



Stambridge Parish Council

Minutes for the Parish Council Meeting

Held On Monday 2nd September 2013

Present: Councillors: G. Ioannou, B. Crix, P. Richmond
Parish Clerk: L. Fox

82. Apologies

82.1 Councillors: T. Carlin, T. Capon, D. Vanderson, L. Chittock

Chairman Cllr G Ioannou states that topics are to be kept to 2 minutes and 5 minutes if further discussion required. All agree.

83. Approval of Minutes

83.1 Minutes of the Parish Meeting held on the 8th July 2013 were agreed to be true records of the meeting.

APPROVED: 1st proposed: Cllr B Crix and Cllr P Richmond 2nd.

84. Declaration of Interests in accordance with the Councils Code of Conduct/Vacancies

84.1 Cllr G. Ioannou (Non-Pecuniary) – Stambridge Memorial Hall

84.2 Cllr G. Ioannou (Non-Pecuniary) – Little Stambridge Hall Lane

84.3 Cllr P Richmond (Non-Pecuniary) – Director of a Taxi Company

85. Contributions from Members of the Public

85.1 No reports from the public.

85.2 The manager of Wyvern Community spoke about the nature of the Charity as an Organisation for providing transport/bus services to areas that have had a decrease in services. They provide a 'Dial a Ride' Service with free membership (for the elderly), £2.50 for the first 3 miles of the journey and 50p per mile after. Many services provided were discussed i.e. routes, passenger numbers, drivers, volunteers etc. An example was given of a patient that was driven to a hospital appointment in London as the patient had no other physically viable way of attending this appointment, this was discussed during a committee meeting of the Charity but the overall decision resided with the Manager and the drive was carried out by a volunteer.

The chairman of the parish posed the following discussion points;

- Enquired with the manager about their funding which the charity apparently received £142000.00 from Essex County Council, operating 4 full time drivers and 19 volunteer drivers, and looking for opportunities to expand their service.
- Asked if there was a commercial service operating within the Parish then the volunteer type services were not supposed to compete with commercial services. The manager pointed out, if there was a need by the parish council then he felt they were perfectly within their rights to provide a service.
- Who monitors/ supervises the operations of Wyvern, the manager pointed out, the charity is made of trustees and he had a total free hand in the operational decisions.
- Who he dealt with at Rochford District Council, his point of contact and supporter of Wyverns is Joanne Crawford who's been a terrific supporter of Wyverns, and mentioned funding was diverted from the taxi voucher scheme to Wyverns.

- What licencing agreement was Wyverns operating under and the manager pointed out that they were operating under sections 19 and 22 and they conducted the Midas training for the drivers in-house.
- Cllr G Ioannou pointed out his concerns regarding upsetting current local small businesses within the Rochford area, as at Stambridge Parish Council we like to support and encourage the local businesses and not disrupt relations. Wyvern Manager agreed and understood our concerns but suggested they are providing a service that is missing due to the commercial inability to carry all types of wheelchair/mobility scooter and with the use of tail lifts on Wyverns vehicles they can easily transport people that are unable to climb steps into vehicles, which other forms of transport are not necessarily able to fulfil.

86. Reports from Parish Council Representatives

- 86.1.** Police Report – Nothing to report (meeting on Monday 12th August)
- 86.2.** Rochford Hundred Association of Local Councils – New Chairman was elected (Miss A Marriot) along with new Secretary (Mrs J Rigby) at the last meeting. Cllr G Ioannou and Mr D Gatehouse of Hullbridge Parish Council are due to present the Community Builders Project at the next meeting. (17th October), Cllr G Ioannou invites Cllrs, P. Richmond, D. Vanderson and B. Crix to attend the meeting.
- 86.3** Community Information Group – No update.
- 86.4** Transport – Cllr G Ioannou raised in the meeting regarding the overgrown weeds around the bus stops. Bus Company should attend to maintain bus shelters.

87. Stambridge STW

- 87.1.** No problems reported.

88. Clerks Report

- 88.1.** Finance Breakdowns – Discussed and Agreed.
- 88.2.** Little Stambridge Hall Lane – Slow Markings – Clerk is still chasing ECCH
- 88.3.** Play Equipment – ROSPA have carried out report – Clerk to read through and action requests. Agreed to remove this from Agenda as part of the Hall Trustees Meeting.
- 88.4.** Hall Vandalism – Insurance Claim on-going.
- 88.5.** Allotment Gates – Works due to begin 6th September.
- 88.6.** Website – Overhaul being carried out by Cllr B Crix.
- 88.7.** Newsletter – Overhaul being carried out by Cllr G Ioannou.

89. Update on Issues Outstanding from last meeting (information only)

- 89.1** Little Stambridge Hall Lane – Slow markings as per Clerks Report.
- 89.3** Dog Patrol – No update.

90. Stambridge Memorial Hall / Grounds

90.1 General Update/Vandalism – Plaster damage is now much worse, stones/rocks are being thrown at the roof causing further damage. Loss adjusters taking a long time to confirm go ahead. The council agreed to speak to the Insurance Company to convey our disapproval with their services. Further vandalism was inflicted due to the disrepair of the roof and recent storms caused additional internal water damage.

Cllrs discussed options for personalising hall for local community, i.e. personalising bricks/wood floor planks/water fountain/car park paving blocks etc. Clerk to add point to next Agenda for further discussion.

90.2. The Council moved the motion for the Stambridge Parish Council to become Sole Trustees of the Stambridge Memorial Hall – Cllr G Ioannou explained recent meetings held between himself, the Clerk, Sue Sheppard of the RCCE and Jonathon Dawson, a solicitor for RCCE, regarding lease agreements, Land Registry, and Stambridge Parish Council becoming sole trustees, rather the Custodian Trustees (a recent change) which was incorrectly advised.

Following advice from the RCCE and the motion to convert back to Sole Trustees, the new Terms of Reference were signed by the Chairman and submitted to the Charity Commission. Resolution now agreed at full council to overwrite all previous agreements. Proposed by Cllr G Ioannou, Cllr P Richmond seconds. The council voted numerously in favour of the motion.

9.55pm Chairman George Ioannou requests to allow meeting to continue until 10.15pm - All members agree.

91. Stambridge Community

91.1. General Update

91.1.1 Builders quotes have now been received. Grant forms submitted along with several others still available to be completed.

91.1.2 Cllr G Ioannou explains how he has made obtained two connectors for the project within Cage Field Road, Stambridge.

91.1.3 Cllr G Ioannou has spoken with the local community, regarding helping to prevent damage, re-educating that the hall is for the public.

91.1.4 CCTV hotspots have been identified and quotes are being obtained.

91.1.5 Payback Team – Will attend the hall and carry out cutting back of weeds and trees to open up the hall and make it more visible within the community.

91.2 Funding – On-going with all Stambridge Parish Group – Cllr G Ioannou invited Cllr B Crix to become involved, this is declined for now.

92. Funding

92.1 CIF Memorial Hall – First application of interest entered and accepted, using the Parish Council in order to reclaim VAT. Cllr G Ioannou proposes a Terms of Reference be drawn up for the works required and present at full council. All members agree.

92.2 Office – Quotes have been received.

92.3 Flooring – Sanding and Varnish project.

92.4 Other funding – as point 91.2 – one on one with each Stambridge Group required.

93. Parish Council Website / Newsletter

93.1 Cllr B Crix has set up a parallel website and is updating all the information, with his main goal ensuring the website is: Easy to use, informative, a way of communication. He suggests the website should be usable by 2/3 representatives.

93.2 Cllr G Ioannou is updating the Newsletter.

94. Footpaths/Highways

- 94.1. Streetlight out – Cage Field – RESOLVED
- 94.2. Highway Issues – None
- 94.3. Village Green / Verges – Clerk to chase verges again.
- 94.4. Planters – No update.
- 94.5. Electric Fence – No update – on going.
- 94.6. Bridge over Ditches – No update.
- 94.7. Potholes – No update.

95. Planning Applications

- 95.1. No Planning Applications

96. Allotments

96.1. General Update

- 96.1.1 Clerk still trying to chase overgrown plot holders, now only 3 remain in a bad condition. Others have been started on and are being cleared.
- 96.1.2 Gates – Due to be installed 6th September.
- 96.1.3 Bonfires – 4 per year – previously agreed at the beginning of the year. Clerk to check minutes.

97. Correspondence

- 97.1. Neighbourhood Action Panel – Cllr G Ioannou will represent at these. Clerk to forward dates and times.
- 97.2 Winter Salt Bag Scheme – Containers are a viable option, section in Newsletter to be included, requesting ideas of positions from the Community.

98. Finance

98.1 Members approved the following cheques for payment:

98.1.1	RHALC Registration	£2.65	101192
98.1.2	EALC – Chairman's Day 3	£67.00	101193
98.1.3	G Ioannou Expenses	£60.35	101194
98.1.4	EALC – Clerk Admin Charles Baker Book	£55.00	101195
98.1.5	EALC – Budget and Precept G Ioannou	£45.00	101196
98.1.6	Playsafety Ltd	£78.00	101197
98.1.7	Lisa Fox – Salary (Confidential)	£-	101198
98.1.8	HMRC (Confidential)	£-	101199
98.1.9	HMRC (Correction payment)	£53.85	101200 (explained)
98.1.10	Lisa Fox – Mileage	£116.56	101201
98.1.11	Lisa Fox - Expenses	£103.37	101202

- 98.1.12 Due to only one signatory present, Cllr G Ioannou will contact Cllr D Vanderson to arrange signing of documents and cheques.

- 98.2 Bank Mandate Forms – completed and signed by Cllrs B Crix and P Richmond. Personal details forms provided, to be taken to Barclays with ID by the Cllrs.

99. Date of the next Parish Council Meeting is Monday 7th October 2013

99.1. Venue – St Marys and All Saints Church Hall at 8pm

Meeting Ends 10.15pm

Lisa Fox, Clerk to the Council, 30th September 2013

Chairman`s Signature _____

Date _____

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