

**Stambridge Parish Council**  
**Minutes of the Parish Council Meeting held 4<sup>th</sup> March 2013**

Cllrs Cllr G Ioannou, G Bond, Mrs Y Bond, Mrs T. Capon, Parish Clerk Mrs AM Bates

**191. Apologies** Cllr Mrs C Robshaw – Accepted

**192. Approval** Minutes of the Parish Council Meeting held on **4<sup>th</sup> February 2013** were true records of the meeting to include a note mentioning Cllr Ioannou father had passed away.

1<sup>st</sup> – Cllr G Bond / 2<sup>nd</sup> – Cllr Mrs T Capon

**193. Declarations of Interest in accordance with the Council's Code of Conduct**

Cllr G Ioannou, Mrs T Capon and G.Bond – Memorial Hall Trustees

Cllr Mrs T Capon – Planning (did not participate) and Allotment plot holder

**194. Contributions from members of the Public**

194.1 Mr C Hayes said that he did not have any complaints regarding the SSTW.

**195. Reports from Parish Council Representatives**

195.1 Police Report – No report

195.2 Hall Committee – The Trustee meeting on 12<sup>th</sup> February was cancelled so the next Trustee meeting will be taking place on 8<sup>th</sup> April at 7.30pm in the hall. Noted.

195.3 Rochford Hundred Assoc. of Local Councils – The Clerk gave a report to members which they noted. Next meeting 25<sup>th</sup> April 2013 – noted.

195.4 Community Forum – Next meeting scheduled for 19<sup>th</sup> March 2013 has been cancelled but the Police Commissioner is holding a meeting on Thursday 28<sup>th</sup> March, members noted but were not impressed with the arranged date. Clerk to email such response.

195.5 Transport – No report, in Cllr Mrs Robshaw's absence another member will attend any relevant meetings.

**196. Stambridge STW**

196.1 No update – all in good working order.

**197. Clerks Report**

197.1 The Clerk advised members that she was disappointed to hear that there appears to be a rumour going around including other Councillors in the District that the Clerk had walked out of the Council leaving members to it. The Clerk advised that she had given over 10 weeks' notice and will be leaving on 30<sup>th</sup> April 2013. Members noted.

**198. Issues Outstanding from the last meeting – Update**

198.1 War Memorial – Defer

198.3 Bus Shelter loose panel Cllr G Ioannou will take a look at it.

198.4 Activities for the Elderly – defer (Cllr G Ioannou) .

**199. Stambridge Memorial Hall**

199.1 Clerk advised that the contractor came and fixed the doors but they advised the damage has been caused by faulty guttering which is allowing rain water to pour onto the doors. The wooden doors have expanded and are very wet and will be permanently damaged if the problem is not addressed. Members noted and will have the guttering looked at.

199.2 Cllr G Ioannou has not received a reply from the contractor regarding the chimney issue.

199.3 Members at the EGM agreed that the room to the left hand side of the stage would be used as the Parish Office, the clerk as did not attend the EGM did advise that this would have to be agreed by the Hall Trustees as they are the Management Committee also for members to consider health and safety implications/ Insurance Cover – Change of use/ whether RDC Business Rates would be affected,

utility services, additional filling cabinets required/ Rubbish collection (council papers) – Members noted

199.4 Cllr G Ioannou is seeking quotes for Dehumidifiers.

## **200. Funding**

200.1 Clerk advised 100% funding has now been secured for the Allotments Gates, members agreed for the Clerk to get this project underway.

RESOLVED – Clerk to contact contractor.

200.2 The Clerk advised that Biffa had responded requesting further information regarding the additional play equipment; another source may need to be sought. Clerk to see if Awards for All is an option, the Clerk did advise that she may not have time as leaving to continue with this project. Members noted

## **201. Parish Council Website / Newsletter**

201.1 Newsletter has been delivered to all residents and the website updated.

## **202. Footpaths / Highways**

202.1 Cllr G Ioannou advised that there he had seen the broken bridge which did have the central plank missing the Clerk advised that she had email Mr Rankin.

202.2 Street Lights – two lights have been reported as not working.

202.3 Cllr G Ioannou advised that the road repairs to Little Stambridge Hall Lane were poor and a resident had complained about a repair to Stewards Elm Farm lane, Members agreed that this was an issue across the District and residents should contact ECC Highways to complain.

## **203. Planning Applications**

203.1 RESOLVED – Members discussed the application 13/00067/LBC and 13/00066/FUL – Extension to Brick House, members agreed in principal but had a reservation regarding the roof lantern and that it was in Green Belt. Clerk to advise RDC.

203.2 Members agreed that they would be interested in a RDC Planning Forum.

## **204. Allotments**

204.1 Clerk advised that all plot holders had confirmed their renewal of their plots but the clerk was still waiting payment from one plot (incorrect payee). The clerk also advised that Essex & Suffolk Water hasn't repaired the leaking tap – To be Chased.

204.2 The Clerk advised that Mr Rankin had confirmed that the additional bonfire days would be fine, Clerk to advise plot holders ( Fri/Sat/Sun - February, May, Sept and November ) - Noted – Clerk to advise Plot holders.

## **205. Byelaws for pleasure Grounds / public walks and open spaces.**

205.1 Members noted – no comments.

## **206. Correspondence**

a) EALC / Members Training - noted.

b) Essex Flood Risk & Response 25<sup>th</sup> April – members noted

c) Chairman's Annual Civic Dinner 22<sup>nd</sup> March – Members noted

d) RDC (Chairman / Paul Warren ) Meeting 7<sup>th</sup> March – Chairman and Clerk to attend

## **207. Finance -**

207.1 Payment of Accounts. – Members *approved* the following cheques for payment, also Direct Debits.

a) Mrs. Bates – Salary & Expenses	£ 1048.80	101144
b) HMRC (tax / Ni)	£ 110.04	101146
c) Pensions	£ 197.58	101147

- d) Stambridge Church – Hall donation £ 15.00 101142 / 45
  - e) Eon DD £ 60.02 Direct Debit
  - f) Rochford Parish Photocopying £ 15.60 101143
- Continued : 03/2013

207.2 RESOLVED-Members *viewed & agreed* Statement of A/cs ending 28<sup>th</sup> February  
 207.3 Clerk advised that she had sent off the bank signatory paperwork.

**208. Date of the next Parish Council Meeting**

Members agreed that the next meeting will be on Monday 8<sup>th</sup> April 2013 at the Stambridge Memorial Hall, Stambridge Road, Great Stambridge not the Church Hall as previously agreed as a hall meeting is to be arranged beforehand and it was agreed that it would be beneficial for it to be held at the Memorial Hall. Parish Meeting starts at 8pm

Meeting Closes for Public and Press at 9.45pm

**209. Personnel**

Cllr G Ioannou discussed the Clerk Vacancy advert, the Clerk did suggest to members several changes to the advert; the advert was being agreed with the EALC.  
 The Clerk advised members how the NALC pay scales worked and members agreed the pay scale for the advert also holiday / pension which is in line with the NALC.  
 At the EGM members agreed that the Chairman will be the contact for candidates and interviews will be conducted by a three member panel Cllr G Ioannou, Cllr G Bond and Cllr T Capon only, unless any of them have an interest.

Meeting closes 10.15pm

Anne-Marie Bates, Clerk to the Council 11<sup>th</sup> March 2013

Chairman'Signature:\_\_\_\_\_ Date\_\_\_\_\_

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