



Stambridge Parish Council
Minutes for the Meeting of the Council
held on Monday 2nd June 2014

Present: Councillors: G. Ioannou, B. Crix, P. Richmond, P. Perkins
Parish Clerk: L. Hare.

16. Apologies for Absence.

16.1. Cllr D. Vanderson.

17. Approval of Minutes.

17.1. The motion raised by Cllr B Crix was amended and proposed by Cllr G Ioannou and second Cllr P Richmond as follows:

Point **4.2. Human Resources Committee** – 1) Cllr D Vanderson, 2) Cllr G Ioannou, change Cllr P Perkins to **Cllr B Crix**.

Point **5.6. Footpath Representative** – 1) Cllr P Richmond, change 2) to **Sub**.

Minutes were agreed to be true records of the meeting. Proposer Cllr G Ioannou, Cllr B. Crix second.

18. Receive Applicants for Councillor Vacancies/Declarations of Interest

18.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – No applications received.

18.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – No applications received.

18.3. To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda.

18.3.1. Cllr P Richmond – Taxi Company Owner and St Marys and All Saints Church – Non Pecuniary

18.3.2. Cllr P Perkins – Stambridge Primary School – Non Pecuniary

18.3.3. Cllr G Ioannou – Cricket Club Social Member – Non Pecuniary

19. Contributions from members of the public.

The school is in special measures and the headmistress is currently off sick. There was a meeting held a couple of months back with the local authority and the then share of the governors and the temporary deputy head. They stated

1. They have an interest in the school and will keep the parents informed on all events
2. In the meeting the panel emphasized there are big plans for the school and for the children to receive what they need. The panel did not expand on the phrase “Big Plans” and how this will help the school and children.
3. What seems to be happening is a lack of communication from County & the elected Panel. We were only notified that an executive committee has been set up through a letter sent by the school today.

The chairman asked “What would you like the parish to do on your behalf?” “We just want to be updated and not been treated indifferent from the panel. It’s having someone who can have another level of voice and we would like it to be put in the public domain in order for the parishers know exactly what is happening to our school.”

The Public session was extended by a further 15 minutes proposed by the Chairman Cllr G. Ioannou and second by the Vice Chairman Cllr B. Crix.

“There is concern about the lack of information being received. Not necessarily saying what’s happening is right or wrong or anything until all the facts are known but at the moment the parents feel they don’t know what’s going on. All that is known is from the first meeting about school going into special measures. Clarification is basically needed that the school isn’t going to shut down. Parents don’t want to get to the point where they have not been given information and right at the last minute they turn round and say they are shutting the school. Then 63 children are jostling for places in the schools that are considered being the best ones in the area. We don’t want the children’s education to suffer.

As a big part of this community partnership we actually have got a very good sustainable community, and they have come out to support the school. The school are having a meeting with Ofsted and the MEA on Monday 9th June at the school.”

The Parish were asked by the parents if they would attend the meeting and Chairman, Cllr G. Ioannou proposed a motion for the parish to represent the parishioners at the meeting on Monday 9th June. The councillors voted unanimously to support the motion. The Chairman – Cllr G. Ioannou, Vice Chairman – Cllr B. Crix and Clerk – Linda Hare will be attending the meeting on official Stambridge Parish Council business to represent the parishioners of the Parish.

An EGM will be called by the Chairman after the meeting on the 9th June if further discussion is required with the members of the Stambridge Parish Council.

20. Reports from Parish Council Representatives.

20.1. Rochford Hundred Association of Local Councils (RHALC)

Cllr G. Ioannou / Cllr D. Vanderson – No updates.

20.2. Parish Transport Representative

Cllr P. Richmond - No updates.

20.3. Neighbourhood Action Panel (NAP)

Stambridge & Ashingdon – L. Hare – No updates. Meeting scheduled for Tuesday 3rd June 2014.

Rochford – Cllr Peter Perkins – No updates. Meeting scheduled for Monday 9th June 2014.

20.4. Stambridge Sewerage Treatment Works

Cllr B. Crix – No update. Meeting scheduled for Thursday 12th June at 10am. Cllr B. Crix unable to attend. Cllr G. Ioannou Clerk, Cllr T. Cutmore will be attending.

20.5. Stambridge Community Forum

Cllr G. Ioannou / Cllr B. Crix / Cllr P. Richmond – All going well. Next meeting scheduled Wednesday 4th June 2014.

20.6. Footpath Representative

Cllr. P Richmond / Cllr B. Crix – No updates.

20.7. Community Safety Partnership

Cllr G. Ioannou / Cllr. D. Vanderson – Cllr G Ioannou attended a meeting. Updates given.

21. Clerks Report

Cllrs acknowledged the Clerks report.

22. Footpaths / Highways / Environment

22.1. Based on the debate regarding street light maintenance in Stambridge, the councillors unanimously agreed to terminate the contract with Aerial Contractors Southern with the clerk to notify them of the decision. A letter outlining the council's decision will be sent to Mr Jenson.

22.2. The correspondence from Mr Brown was discussed and Cllr G Ioannou proposed for the parish council to contact Highways to investigate and install appropriate safety measures outside the Old Post Office.

22.3. The correspondence from Mr and Mrs Bond was discussed and will be forwarded to the NAP officer for the area.

22.4. Cllr P Perkins to contact the Stambridge Primary School with regards to the erection of an advertising board in exchange for plants for the school. On advice from Cllr P Perkins, Cllr G Ioannou will contact Four Seasons Nursery to provide plants for the village green and the Stambridge Primary School. It was agreed that due to health, safety and insurance issues the kind offer from Mrs Robshaw to maintain the village planters will be declined and a contractor will be appointed.

22.5. Cllr G Ioannou awaiting response from Rochford District Council regarding the bottle bank at the Royal Oak.

22.6. Mrs L. Hare contacted Rochford Council concerning the verge between Stambridge Memorial Hall & the primary school, which has been now cut back. **Resolved.**

Cllr G Ioannou informed the members that the verge outside the Stambridge Memorial Hall and along the Stambridge Road between the School, The Cherry Tree Pub and Little Stambridge Hall Lane has been cut back by the Rankin's.

23. Stambridge Parish Chairman/Clerk Correspondence

23.1. Members to discuss the Stambridge Primary School situation.

24. Stambridge Memorial Hall / Grounds

24.1. Door Insurance Claim

The solicitors acting on behalf of the Stambridge Memorial Hall are waiting for an installation date.

24.2. Football Club

No update. Meeting scheduled for Tuesday 3rd June. Cllrs G Ioannou, B Crix, P Richmond and Stambridge Hall Manager, S Ioannou will be attending.

24.3. Vandalism of the Hall roof.

Cllr G Ioannou proposed to members for the Clerk to contact Norman to replace the rotten fascia for the downpipe to be attached before the hall roof is started. Cllrs B Crix , P Richmond approved.

24.4. Memorial Hall Project-1

24.4.1. Project status update.

- **Kitchen foundation**

Cllr G Ioannou reported the builder assigned by the Architect to analyse the existing kitchen foundation has confirmed the kitchen rebuild can use existing foundation.

- **CCTV specification**

Cllr G Ioannou to provide the latest documents from the police to the CCTV Company.

- **Lighting design and rewire.**

S. Ioannou is overseeing the lighting design. Stuart Jenson will complete the lighting after receiving the approved designs.

- **Builders' quotations.**

Cllr G Ioannou to forward builder details to the Architect to commence the tendering process.

- **Internal building works.**

No decisions need to be made at the present time.

- **Renovation of store room.**

No decisions need to be made at the present time.

24.4.2. Members to receive update from the ECF funding.

Cllr G Ioannou is completing funding ECF form.

24.5. Memorial Hall Project-2 – Extension update

It has been noted that at present there is no disabled access for the upstairs.

25. Land Acquisition

25.1. Cllr G Ioannou proposed this item to be moved to the next meeting which was agreed by councillors.

26. Parish Council Website / Newsletter

Cllr B Crix advised the website is all up to date.

Cllr G Ioannou advised the newsletter has been delivered to the residents of Stambridge.

27. Planning including Applications

No planning applications were received.

28. Allotments

28.1. The Clerk presented the report. All allotments are let. All the overgrown allotment holders have been contacted.

Waiting for quotations for the surrounding hedges to be cut back. No comments on report.

28.2. Price Restructure.

Cllr G Ioannou proposed all plots are re-measured to develop an alternative pricing structure to ensure fair pricing and will forward the proposed documents to the clerk to be discussed at the next full council meeting.

(Meeting extended by 15 minutes)

29. Finance

29.1. Members formally approved the 2014/2015 Precept.

29.2. Internal audit report.

Cllr G Ioannou has been in communication with the internal auditors in respect of the audit for 2012/2103 and this is ongoing.

29.3. Parish Council monthly breakdown.

Apologies were received from S Ioannou and monthly breakdown hasn't been completed. The monthly breakdown will be emailed to councillors as soon as possible.

29.4. Payment of Accounts - Members to discuss and approve cheques for payment – Clerk reported, no cheques can currently be issued due to no cheque books and the Mandate documents submitted last year were not processed by Barclays Bank, who have accepted responsibility. Barclays Bank will ensure all charges are reimbursed. Cllr G. Ioannou to manage the communication with the bank as agreed by the councillors.

The motion was raised by Cllr G. Ioannou for the clerk to issue the cheques prior to the next full council meeting, providing the cheque book is received and the mandate documents have been processed by the Barclays mandate team. The councillors unanimously agreed on the motion.

Description	Amount (£)	Cheque No.	Notes
CITI Design	700.00		
Auditing Solutions LTD	186.00		
Cllr George Ioannou (Expenses)	469.16		To be initialled by VC
St Marys Hall Donation	15.00		
Clerks Salary (Confidential-Lisa)	-		
Clerks Expenses - Lisa	94.95		
British Gas / Electricity Memorial Hall	155.67		
Came & Company Parish Council	391.75		
Came & Company Memorial Hall	625.37		
Community Secretary (Confidential)	-		
Clerks Salary (Confidential-Linda)	-		
Clerks Salary (Confidential-Sarah)	-		

30. To ratify Rankin's grant application.

Cllr B Crix proposed & Cllr P Perkins seconded the motion of agreeing and supporting the Rankin's Cricket Club grant application of £1,700. The Clerk to contact Rankin's Cricket Club of the council's decision.

31. Matters to be raised at next Full Council meeting.

Review of the ditches and drainage.

Standing & Financial Orders to be discussed and agreed.

Dates of Salt deliveries.

32. Date of the next Parish Council Meeting is Monday 7th July 2014, Venue: St Marys and All Saints Church Hall at 8.00pm

Meeting closed 10.15pm

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