



**Stambridge Parish Council**  
**Minutes for the Meeting of the Council**  
**held on**  
**Monday 2<sup>nd</sup> February 2015**



**Persons present:-** **Chairman –** Cllr George Ioannou  
**Councillors:** Cllr Bernard Crix, Cllr Peter Richmond, Cllr Peter Perkins.

- 140. Apologies for Absence.**  
140.1. Apologies were received from Cllr Denise Vanderson and Mrs Linda Hare, Clerk to the council.
- 141. Approval of Minutes.**  
141.1. The minutes of the meeting held on the 1<sup>st</sup> December 2014 and the Extra Ordinary Meeting held on the 15<sup>th</sup> January 2015 were agreed to be a true record. Proposer Cllr B. Crix Second Cllr P. Perkins.
- 142. Receive Applicants for Councillor Vacancies/Declarations of Interest**  
142.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.  
142.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – None received.  
142.3. To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda. – No changes.
- 143. Adjournment of Meeting** - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public**. (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). – None present.
- 144. Reports from Parish Council Representatives (No decision can be made on information given unless it is a separate item on the Agenda).**  
144.1. Rochford Hundred Association of Local Councils (RHALC) – Cllr Vanderson attended the last meeting. A short update was given by Cllr Ioannou.  
144.2. Parish Transport Representative – Cllr P Richmond gave a short update.  
144.3. Community Meetings (Formerly NAPS) – Cllr Ioannou gave an update including the Fishing project and Speedwatch.  
144.4. Stambridge Sewerage Treatment Works – No updates.  
144.5. Stambridge Community Forum – Last meeting was cancelled and re-arranged for Tuesday 10<sup>th</sup> February.  
144.6. Footpath Representative – Cllr Ioannou gave a short update advising that District would like redefine the footpaths to make them more visible.  
144.7. Community Safety Partnership – Cllr Ioannou update that there will now only be a Steering Group CSP meeting.  
144.8. Citizen Advice Bureau (CAB) – AGM next week.  
144.9. Rochford District Sports and Leisure – Cllr Ioannou gave an update to try and include curling within the Disability Sports.  
144.10. Rochford District Environmental – Cllr Ioannou updated that they would like to hold a meeting in the Spring. RDC would like to place Recycling bins at the Memorial Hall and this motion was posed to the Councillors. A unanimous vote against was made.  
144.11. Neighbourhood Watch – No updates. Remaining poles still to be erected and signs to be attached.
- 145. Clerks Report**  
Attached Report from Clerk on On-going items but no formal decision can be made. – Items discussed and updates given.
- 146. Footpaths / Highways / Environment**

146.1. No updates.

**147. Stambridge Parish Chairman/Clerk Correspondence**

147.1. Electoral review of Rochford – Draft recommendations – Details discussed and Councillor were advised to enter their comments online before the closing date of the 16<sup>th</sup> February.

147.2. EALC Data protection Obligations – This item was discussed in detail and the motion reached was for the Clerk to obtain further clarification from EALC regarding this matter.

147.3. Essex County Council Flood Problems – Areas identified and form sent to Floods at Essex Dept.

**Meeting closed at 21:10 by Chairman Cllr G. Ioannou**

147.4. Human Resource. – Meeting closed to discuss private and confidential matter.

**Meeting re-opened at 21.34 hours by Chairman Cllr G Ioannou**

**148. Stambridge Memorial Hall / Grounds**

148.1. **Memorial Hall Project-1** – Various snag issues have been identified and the builders will come back to the hall at a mutually convenient time to rectify all issues. There are issues with the CES pit and CES tank for both the Memorial hall and the Football Club. A report will be issued and followed up.

149. **Parish Council Website / Newsletter** – All Community forum documents have been added to the website and numbers of visits keep rising. The newsletter is almost complete.

**150. Planning including Applications**

The decision for application ESS/50/14/ROC was notified as granted.

**151. Allotments**

151.1. Update given.

152. **Members to discuss / agree Stambridge Parish Council Standing orders handed out at last meeting.** – The standing orders need further additions/amendments to be completed.

**153. Finance**

153.1. **Members to discuss / agree Financial Standing orders.** – Need to be updated.

153.2. **Approve Parish Council monthly breakdown.** – Not completed in time for meeting. This will be emailed to all councillors and ratified at the next meeting.

153.3. **Payment of Accounts - Members to discuss and approve cheques for payment** – All approved.

Description	Amount (£)	Cheque No.	Notes
Cllr George Ioannou (Expenses)	1012.90	200425	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	200420	
Clerks Salary (Confidential-Linda)	-	200423	
Clerks Salary (Confidential-Sarah)	-	200424	
Clerk Expenses (Lisa)	53.89	200421	(1&1 Internet Ltd)
Upminster Containers Ltd	39.77	200413	(Amount due before S/O set up)
RDC Financial Services	1744.20	200414	Legal Advice
Little Hall Farms Ltd	600.00	200415	Allotment Rent
Traditional Wood Flooring	5280.00	200416	
Prokill	79.82	200417	
CITI Design	1300.00	200418	
EALC	180.00	200419	Election Day course
Clerks Expenses (Linda)	60.75	200422	



**154. Members to ratify cheques: - All ratified.**

Description	Amount (£)	Cheque No.	Notes
Grey House Designs	7143.42	200403	Valuation 3
Grey House Designs	8717.58	200404	Hall Restoration Works
Grey House Designs	2862.00	200405	Insurance
PH Coote Ltd	353.76	200398	Mill Lane
PH Coote Ltd	624.04	200400	Emergency Repairs
C&G Wood	190.00	200399	Allotment Gate
Cllr George Ioannou (Expenses)	425.09	200406	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	200407	
Clerks Salary (Confidential-Linda)	-	200408	
Clerks Salary (Confidential-Sarah)	-	200409	
Clerk Expenses (Sarah)	13.40	200410	
St Mary's Hall Donation	15.00	200412	

**155. Members to discuss Stambridge Sewerage Treatment Works report by Cllr Peter Richmond. – to be carried over to next meeting.**

**156. Date of the next Parish Council Meeting is Monday 2<sup>nd</sup> March 2015, Venue: Stambridge Memorial Hall at 8.00pm**

Meeting closed at 22.00hours.

Minutes typed by Mrs Linda Hare – Clerk to the council.

Chairman's Signature

Date

**If you would like a large print version of the Agenda  
Please contact the Parish Clerk**