

Stambridge Parish Council
Minutes of the Parish Council Meeting held 30th April 2013

Present

Cllrs G Ioannou, G Bond, Mrs D Vanderson – (T Carlin – co-opted)
Parish Clerk Mrs AM Bates, Mrs L Fox

1. Apologies

Cllr Mrs C Robshaw, Mrs Y Bond, Mrs T Capon – Accepted

2. Approval

Minutes of the Parish Council Meeting held on **8th April 2013** were true records of the meeting. 1st Cllr G Ioannou / 2nd Cllr G Bond.

Clerks Report (7.1) was queried and discussed, Cllr G Bond didn't feel it necessary to change the minutes, however Cllr G Ioannou stated that the minutes required to be more factual and condensed and proposed to read as:

“The clerk advised the members that she was disappointed to hear of the apparent rumours circulating the district. This was noted by the members and the Chairman agreed to contact the monitoring office.” 1st Cllr G Ioannou/2nd Cllr D Vanderson

3. Applicants for Councillor Vacancies / Declarations of Interest in accordance with the Council's Code of Conduct

- 3.1 Members considered applications Mr T Carlin. All Members agreed for Mr T Carlin to be co-opted. 1st Cllr G Bond/ Cllr D Vanderson. Members agreed. Acceptance of office signed and declarations of interest form given for completion within 28 days.
- 3.2 Declaration of Interest – Mrs A Bates briefly explains Pecuniary interests to new Cllrs. New clerk to send documents explaining these in more detail. Cllr G Ioannou, Mrs T Capon and G.Bond – Memorial Hall Trustees.

4. End of Year Accounts

- 4.1 End of year accounts discussed and agreed. Signed off by Chairman. Confirmation of other income required. Clerk L Fox to look into and provide details. Cllr G Ioannou requests that the next year end accounts include the quarterly breakdowns. 1st Cllr G Ioannou / 2nd D Vanderson. Members agree.
- 4.2 Audit forms signed by Cllr G Ioannou.

5. Handover of Clerks

- 5.1 Mrs A Bates and Mrs L Fox both happy with the handover.
- 5.2 Mrs A Bates confirms that the doors are all repaired along with the guttering at the hall and that the guarantee has now expired. The taps at the Allotments are also now all working fine.
- 5.3 Mrs L Fox to look into costs for arranging two water meters to be installed, one for hall and one for football club. Lease agreement to be looked into (Jefferies Solicitors)
- 5.4 Gas billed discussed and agreed to inform supplier of reading.
- 5.5 RDC have keys to hall for elections.
- 5.6 Cllr G Ioannou briefly explains survey carried out in relation to office and report will be written with recommendations.
- 5.7 Allotments Gates – Confirmed and going ahead.

6. Finance

- 6.1 P45 Agreed and Signed.
- 6.2 Cheques Signed: 100279 £73.67 British Gas
 101158 £119.70 Expenses Mrs A Bates

7. Date of the Annual Parish Assembly (7.30pm) and Annual Meeting of the Council (8pm)

Members agreed that the next meeting will be on 16th May 2013 at the St Mary & All Saints Church Hall.

Meeting Closes at 10.10pm

Lisa Fox, Clerk to the Council 30th April 2013

Chairman's Signature: _____

Date _____

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Please contact the Parish Clerk