



Stambridge Parish Council
Minutes of the Meeting of the Council held
On Monday 1st September 2014



Present: **Chairman:** Cllr George Ioannou, **Vice Chairman:** Cllr Bernard Crix,
 Councillors: Cllr Peter Richmond, Cllr Peter Perkins.
 Officer: Mrs Linda Hare.

Meeting Commenced at 20.10 hours

50. Apologies for Absence.

50.1. Cllr Denise Vanderson.

51. Minutes.

51.1. The minutes of the Parish Meeting held on the 7th July 2014 were agreed to be a true record.
Proposer Cllr Richmond, Second Cllr P. Perkins and signed by the Chairman.

52. Receive Applicants for Councillor Vacancies/Declarations of Interest

- 52.1.** Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.
- 52.2.** Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms.- No changes.
- 52.3.** To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda.-
- 52.3.1.** Cllr P Richmond – Taxi Company Owner and St Marys and All Saints Church – Non Pecuniary
- 52.3.2.** Cllr P Perkins – Stambridge Primary School – Non Pecuniary
- 52.3.3.** Cllr G Ioannou – Cricket Club Social Member – Non Pecuniary

53. Adjournment of Meeting - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public.** (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). None received.

54. Reports from Parish Council Representatives (No decision can be made on information given unless it is a separate item on the Agenda).

- 54.1. Rochford Hundred Association of Local Councils (RHALC)** – The Crucial Crew is progressing with partners of the District and an update was presented to RHALC where the members proposed and agreed that the funds will be maintained within RHALC.
- 54.2. Parish Transport Representative** - Cllr Richmond advised that Stephenson's is our only local company. The next meeting is on Thursday 18th September 2014.
- 54.3. Neighbourhood Action Panel (NAP)**
- 54.3.1.** Stambridge & Ashingdon - L. Hare – unable to attend last meeting so no current update.
Next meeting is on Monday 8th September 2014.
- 54.3.2.** Rochford – Cllr Peter Perkins - unable to attend last meeting so no current update.
Next meeting to be advised.
- 54.4. Stambridge Sewerage Treatment Works** – Cllr B. Crix is waiting for a response from his last correspondence.
- 54.5. Stambridge Community Forum** - next meeting to be held on Tuesday 9th September.
- 54.6. Footpath Representative** – The ordinance survey map was passed to Cllr P. Richmond to review the state of the existing footpaths and signs.
- 54.7. Community Safety Partnership** - The format of the existing Neighbourhood Action Panel (NAP) is being replaced by a new scheme as from the 1st October 2014. On the 13/14th September 2014 NHW will be staging an event at Barleylands and all Parishes have been invited along. RRAVS are setting up a Winter Needs campaign where clothes are donated and available to the elderly for free. This could be something the Parish could get involved with. NHS direct number is 111. CSP meeting is possibly closing down and moving to a Steering Group only.

54.8. Citizen Advice Bureau (CAB) – New scheme of rebranding called Advice 360 has been launched to inform residents of Rochford District of the many support areas available.

54.9. Rochford District Sports and Leisure - Taster sessions for Disability Sports are being held at the Memorial Hall in September. A photo shoot has been arranged for the 15th September at 10am with Dan Bentley – Paralympic Gold & Bronze medallist in Boccia at Beijing and London respectively. All councillors are invited to attend.

54.10. Rochford District Environmental – The event has been postponed to the Spring of 2015.

54.11. Neighbourhood Watch – The program has been rolled out to Stambridge, where there are 40 co-ordinators.

55. Clerks Report

Attached Report from Clerk on On-going items but no formal decision can be made. – All items that have been ‘Resolved’ can be removed from the next month’s report. Cllr P. Richmond raised the point that the item for the Sewage works is marked as resolved but issues were raised in the last meeting. Clerk to amend the report.

56. Footpaths / Highways / Environment

56.1. Updates from Councillors on any other issues with verges & footpaths. – See General correspondence item.

56.2. Cllr P. Perkins offered to deliver the salt to the salt bins across Stambridge. There is no need for storage but will assess the situation in 2015.

56.3. Cllr P. Perkins to identify areas where the excess cement and industrial bag of sand could be disposed.

56.4. All footpath correspondence should be forwarded to Cllr Richmond and Cllr Crix. Footpaths are to be walked as some signs need replacing.

57. Stambridge Parish Chairman/Clerk Correspondence

57.1. Stambridge Primary School update. – New work has commenced at the school and should be ready for the start of the new term.

57.2. Correspondence from Dementia Friends. – The letter was passed to all councillors who made a unanimous vote for holding an information session.

57.3. RHALC – subscription renewal. – Unanimous voted to renew. **Resolved**

57.4. Neighbourhood Watch. – The stickers and newsletters have arrived and will be distributed as soon as possible.

57.5. Community Safety Partnership. – Discussed at point 54.7.

57.6. Dog Bin request. – A request for an additional dog bin to be placed along by Hampton Barns has been refused by Rochford District Council. Cllr Ioannou proposed a motion to appeal the decision and second by Cllr Crix.

57.7. Overgrown Footpath/Dog Mess behind the Royal Oak Pub. – Details have been passed to Cllr Richmond to investigate.

57.8. Allotment Plot 5. Maintenance. – A concern was raised that the plot is overgrown and will prove difficult for the school to maintain. Cllr Perkins suggested that once the school return for the new term that black weed control sheeting could be laid. He will discuss this with the school.

58. Stambridge Memorial Hall / Grounds

58.1. Door Insurance Claim – Update – whilst new doors were installed the old rusty screws were re-used and this causes some concern these will be replaced during restoration of the hall.

58.2. Football Club – The Memorial Hall Insurance policy has been amended to include the Football club, grounds and lighting. The Insurance brokers have recommended that our underlying assets should be reassessed. Cllr Richmond raised a concern over the football club costs pertaining to the insurance but Cllr Ioannou confirmed that the annual/monthly costs will need to be discussed at our next Football Club meeting.

58.3. Memorial Hall Project-1

58.3.1. Project status update.

- CCTV specification. – A meeting was held on Saturday and works are due to start on the 22nd September for a 5 week program.
- Lighting design and rewire. – The Hall Manager met with the electrician and has received a quote for the work. The application of a grant for £7,000 from the Essex community foundation (ECF)

will go to the hall restoration. Cllr Richmond has requested to see the written confirmation and quotations.

58.3.2. Members to receive update from the ECF funding. – Cllr Ioannou mentioned in point 58.3.1.

58.4. Memorial Hall Project-2 – Extension update – Is on hold.

59. Land Acquisition

59.1. Update regarding the purchase of greenbelt land. – Is on hold.

60. Rochford electoral review – Divisions and Parishes – The Local Government Boundary Commission has opened its consultation from the 22nd July 2014, inviting proposals for a new pattern of awards for Rochford District Council and will end on the 29th September 2014. The Rochford District Council (RDC) recommendation email will be forwarded to all councillors for their perusal.

61. Parish Council Website / Newsletter – Approximately 250 visits to the website each month. The newsletter is being drafted.

62. Planning including Applications

To consider any planning applications that the Clerk has received since the Agenda set but still giving Members 3 clear days' notice.

62.1 Application Number: 14/00352/LDC – Application ratified and rejected.

63. Allotments

63.1. General Update – As attached report. – No comments raised.

63.2. Updates of price restructure. – on-going.

64. Members to discuss / agree Stambridge Parish Council Standing orders. – To be discussed at next meeting if documents are ready.

65. Finance

65.1. Correspondence update from HMRC. – The maternity pay has been received from HMRC – **Resolved.**

65.2. Members to discuss / agree Financial Standing orders. – To be discussed at the next meeting if documents are ready.

65.3. Approve Parish Council monthly breakdown. – An item for £6.64 on the 6th May 2014 is being investigated by S. Ioannou.

65.4. Payment of Accounts - Members to discuss and approve cheques for payment – No concerns raised, all approved.

Description	Amount (£)	Cheque No.	Notes
Cllr George Ioannou (Expenses)		101346	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	101341	
Clerks Salary (Confidential-Linda)	-	101342	
Clerks Salary (Confidential-Sarah)	-	101345	
Clerk Expenses (Linda)		101343	
Community Forum Clerk Expenses (Confidential)	-	101344	
Capital Fire Risk Assessments UK	336.00	101339	Memorial Hall
R.H.A.L.C	2.65	101340	Renewal 2014-2015
St. Mary's Church Hall	15.00	101347	July 2014

66. Members to ratify cheques. – All ratified.

Description	Amount (£)	Cheque No.	Notes
Came & Company	442.35	101336	Memorial HALL
Cllr George Ioannou (Expenses)	658.28	101330	To be initialled by VC
Clerks Salary (Confidential-Lisa)	-	101334	
Clerks Salary (Confidential-Linda)	-	101337	
Clerks Salary (Confidential-Sarah)	-	101333	
Clerk Expenses (Linda)		101338	
Community Forum Clerk Expenses (Confidential)	-	101329	
Bowen Tree Care	100.00	101335	
D H Tree Services	500.00	101328	
Prokill	77.50	101327	Memorial Hall
Rochford District Council	504.00	101331	Memorial Bench

67. Date of the next Parish Council Meeting is Monday 6th October , Venue: St Marys and All Saints Church Hall at 8.00pm

Meeting closed at 22.10pm
Linda Hare, Clerk to the Council, 9th September 2014

Chairman`s Signature _____

Date _____

**If you would like a large print version of the Agenda
Please contact the Parish Clerk**