newsletter** – The website is being updated to update the site with the latest upgrades. The newsletter is being compiled and should be ready for printing by the 25th November.
- 93. Planning including Applications**
- Planning Application: **15/00330/FUL**
Location: Cattery adjacent Kensal Bridge House, Apton Hall Road, Stambridge.
Proposal: Change use of building from Cattery to Dwelling.
- Application permitted. **RESOLVED**
- 94. Allotments**
- 94.1.** Presented by the clerk.
- 95. Members to discuss pre Budget ideas.** – A date is to be agreed to have a pre- budget meeting. All councillors are to think about any projects that may need to be added to next year's budget. Clerk to email budget sheet to councillors.
- 96.** Members discussed the Stambridge Parish Emergency Plan and asked the clerk to remove priority numbers for locations and add a delegated officer to attend each venue.

97. Members discussed the purchase of a Door bell for the Parish Council Office and requested for the clerk to provide details of design & costs to the council. The motion to purchase the door bell was put forward by Cllr Ioannou - Unanimous vote obtained.
98. Members to discuss/agree where to sign up to CPALC. – Discussed in detail. Cllr Ioannou research further and report back to councillors. Add to next meeting Agenda.
99. Date of the next Parish Council Meeting is Monday 7th December 2015, Venue: Stambridge Memorial Hall at 7:30pm

Meeting closed at 22.19hours
Minutes typed by Mrs Linda Hare – Clerk to the Council

Chairman's Signature

Date


8/12/2015

**If you would like a large print version of the Minutes
Please contact the Parish Clerk**