



Stambridge Parish Council
Minutes of the Meeting of the Council
held on Monday 6th July 2015 at 8pm.
Venue: Stambridge Memorial Hall.



Present: **Chairman:** Cllr George Ioannou,
Councillors: Cllr Bernard Crix, Cllr Daniel Nelson

Meeting commenced 20.20pm

44. Apologies for Absence.

44.1. Apologies were received from Cllr Peter Perkins and Cllr Denise Vanderson.

45. Approval of Minutes.

45.1. The minutes of the Parish Council Annual Meeting held on the 6th June 2015 were approved to be a true record. Proposer Cllr Nelson, Second Cllr Perkins and signed by the Chairman.

45.2. The minutes of the Extra Ordinary Meeting held on the 22nd June 2015 were approved to be a true record. Proposer Cllr Perkins, Second Cllr Nelson and signed by the Chairman.

46. Receive Applicants for Councillor Vacancies/Declarations of Interest

46.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. - Cllr Ioannou received a voiced interest from Ms C Robshaw – application to be submitted in writing.

46.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. None received.

46.3. To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda. None received.

47. Adjournment of Meeting - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public**. (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). None present.

48. Finance

48.1. Approve Parish Council monthly breakdown. – Cllr Crix requested a copy of the Budget breakdown. Clerk to complete and email to Cllr Crix. **RESOLVED** – The monthly breakdown was approved and signed by the Chairman.

48.2. Payment of Accounts - Members to discuss and approve cheques for payment – **RESOLVED** – All signed and approved.

Agenda Reference	Description	Amount (£)	Cheque No.	Notes
48.2.1	Clerks Salary (Confidential-Linda)	-	200463	
48.2.2.	Clerks Salary (Confidential-Sarah)	-	200464	
48.2.3	SSSG Ltd	300.00	200465	
48.2.4	Clerks Expenses	8.84	200466	Postage
48.2.5	RCCE	66.00	200467	Annual renewal
48.2.6	PH Coote Ltd	353.76	200468	Mill Lane street light P6
48.2.7	Auditing Solutions Ltd	492.00	200469	Internal Auditor
48.2.8	Information Commissioner	35.00	200470	Data Protection renewal
48.2.9	Vodafone	57.00	DD	Parish mobiles
48.2.10	Upminster containers Ltd	41.60	S/O	
48.2.11	EON	84.14	DD	Street lights

49. Members to ratify cheques: - RESOLVED – item ratified.

Description	Amount (£)	Cheque No.	Notes
49.1 Came & Co	353.43	200462	Parish Insurance renewal



50. Reports from Parish Council Representatives (No decision can be made on information given unless it is a separate item on the Agenda).

50.1. RHALC – No update.

50.2. Parish Transport Representative – With reference to point 53.5 Stambridge does not appear to be effected.

50.3. Community Meetings (formerly NAPS) – No update as next meeting being held tonight.

50.4. Stambridge Sewerage Treatment Works Representative – No updates.

50.5. Stambridge Community Forum –

50.5.1. Cllr Ioannou reported that Stambridge Parish Council and Rochford District Council were nominated for the Disability Sports at the Accessible Britain Challenge Awards 2015.

50.5.2. The pupils of Stambridge Primary School are going to perform their nativity play at the Memorial Hall for the some of the residence of both Stambridge care homes.

50.5.3. The possibility of a yearly Fete was discussed but representatives will speak with the other nearby Parishes for help.

50.5.4. Three local youths who attended the Fishing programme will be going on to a NEET programme.

50.5.5. Choir singing and Salsa Classes were suggestions for put forward as possible evening classes at the Memorial hall.

50.5.6. The official opening of the Memorial Hall is still in discussions

50.6. Footpath Representative – Cllr Nelson volunteered to become the Footpath representative. Unanimous vote fore received. Cllr Ioannou has contacted RDC regarding responsibilities for Footpaths.

50.7. RRAVS – No updates.

50.8. Citizens Advice Bureau – The advisory document of Interest has been submitted to RDC for consideration.

50.9. EALC – Councillors to check all Training sent to them by the clerk and advise if they wish to attend. Cllr Nelson to attend a Councillor Training Day.

50.10. RCCE Parish Summit – Held on the 24th June but due to personal circumstances the clerk was unable to attend neither was the Chairman. Details have been forwarded to all councillors via email.

50.11. Rochford District Environmental – An Environmental Day was held with Stambridge School at the allotments and 5 compost bins were donated for all allotment holders to use.

50.12. Neighbourhood Watch – The NHW structure has been agreed and will be rolled out over Paglesham, Canewdon, Fambridge and Ashingdon.

51. Clerks Report - Presented by the Clerk.

52. Footpaths / Highways / Environment

52.1. Updates from Councillors on any other issues with verges & footpaths. – Cllr Ioannou will contact RDC to obtain up to date maps.

52.2. Cllr Ioannou has received a complaint regarding drainage problems opposite the entrance of Little Stambridge Hall Lane. Clerk to report to Highways.

52.3. Footpath signs – some of the signs are falling over. Footpath representative to investigate.

53. Stambridge Parish Chairman/Clerk Correspondence

53.1. NS&I – The current signatories need to be changed. Cllr Ioannou put forward the motion for new signatories to be Cllr Ioannou, Cllr Crix and Cllr Nelson. Unanimous vote received. RESOLVED.

53.2. Parish Parks Forum – Discussed and viewed. RESOLVED.

53.3. The Pensions Regulator – A new law is coming into Place next year. Clerk to look into further and report back to councillors.

53.4. ECC-Joint Replacement Waste Local Plan – Details have been shared and placed on Parish Noticeboards. RESOLVED

53.5. ECC – Tender – Passenger Transport – Discussed earlier at point 50.2.

53.6. RDC – Local Plan Call for sites – Discussed and agreed no land to offer. RESOLVED.

54. Stambridge Memorial Hall / Grounds

54.1. Memorial Hall- Update – Councillors agreed for the Clerk to read the document received by DWF and to sign if happy with contents. Email copy to be sent to all councillors for information.

54.2. Stambridge Football Club. – A meeting was held with RDC Legal Team. Waiting to hear from The Football Club.

55. Parish Council Website / Newsletter – The Newsletter is being finalised and is due to be out next week. The website is being updated.

56. Planning including Applications

To consider any planning applications that the Clerk has received since the Agenda set but still giving Members 3 clear days' notice. – None received.

57. Allotments

57.1. Update given by the Clerk.

58. Members to discuss / agree Stambridge Parish Council Standing orders. – To be added to next Agenda once completed.

59. Delegated Responsibility and payment of staff during Recess

59.1. Members unanimously agreed that the Clerk will be given delegated responsibility during the Parish recess to sustain the Parish's functions, but must refer to the Chairman and another councillor and in the absence of the chairman by two councillors. RESOLVED.

59.2. Members unanimously agreed that in the absence of the Clerk, the Stambridge Memorial Hall Manager will be given delegated responsibility during the Parish recess to sustain the Parish's functions, but must refer to the Chairman and another councillor and in the absence of the chairman by two councillors. RESOLVED.

59.3. Members unanimously agreed that July salary payment will be issued in August with the appropriate documentation presented to the nominated councillors. August salary payment to be made in September's full Council meeting. RESOLVED.

59.4. Please note the Clerk will be on leave from the Monday 27th July to Friday 7th August inclusive. Return to work on Monday 10th August 2015. - Noted.

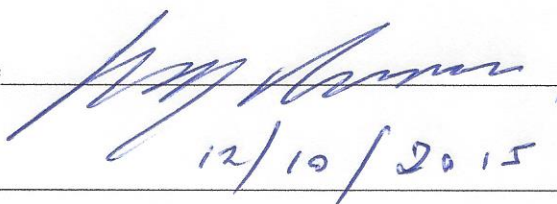
60. Date of the next Parish Council Meeting is Monday 7th September 2015, Venue: Stambridge Memorial Hall at 8.00pm

Meeting Closed at 22.27PM

Minutes typed by Mrs Linda Hare – Clerk to the Council

Chairman's Signature _____

Date _____


12/10/2015

**If you would like a large print version of the Agenda
Please contact the Parish Clerk**