



Stambridge Parish Council
Minutes for the Meeting of the Council
To be held on Tuesday 5th November 2013

Present: Councillors: G Ioannou, B Crix, D Vanderson, P Richmond
Parish Clerk: L Fox

118. Apologies for Absence.

118.1. Councillors: T. Carlin, T. Capon

119. Approval of Minutes.

119.1. Minutes of the Parish Meeting held on the 2nd September 2013 and 7th October 2013 were agreed to be true records of the meeting. Proposer B.C, Second: P.R

120. Declaration of Interests in accordance with the Councils Code of Conduct/Vacancies

- 120.1.** Cllr G. Ioannou (Non-Pecuniary) – Stambridge Memorial Hall
- 120.2.** Cllr G. Ioannou (Non-Pecuniary) – Little Stambridge Hall Lane
- 120.3.** Cllr P Richmond (Non-Pecuniary) – Director of a Taxi Company

121. Contributions from Members of the Public

121.1 No reports from the public.

122. Reports from Parish Representatives

122.1. Police – Rochford – Nothing affected Stambridge, Cllr George Ioannou reported the event on Friday 18th October – Hall was vandalised following a party, mirror smashed, hole in disabled door, sink smashed, cannabis found which was removed from the site by the police, further cannabis and needles found. This is been investigated by the police. Attempted break in at Stambridge Church on the same evening. Cllr Peter Richmond to forward details to Cllr George Ioannou.

122.2. Rochford Hundred Association of Local Councils – Cllr George Ioannou presented the Community Builders model with Lin Kettle (Fire Service). There was a mixed response from the attendees.

122.3. Cllr George Ioannou had a meeting with the Deputy Commissioner, Melanie Yolland & Andrew Lowing RDC and Cllr Terry Cutmore, who are supporting the program and Deputy Commissioner, will be issuing a grant to for Stambridge – next stage and bring on Paglesham and Canewdon. Ian Pusey and Kelly Holland – Clerks are excited and looking forward to starting

122.4 Update on the airport, increase in airport transport, revisit on the boundaries of the air traffic control. We will be updated.

122.4. Community Information Group (Known previously as Community Forum) No update.

122.5. Transport – Cllr George Ioannou could not make meeting, apologies given.

123. Stambridge STW

123.1. All agree to attend meeting with Anglian Water representative, dependant on Notice and Date of meeting. Reports should be sent quarterly, none received, clerk to investigate.

124. Clerks Report

124.1. Explained and agreed. Salt boxes, get ordered, Highways have stated removal of grit bins will be slowly removed over time, Cllr George Ioannou put a motion to the council - do we buy our own? All councillors unanimously agreed to purchase the sate bins. The location of the bins will be at the Royal Oak, Church and Cherry Tree – Cllrs B.Crix 1st, P.Richmond 2nds - all in agreement. Cllr George Ioannou mentioned the allocation of 3 salt bags to the Nursing homes – an email will be despatch with the offer.

Close Meeting 8.45pm

125. Personnel Committee - Remove

125.1. General Update provided by Cllr G Ioannou and B Crix, from the recent appraisal. A recommendation to the full council was made to appoint Mrs Lisa Fox as a permanent employee of Stambridge Parish which was agreed unanimously by all councillors. The state of the filings, accounts and state of affairs pre-occupied the clerk from her normal duties. Councillors have provided assistance where possible and the councillors agreed to get filing in order and to ensure all procedures are correct, old materials filed, including archiving for the Essex Records Office. All agree, Lisa to arrange.

Reopen the meeting. 8.55pm

126. Stambridge Memorial Hall / Grounds

126.1. General Update - Vandalism/Insurance Claim – Hired dehumidifiers, moisture being removed from building. Rob Barr overseeing insurance work with the loss adjustors and will be copying in Lisa Fox and Cllr George Ioannou.

126.2. Door Insurance Claim – Lawyers accepted that the Company has defaulted in Trading Act. Two builders have been consulted to provide quotations for replacement, suggesting aluminium doors or UPVC doors. These quotations will be forwarded to the lawyers.

126.3. Dean Doulton – kindly fixed boiler and sink waste.

127. Stambridge Community

127.1. General Update (In future to be given in written report form & to be attached) - Stambridge Primary School meeting held to discuss the next steps to the community building program. Linda Hare has been appointed as secretary. Cllr George Ioannou mentioned that there was a positive dialogue amongst the attendees, such as free cricket training to Stambridge primary school, church friend`s day. Care homes – build a five sensory sanctuary for patients, for anyone to use.

127.2. Project 1) a feasibility study will be conducted by Oggy Holyland who will provide a report covering layout of the five sensory Landscaping. E.g. Ring fence to secure building, donkey sanctuary, pond, veg patch, flowers, pergola, footpaths, hoping for donations.

127.3. Project 2) Youth program at the Fisheries, - young offenders program – supported by SBC. (two separate programs at the Fisheries) Graham Lee overseeing.

127.4. Project 3) Information centre at the Hall/Youth Council/Internet Café/ Clerks Office up and running/extending the Hall. George Ioannou overseeing.

127.5. Cllr George Ioannou a meeting with Andrew Lowing from RDC, regarding grant for the Hall Charity to help maximise community project. It was recommended a COPE event will be held in March 2015

127.6. Stambridge Community Group – Initiated by the Parish will step back and allow the Community to run the group, with a link provided to the Parish in the form of a representative. A Parish Plan will be arranged to understand the Needs, Issues and Assets of the community.

127.7. War Memorial – Cllr Peter Richmond suggested removing this item, all in agreement to remove the point. RESOLVED

127.8. Wreaths – Representatives, Cllr Peter Richmond to attend the service at Stambridge church and Cllr Denise D.Vanderson to attend Rayleigh and Lisa Fox to attend Stambridge Hall.

128. Funding

128.1. CIF (Memorial Hall) – 26/11/13 find out – Refer to next meeting

129. Parish Council Website / Newsletter

129.1. Facebook Group created 250 visits to website. The Group email is:

Community@stambridgepc.co.uk, currently has 30 members. Newsletter ongoing with Cllr George Ioannou. A quotation to be investigated by the Clerk for the printing of the newsletter and identifying the number of dwellings in Stambridge.

130. Footpaths/Highways

130.1. Highway issues –Several lights not working – Clerk will chase contractor.

130.2. Village Green/Verges - Howard Dimmock raised concerns with the verges, the clerk to Follow up.

130.3. Planters – No update

130.4. Potholes – No update

131. Planning including Applications

131.1. None

132. Allotments

132.1. General Update – See report.

132.2. Comments on report. Recommendation of an Allotment Committee as part of the Parish to be discussed in December meeting.

133. Correspondence

133.1. Risk Assessment Course – Clerk to arrange internal training for the councillors after the completion of the course.

134. Finance

134.1. Members approved the following cheques for payment:

134.1.1.	Essex & Suffolk Water (Allotments)	£37.37	101220
134.1.2.	Prokill	£77.50	101221
134.1.3.	Essex Wireworks – Sign	£152.83	101222
134.1.4.	Essex Wireworks – 50% Gates	£1310.85	101223
134.1.5.	Clerks Salary (Confidential)	£-	101224
134.1.6.	Clerks Expenses	£126.83	101225
134.1.7.	Clerks` Office Allowance	£90.00	101226
134.1.8.	HMRC (Confidential)	£-	101227
134.1.9.	Estuary Electrical Contractors	£102.00	101228
134.1.10.	St Marys Hall Donation	£15.00	101229
134.1.11.	George Ioannou Expenses Mark 1	£628.28	101230
134.1.12.	George Ioannou Expenses Mark 1	£117.46	101232

134.2. Ratify the following urgent cheques issued:

134.2.1.	Essex & Suffolk Water (Hall)	£608.24	101218
The Parish paid the invoice and will send an invoice to the Football Club.			
134.2.2.	Clerks Expenses (Skip Hire)	£220.00	101219

134.3. Other Finance. No bank statement GI to request please. So couldn't do breakdowns.

134.4. Cheques for refunds for deposits for hall.

135. Date of the next Parish Council Meeting is Monday 2nd December 2013

135.1. Venue: St Marys and All Saints Church Hall at 8.00pm

Meeting Ends 10.15pm

Lisa Fox, Clerk to the Council, 18th November 2013

Chairman`s Signature _____

Date _____

**If you would like a large print version of the Agenda
Please contact the Parish Clerk**