

**Stambridge Parish Council**  
**Minutes of the Parish Council Meeting held 4<sup>th</sup> February 2013**

**Present** Cllrs Cllr G Ioannou, G Bond, Mrs Y Bond, Mrs T. Capon, Parish Clerk Mrs AM Bates

**171. Apologies** Cllr Mrs C Robshaw – Accepted

**172. Approval** Minutes of the Parish Council Meeting held on **7<sup>th</sup> January 2013** were true records of the meeting to include a note mentioning Cllr Ioannou father had passed away.  
1<sup>st</sup> – Cllr G Ioannou / 2<sup>nd</sup> – Cllr Gary Bond

**173. Declarations of Interest in accordance with the Council's Code of Conduct**

Cllr G Ioannou, Mrs T Capon and G.Bond – Memorial Hall Trustees  
Cllr Mrs T Capon – Planning (did not participate) and Allotment plot holder

**174. Contributions from members of the Public**

174.1 Mr C Hayes said that he did not have any complaints regarding the SSTW.

**175. Reports from Parish Council Representatives**

- 175.1 Police Report – No report
- 175.2 Hall Committee – The next Trustee meeting will be taking place on 12<sup>th</sup> February at 8pm in the hall. Noted.
- 175.3 Rochford Hundred Assoc. of Local Councils – The Clerk gave a report to members which they noted. Next meeting 25<sup>th</sup> April 2013 – noted.
- 175.4 Community Forum – Next meeting 19<sup>th</sup> March 2013
- 175.5 Transport – No report, in Cllr Mrs Robshaw's absence another member will attend any relevant meetings.

**176. Stambridge STW**

176.1 No update – all in good working order. Clerk will chase SSTW to find out when they are expecting to complete the refurbishment work.

**177. Clerks Report**

177.1 The Clerk advised that the benches at the Village Green the seating is loose, Cllr G Ioannou will take a look.

**178. Issues Outstanding from the last meeting – Update**

- 178.1 War Memorial – Clerk to investigate funding options.
- 178.2 Quality Council – members agreed that this can be taken off the agenda as the Council does not qualify currently due to Councillor Vacancies.
- 178.3 Bus Shelter loose panel Cllr G Ioannou will take a look at it.
- 178.4 Members noted that a consultation response was sent to the Dept. of Transport regarding the proposal to increase speed limits of HGV's over 7.5tonnes on a single carriageway.

**179. Stambridge Memorial Hall**

179.1 Members noted that Trustees were aware of the need to advertise the hall to try and get regular bookings also the issue of the chimney and water damage. The Clerk has spoken to the contractor and awaiting a response and also suggested doing a press release advising the public that the hall is available for hire. Members agreed. Cllr G Ioannou also suggested a sign was erected at the front of the hall "Hall Hire", the clerk did advise that it would have to be on land of the hall and not on the grass verge which is Essex County

Council land. Members to investigate the possibility of moving the old notice board from the Village Green to the front of the hall car park.

RESOLVED – Clerk to do a press release

179.2 RESOLVED : Members agreed to the Annual Rospa Play Inspection being carried out.

**Continued: 02/2013**

**180. Hawkwell Parish Council – Traffic concerns**

180.1 Members discussed the correspondence from Hawkwell PC regarding traffic concerns / ECC Analysis and a Rochford Bypass.

RESOLVED – Clerk to respond and advise that after previous consultation with residents the Parish Council would not support a bypass through Stambridge but did agree there is an issue with traffic.

**181.Funding**

181.1 Clerk advised that she had a meeting with RRAVS and has applied to Edible Essex and Biffa for the remaining 50% of the funds required for both projects.  
Members noted.

181.2 Members discussed the letter from Rankins Cricket Club requesting funding.  
RESOLVED – Members declined and Clerk to advise Cricket Club.

**182. Parish Council Website / Newsletter**

182.1 Members agreed to the draft newsletter which will now be printed. Clerk to update the Website.

**183.Footpaths / Highways**

183.1 The Clerk advised that the Street Lights that were not working have now been fixed.

183.2 RESOLVED – Members agreed for the Clerk to write to Mr Rankin regarding the letter received from a resident in respect of a broken bridge near Stambridge Rectory.

**184. Planning Applications**

184.1 RESOLVED – Members discussed the application 12/00776/FUL – Construction of a Grain Store at Little Stambridge Hall and agreed it in principal but did have concerns if this would increase traffic movements in the lane. Clerk to respond to RDC

**185. Pathology Dept. proposals to move from Southend to Bedford**

185.1 RESOLVED : Members agreed for the Clerk to write and forward the PC concerns with this proposal and that it is the residents interest that this facility remains in Southend

**186. Allotments**

186.1 Clerk advised that all plot holders had confirmed their renewal of their plots but the clerk was still waiting payment for one plot. The clerk had a meeting with Essex & Suffolk Water regarding the leaking tap and they are going to fix it as the pipe work has come away from the main connection.

186.2 The Clerk advised that Mr Rankin had confirmed that the additional bonfire days would be fine, Clerk will let plot holders know and also mention it in the Newsletter to advise Residents. ( Fri/Sat/Sun - February, May, Sept and November ) - Noted

**187. Stambridge Residential Homes – Activities**

187.1 Cllr G Ioannou proposed that the Parish Council participate with activities at the hall for the elderly. Members discussed and it was agreed that further information from the residential homes about the type of activities and what is required from the PC is required before a decision is made.

RESLOVED – Cllr G Ioannou is going to speak to the residential homes to find out when it would be convenient to meet and discuss.

### **188. Correspondence**

- a) EALC / Members Training - noted.
- b) Prokill accounts update – noted
- d) Replacement Minerals Local plan – Pre Submission Draft – noted.

### **189. Finance -**

189.1 Payment of Accounts. – Members *approved* the following cheques for payment, also Direct Debits.

a) Mrs. Bates – Salary & Expenses	£ 830.20	101138
b) HMRC (tax / Ni)	£ 128.49	101136
c) Pensions	£ 197.58	101137
d) Stambridge Church – Hall donation	£ 15.00	101135
e) Eon DD	£ 60.02	Direct Debit
f) Prokill (hall)	£ 74.70	101139
g) Copybase (stationary)	£ 117.64	101140
h) Cllr Mrs Capon – Childcare *	£ 16.50	101141

\* Was settled under Financial Regulations point 6.4

189.2 RESOLVED-Members *viewed & agreed* Statement of A/cs ending 31<sup>st</sup> January 2013 and the Quarterly breakdown of Accounts (Oct-Dec). Members also agreed for the current Internal Auditor to conduct this year's Annual Audit.

189.3 Bank / Savings signatory paperwork – Members agreed to the updates and signed the mandate forms.

### **190. Date of the next Parish Council Meeting**

The next meeting will be on Monday 4<sup>th</sup> March 2013 at the Stambridge Memorial Hall, Stambridge Road, Great Stambridge starting at 8pm

Meeting Closes at 9.50pm

Anne-Marie Bates, Clerk to the Council 5<sup>th</sup> February 2013

Chairman's Signature: \_\_\_\_\_

Date \_\_\_\_\_

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