

**Stambridge Parish Council**  
**Minutes of the Parish Council Meeting held on 11<sup>th</sup> June 2012**

**Present** Cllrs.G. Ioannou, G Bond, Mrs. C. Robshaw and Mrs T. Capon  
Parish Clerk Mrs AM Bates

**42. Apologies** None

**43.Resignation of the Chairman**

- 43.1 Resignation from Chairman and the Parish Council was received from Cllr P Capon by email on 23<sup>rd</sup> May 2012 which was with immediate effect. Members noted.
- 43.2 The Clerk contacted the EALC (Essex Association of Local Councils) to determine whether the Resignation was valid and Gary Barker a Solicitor from the National Association of Local Councils provided legal advice to confirm that it was a valid resignation under the LGA 1972 and that Cllr P Capon has lost his seat on Stambridge Parish Council, the Elections Office will be advised – Members Noted.

Cllr T Capon left the meeting at 8.25pm

**44. Election of Chairman (Section 15 and 34 of the 1972 Act)**

- 44.1 Cllr C Robshaw *proposed* and Cllr G Bond *second* Cllr G Ioannou for the office of Chairman. Agreed
- 44.2 Cllr. G Ioannou signed the declaration of acceptance of office of Chairman to the Council

**45. Election of Vice Chairman**

- 45.1 Cllr G Ioannou *Proposed* and Cllr Mrs C Robshaw *Second* Cllr G Bond for the office of Vice Chairman. Agreed.
- 45.2 Cllr G Bond signed the declaration of acceptance of office of Vice Chairman to the Council.

**46. Approval** Minutes of the Annual Meeting of the Council held on 14<sup>th</sup> May 2012 were true records of the meeting  
1<sup>st</sup> – Cllr G Ioannou / 2<sup>nd</sup> – Cllr G Bond

**47. Declarations of Interest in accordance with the Council's Code of Conduct** – None

Allotments – Cllrs Mrs C Robshaw.  
Cllr G Ioannou – Cricket Club planning application - personal by virtue of being socially connected to the club.

**48. Casual Vacancies**

- 48.1 No one present to be co – opted, the Council currently has three vacancies.

**49. Election of Committees**

- 49.1 Community Forum – Cllrs G. Ioannou and G. Bond
- 49.2 RHALC – Cllrs G.Ioannou, G. Bond, Mrs C Robshaw and Clerk
- 49.3 Parish Transport Representative – Cllr Mrs C Robshaw
- 49.4 Police – Clerk
- 49.5 Stambridge Sewage Treatment Works – Cllr C Robshaw.

**50. Contributions from members of the Public**

- 50.1 No-one present, but a member of the public has requested that the light is Stewards Elm Farm is repaired as it keeps going out. Another member of the public has asked if the land in Cagefield Road next to the Flats could be used as a play area for children rather than a car park.

### **51 Reports from Parish Council Representatives**

- 51.1 Police Report – Nothing to report
- 51.2 Hall Committee – Annual Meeting to be arranged
- 51.3 Rochford Hundred Assoc. of Local Councils – No meeting
- 51.4 Community Forum – No meeting
- 51.5 Transport – No report

### **52. Stambridge STW**

- 52.1 No issues reported

### **53. Clerks Report**

- 53.1 Nothing to report

### **54. Issues Outstanding from the last meeting – Update**

- 54.1 War Memorial – ongoing
- 54.2 Quality Council – defer

### **55. Stambridge Memorial Hall**

- 55.1 Queen's Diamond Jubilee Celebration went very well and those present approx. 300/400 people had a lovely day; unfortunately the weather did not help.  
A Hall meeting will be held to discuss the event and what can be learnt from it for future events.

### **56 Communities Initiative Fund (CIF)**

- 56.1 The Clerk is in discussion with the Contractor to get the project running.
- 56.2 Members were asked to think about possible projects that could be submitted for funding from The Big Society Fund. Members discussed and several different projects are to be investigated further including costs. (Play Equipment / Events in the Hall for different age groups including Elderly and Nursing Homes, Allotment Security and resurfacing of the Hall Car park).  
RESOLVED – Members and the Clerk to investigate proposed projects

### **57. Footpaths / Highways**

- 57.1 Members did discuss that need for the Village Green and the Hall to be maintained this will be discussed at a later meeting and raised with the Hall Committee to arrange a joint contractor if required.

### **58. Parish Council Website / Newsletter**

- 58.1 Clerk advised that the Chairman's Annual Report and advert for the Councillor Vacancies will be sent out as well as a Diamond Jubilee thank you. The website will be updated.
- 58.2 Members also discussed and agreed which routes and who was going to deliver future Parish Newsletters as unfortunately the last Newsletter was not delivered to approx 70 households.

### **59. Planning Applications**

- 59.1 12/00017/COU – Proposed Change of Use of Land from Agricultural to use as a Cricket Pitch - Permitted - Members noted also that the Cricket Club would like to come to one of our meetings – to be arranged
- 59.2 12/00218/FUL – 8 Wheatfields – First Floor Rear Extension over Garage. Pending

### **60. Allotments**

- 60.1 Clerk advised that some plots were overgrown and a letter had been sent out giving 21 days notice. Complaints had been received regarding the state of three of the plots.  
RESOLVED - Members agreed to monitor and take further action if and when required.

### **61. Localism Act 2011 – The New Standards Regime**

- 61.1 Members discussed, agreed and passed are Resolution to adopt the same Code of Conduct as Rochford District Council. The Code of Conduct is to be effective from 1<sup>st</sup> July 2012 or such other date as may be appointed by the Secretary of State. This Resolution confirms that Stambridge Parish Council agrees to be bound by the Code and any findings of the Standards Committee in respect of its members.  
RESOLVED – Resolution passed to adopt The New Standards Regime under the Localism Act 2011 which is the same as Rochford District Council.
- 61.2 Members noted the Training Course is on Tuesday 19<sup>th</sup> June at 1.30pm – Cllr G Ioannou and the Clerk is attending.

### **62. Correspondence**

- a) EALC - noted  
b) RDC documentation - noted

### **63. Finance -**

63. Payment of Accounts. – Members *approved* the following cheques for payment, also Direct Debits.
- |  |          |              |
|--|----------|--------------|
| a) Mrs. Bates – Salary & Expenses      | £1489.63 | 101078       |
| HMRC (tax / Ni)                        | £ 340.71 | 101077       |
| Pensions                               | £ 197.58 | 101076       |
| b) Stambridge Church – Hall donation   | £ 15.00  | 101073       |
| c) Eon DD                              | £ 60.02  | Direct Debit |
| d) Came & Co (Parish Insurance)        | £ 510.90 | 101074       |
| e) Came & Co (Hall Insurance)          | £ 409.16 | 101075       |
| f) Cllr G Ioannou (Jubilee / Hall exp) | £ 397.76 | 101079 *     |
| g) Cllr G Ioannou (Raffle Tickets)     | £ 64.10  | 101080 *     |

\*\* Was settled under Financial Regulations point 6.4

- 63.2 Members agreed the Clerks Overtime due to the additional work due to the Queen's Diamond Jubilee Event
- 63.3 RESOLVED-Members *viewed & agreed* Statement of A/cs ending 31<sup>st</sup> May 2012

### **64. Date of the next Parish Council Meeting**

The next meeting is on 2<sup>nd</sup> July 2012 at 8pm at the St Mary & All Saints Church Hall, Stambridge Road, Great Stambridge.

Meeting Closes at 10.30pm  
Anne-Marie Bates, Clerk to the Council 13<sup>th</sup> June 2012

Chairman's Signature: \_\_\_\_\_

Date \_\_\_\_\_

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