



Stambridge Parish Council
Minutes for the Meeting of the Council
held on Monday 6th October 2014



Present: **Chairman:** Cllr George Ioannou, **Vice Chairman:** Cllr Bernard Crix,
 Councillors: Cllr Peter Richmond, Cllr Denise Vanderson, Cllr Peter Perkins.
 Officer: Mrs Linda Hare.

Meeting commenced at 20.12 hours

68. Apologies for Absence.

68.1. None received.

69. Approval of Minutes.

69.1. The minutes of the Parish meeting held on the 1st September 2014 were agreed to be a true record. Proposer Cllr B. Crix, Second Cllr G. Ioannou and signed by the Chairman.

70. Receive Applicants for Councillor Vacancies/Declarations of Interest

70.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.

70.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – No changes.

70.3. To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda. – No changes.

71. Adjournment of Meeting - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public**. (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). – None received.

72. Reports from Parish Council Representatives (No decision can be made on information given unless it is a separate item on the Agenda).

72.1. Rochford Hundred Association of Local Councils (RHALC) – meeting scheduled so no updates.

72.2. Parish Transport Representative – Next meeting November, no current updates,

72.3. Neighbourhood Action Panel (NAP) – Cllr Ioannou attended meeting as Cllr Perkins and Clerk Mrs Hare were unable to attend. Stambridge, Ashingdon, Rochford and Hawkwell areas have been combined for the meetings which will now be called **Community Meetings**. Another Speed watch training course will be held on the 11th December 2014 and Cllr Ioannou put forward a proposal for the acquisition of a laser speed gun to be purchased and the cost to be spread amongst the parishes. No objections were received.

72.4. Stambridge Sewerage Treatment Works – Nothing to report.

72.5. Stambridge Community Forum – Work on the Stambridge Memorial Hall will commence on Thursday 9th October 2014. Speed gun monitoring is being carried out by the Stambridge Primary School. Salt bin is to be ordered for Hampton Barn. Disability sports taster sessions were discussed and have been very successful.

72.6. Footpath Representative – nothing further to report but in the process of reviewing.

72.7. Community Safety Partnership – no further update. Next meeting in November.

72.8. Citizen Advice Bureau (CAB) – They took part in the COPE event at Rayleigh. Cllr Ioannou is attending the CAB AGM.

72.9. Rochford District Sports and Leisure – The Disability taster sessions were very successful. Over forty people turned up to the first session and over twenty to the second session. The session between 2pm and 4pm seemed to be more accessible. The Co-op would like to set up a partnership with the Parish to provide refreshments for future events held for the elderly and disabled.

72.10. Rochford District Environmental – this has been postponed until spring 2015.

72.11. Neighbourhood Watch – The stickers and newsletters have been delivered. The cost of the poles needed to display the 8 NHW signs is still being looked into by Cllr Ioannou.

73. Clerks Report

Cllr Richmond raised a formal complaint regarding the issue of the Stambridge Sewage works having been left of the Agenda for discussion. Clerk to ensure it is on the November Agenda. It was noted that the Clerks report layout was clearer to see what issues are still ongoing.

74. Footpaths / Highways / Environment

74.1. Updates from Councillors on any other issues with verges & footpaths. – Cllr Ioannou raised an issue regarding an electrified fencing being installed along the side of a public footpath near Rankins Farm, Little Stambridge Hall Lane area. Clerk to contact RDC Planning officer to obtain information.

74.2. Identify location of all Footpaths in Stambridge and replacement of signs/posts. – Various footpaths are overgrown and not being maintained. The footpath opposite the Memorial hall alongside the Rectory has a very large dip at the entrance. This needs to be raised in a meeting with the farmer. The verges/ditches by Mill Lane along the cricket club haven't been cleared by the Fisheries but this issue has been raised to them by the farmer. The verge along the school fence does not appear to have been cut back although the rest of the verges from the school to the Memorial hall have been. Clerk to contact RDC. There are several Footpath signposts that will need to be replaced. Cllr Richmond to identify these on the map as a matter of urgency and advise the clerk accordingly.

75. Stambridge Parish Chairman/Clerk Correspondence

75.1. Essex Air Ambulance. – Unfortunately, due to budget cuts it was agreed that we would be unable to make any contributions to any charity organisations. Clerk to acknowledge and respond to letter.

75.2. The filming of 'My Feral Heart.' – There were no problems raised regarding filming issues along Cagefield Road. Residents to be advised by the filming company. Filming will commence the first week of November for a month and they will have the use of the Memorial hall for which they will make a donation.

75.3. The Old Peoples Welfare Committee. – It was discussed that again due to budget cuts we are unable to make any donations. Clerk to acknowledge and respond to letter.

76. Stambridge Memorial Hall / Grounds

76.1. Memorial Hall Project-1 – Update - we have a certificate confirming no asbestos present at the Hall. A fire safety certificate has been issued ensuring the correct lighting and fire doors. A second opinion is going to be obtained as a recommendation of 70 people maximum was made. Hall works are commencing on Thursday and security fencing has been delivered. The electrician has met up with the builder and the security company. Volunteers are needed to help strip the office to bare wall. Possibly put a request on the Facebook page. The hall manager has highlighted all the lighting for the hall and this will need to be ratified at the hall meeting. The grant for £7000.00 has been received from the Essex Community Foundation. A plan is being drawn up showing all the incoming and outgoing for the work. £7500.00 insurance money has been received.

76.2. Memorial Hall Project-2 – Extension update – On hold.

77. Land Acquisition

77.1. Update regarding the purchase of greenbelt land. – On hold.

78. Parish Council Website / Newsletter – the website has received more visitors than usual. Facebook page is doing well. The Football club link on the website may be an old one so Cllr Crix to check and update accordingly. Newsletter has been delivered. Cllr Ioannou to forward electronic copy of newsletter to councillors.

79. Planning including Applications

To consider any planning applications that the Clerk has received since the Agenda set but still giving Members 3 clear days' notice.

79.1 Application Number: 14/00657/DPDP1 - No objections raised, application approved by the Parish.

79.2 Application Number: ESS/22/14/ROC – Application granted.

80. Allotments

80.1. General Update – As attached report – Various issues being dealt with. The cost for a single access gate to be installed at the allotments is to be looked into and passed to councillors for comments. Cllr Ioannou to complete. Cllr Ioannou to contact the RCCE for advice to draw up a licence for the gardener to maintain the allotments.

80.2. Updates of price restructure. – On hold.

81. Members to discuss / agree Stambridge Parish Council Standing orders. – Cllr Ioannou still preparing. Clerk to email to councillors for perusal once completed.

82. Finance

82.1. Members to discuss / agree Financial Standing orders. – Cllr Ioannou still preparing.

82.2. Approve Parish Council monthly breakdown. – Accounts were approved but need to discuss the payments of Stambridge Memorial hall items from Parish account. Discuss/agree when standing orders are completed. Proposer Cllr Crix, Second Cllr Perkins.

82.3. Payment of Accounts - Members to discuss and approve cheques for payment – Only cheques 101349 and 101350 were signed as new Parish cheque book hadn't arrived. Remaining items to be ratified at next meeting.

Description	Amount (£)	Cheque No.	Notes
Cllr George Ioannou (Expenses)		To be ratified	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	To be ratified	
Clerks Salary (Confidential-Linda)	-	To be ratified	
Clerks Salary (Confidential-Sarah)	-	To be ratified	
Clerk Expenses (Linda)		To be ratified	
Community Forum Clerk Expenses (Confidential)	-	To be ratified	
Essex & Suffolk Water	37.21	101349	Allotments
CITI Design	900.00	101350	

83. Members to ratify cheques: Ratified.

Description	Amount (£)	Cheque No.	Notes
Kerry Roofing & Construction	85.00	101348	Memorial Hall roof

84. Date of the next Parish Council Meeting is Monday 3rd November, Venue: St Marys and All Saints Church Hall at 8.00pm

Meeting closed at 21.50hours.

Clerk to the council, Mrs Linda Hare, 14th October 2014

Chairman's signature.....

Date:

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