



**Stambridge Parish Council**  
**Minutes for the Meeting of the Council**  
**To be held on**  
**Monday 3<sup>rd</sup> November 2014**



---

**Present:** **Vice Chairman:** Cllr Bernard Crix,  
**Councillors:** Cllr Peter Richmond, Cllr Peter Perkins.  
**Officer:** Mrs Linda Hare.

In the absence of the Chairman, the meeting was chaired by Cllr. Bernard Crix.

**Meeting commenced at 20.13 hours**

**85. Apologies for Absence.**

**85.1.** Apologies received from Cllr George Ioannou and Cllr Denise Vanderson.

**86. Approval of Minutes.**

**86.1.** The minutes of the meeting held on the 6<sup>th</sup> October 2014 were agreed to be a true record. Proposer Cllr Peter Perkins, Second Cllr Peter Richmond and signed by the Vice Chairman.

**87. Receive Applicants for Councillor Vacancies/Declarations of Interest**

**87.1.** Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. None received.

**87.2.** Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – No changes.

**87.3.** To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda. – No changes.

**88.** Members received the resignation of Councillor Bernard Crix as Vice Chairman.

**89. Election of Vice Chairman (Section 15(6) and 34(6) of the 1972 Act)**

**89.1** To Propose and Second nominations for the office of Vice Chairman and, if there is more than one nominee, to vote thereon. – To be carried over to next meeting.

**89.2** To execute the declaration of acceptance of office of Chairman to the Council. – To be carried over to the next meeting.

**90. Adjournment of Meeting** - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public**. (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). - None present

**91. Reports from Parish Council Representatives (No decision can be made on information given unless it is a separate item on the Agenda).**

**91.1.** Rochford Hundred Association of Local Councils (RHALC) – A brief update was given. At the meeting Cllr George Ioannou mentioned that each parish had agreed to donate £200. to the event but advised that the figure may change after the feasibility process is completed. The Fire Safety program is being piloted at Rochford Parish and there was a presentation given on Disaster Recovery.

**91.2.** Parish Transport Representative – nothing to report

**91.3.** Community Meetings (Formerly NAPS) – nothing to report

**91.4.** Stambridge Sewerage Treatment Works – nothing to report

**91.5.** Stambridge Community Forum – An update was given at the Community meeting regarding the youth bus and the questionnaire results were given. There were many ideas raised but one of the popular suggestions was for a local shop.



- 91.6. Footpath Representative** – We have received a genuine interest in the condition of the footpaths and feedback has been received. It was suggested that we possibly target each section of the footpaths to show what progress has been done if any. A possible meeting is needed with farmers to discuss the footpaths across ploughed land.
- 91.7. Community Safety Partnership** – These meetings may be disbanded as there is a lack of attendances from the parishes. The CSP Steering group will still operate so the parish can be represented at this level.
- 91.8. Citizen Advice Bureau (CAB)** – It was announced that the Citizen Advice service has been chosen to deliver the face to face pensions guidance service. This follows the announcement in the 2014 Budget of major reforms to the pension system from April 2015.
- 91.9. Rochford District Sports and Leisure** – The three Disability Taster Sports Sessions were a great success. Further grant applications have been submitted to help support youths and our community.
- 91.10. Rochford District Environmental** - Postponed until Spring 2015.
- 91.11. Neighbourhood Watch** – There are still 9 sites outstanding for the poles and signs to be erected. This should hopefully be completed by the end of November 2014.
- 1) Coombes Grove x2
  - 2) Stambridge Road x1 near Russell Grove
  - 3) Little Stambridge Hall Lane x2
  - 4) Mill Lane x1
  - 5) Church x1
  - 6) Apton Hall Road & Stambridge Road x1
  - 7) Apton Hall Road x2

## **92. Clerks Report**

Attached Report from Clerk on On-going items but no formal decision can be made. – All ongoing items are being reviewed.

## **93. Footpaths / Highways / Environment**

- 93.1.** Updates from Councillors on any other issues with verges & footpaths. – No other issues were raised.
- 93.2.** Identify location of all Footpaths in Stambridge and replacement of signs/posts. - In hand
- 93.3.** Update on reviewing the speeding zones in Stambridge. – The initial response from county was not positive so need be more forceful in next email. All agreed.

## **94. Stambridge Parish Chairman/Clerk Correspondence**

- 94.1.** The filming of 'My Feral Heart.' – Correspondence shown to all councillors for information.

## **95. Stambridge Memorial Hall / Grounds**

- 95.1. Memorial Hall Project-1 – Update** – works should be completed by the end of November.

## **96. Parish Council Website / Newsletter** – The number of visits to the website are gradually increasing month by month.

## **97. Planning including Applications**

To consider any planning applications that the Clerk has received since the Agenda set but still giving Members 3 clear days' notice. – None received.

## **98. Allotments**

- 98.1.** General Update – As attached report. Cllr Richmond made a proposal to offer vacant plots to other parishes.

## **99. Stambridge Parish Council Standing orders.** – Still being completed. To be referred to next meeting.



## 100. Finance

- 100.1. Financial Standing orders.** – Still being completed. To be referred to next meeting.
- 100.2. Financial standing order set up to pay Upminster Containers Limited.** – Agreed and signed.
- 100.3. Approve Parish Council monthly breakdown.** – All approved
- 100.4. The purchase of a Laptop for the Stambridge Memorial Hall Manager.** – It was agreed to wait and see if the request for the five free laptops is accepted and then re-submit the request as necessary.
- 100.5. External Audit.** – All agreed.
- 100.6. Members to discuss/agree that the Parish is to pay Cory Environment for the collection of rubbish at the Stambridge Memorial Hall.** – Cllr Richmond requested to see the report/tender explained why Cory Environment were the company selected. Therefore, carry over to next meeting.
- 100.7. Payment of Accounts - Members to discuss and approve cheques for payment** – All approved and signed. Cllr Richmond requested details for the transaction with Allen Bros (electrical) Ltd as to where the funds are coming from.

Description	Amount (£)	Cheque No.	Notes
Cllr George Ioannou (Expenses)	97.98	101387	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	101388	
Clerks Salary (Confidential-Linda)	-	101400	
Clerks Salary (Confidential-Sarah)	-	101399	
Clerk Expenses (Linda)	12.72	101395	
Community Forum Clerk Expenses (Confidential)	-	101	Not submitted.
St Mary's Hall Donation	30.00	101389	September/October
PFK Littlejohn	240.00	101390	
Rochford District Council	120.00	101391	Grounds maintenance at Hall
Prokill	79.82	101392	
Upminster Containers Ltd	465.60	101393	
Chris Woods	210.00	101394	Allotment gardener
EALC	134.00	101396	
Allen Bros. Electrical (Factors) Ltd	1964.88	101397	Lights for the Memorial Hall.
Cllr George Ioannou (Expenses)	500.00	101398	To be initialled by VC

## 101. Members to ratify cheques: - All Ratified.

Description	Amount (£)	Cheque No.	Notes
Cllr George Ioannou (Expenses)		101386	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	101379	
Clerks Salary (Confidential-Linda)	-	101380	
Clerks Salary (Confidential-Sarah)	-	101383	
Clerk Expenses (Linda)	26.56	101381	
Community Forum Clerk Expenses (Confidential)	-	101382	
RCCE	35.00	101384	Conference
Clerk Expenses (Linda)	59.96	101385	Allotment padlocks

- 102. Stambridge Sewerage Treatment Works** – Cllr Richmond raised his concerns after the last visit to the Sewerage Treatment works over the possibility of Anglian Water running lorries throughout the night as opposed to during the day. Cllr Richmond reported that Anglian Water want Rochford District Council to lift the restrictions currently in place. Cllr Crix proposed a motion that a report is drawn up by Cllr Richmond detailing all his concerns and stating facts and possible solutions as we see them. This can then be forwarded to all councillors for perusal and discussed in further detail at the next meeting, Second Cllr Perkins



**Church Hall at 8.00pm**

Meeting closed at 21.39pm

Minutes typed by Mrs Linda Hare, Clerk to the Council.

Chairman's Signature

Date \_\_\_\_\_

1/12/2014

**If you would like a large print version of the Agenda  
Please contact the Parish Clerk**