



**Stambridge Parish Council**  
**Minutes for the Meeting of the Council**  
**held on Tuesday 4<sup>th</sup> February 2014**

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**Present:** Councillors: B Crix, P Richmond, G Ioannou  
Parish Clerk: L Fox  
Linda Hare, Shelagh Carr

**170. Apologies for Absence.**

**170.1.** Councillor: D Vanderson

**170.2.** Councillor T Capon resignation accepted, Proposer B Crix, Second P Richmond

**171. Election of Vice Chairman**

**171.1.** To take place at next meeting.

**172. Approval of Minutes.**

**172.1.** Minutes of the Parish Meeting held on the 7<sup>th</sup> January 2014 were agreed to be true records of the meeting. All councillors agree unanimously.

**173. Declaration of Interests in accordance with the Councils Code of Conduct/Vacancies**

**173.1.** Cllr G. Ioannou (Non-Pecuniary) – Stambridge Memorial Hall

**173.2.** Cllr P Richmond (Non-Pecuniary) – Director of a Taxi Company

**174. Contributions from Members of the Public**

**174.1.** No reports from the public.

**175. Speaker Jeff Stacey – Emergency Planning Rochford District Council**

**175.1** Jeff explains two main objectives to the Emergency Plan:

1) To act as a point of Information – Communication – Ensure contact numbers are to hand, a place to meet is agreed, to make contact with the Emergency Services at the scene and offer assistance, contact Rochford District Council.

2) Providing Initial Support – Identify premises available, with basic facilities, toilets, tea/coffee, if an event of serious Rochford District Council will provide longer term solutions, i.e. beds, bedding, other accommodation.

Ensure several key holders to premises, keep it simple and share our Plan with Rochford District Council.

**176. Reports from Parish Representatives**

**176.1.** Police – Thefts from unlocked vehicles, and paint stripper being applied. Licence at the Hall being reviewed – Clerk to chase Essex Police for meeting date. Speed Limit on Stambridge Road – Speed gun course to be attended and then evidence of speeding need to be obtained before we can apply for the reduction.

**176.1.** Rochford Hundred Association of Local Councils – Cllr Ioannou could not attend meeting, meetings had before hand with Rochford Parish and Rayleigh Town, Cllr Ioannou has taken on the Crucial Crew as a project with the Memorial Hall being the base. Each Parish is requested to donate £200 to the Crucial Crew – Stambridge PC to decide and add to agenda to confirm donation.

**176.2.** Community Information Group (Known previously as Community Forum) No meeting

**176.3.** Transport – Meeting cancelled until June.

### **177. Stambridge STW**

177.1. No issues, meeting being arranged once weather better.

### **178. Clerks Report**

178.1. Clerks report provided, no comments made.

### **179. Stambridge Memorial Hall / Grounds**

179.1. Vandalism/Insurance Claim – Finalisation of Internal decorations taking place on Saturday 8<sup>th</sup> February, Insurance company now chasing for repairs to be completed.

179.2. Door Insurance Claim – Offer increased from DLD – Replacement of all doors plus 12 months warranty. – Show of hands P Richmond, G Ioannou, B Crix - All in favour unanimously. Cllr Ioannou to confirm.

179.3. Football Club – EOM meeting cancelled, set up another meeting.

### **180. Stambridge Community**

180.1. Councillors all happy with Minutes provided – no questions raised.

### **181. Funding**

181.1. CIF (Memorial Hall) – Essex Community Foundation advise that there is an additional £6000 available if we wanted to apply for an extension to the hall, Sat 8<sup>th</sup> February - meeting with the architect to discuss. Councillors to consider options and ideas ready for the meeting on Sat.

181.2. Crucial Crew – As discussed above.

181.3. COPE Event - 19/03/14 - leaflets and posters have been handed out/put up. All residents over 55 are invited. Young carers of Elderly also invited. Cllr Ioannou will be meeting with Rochford District Council on Thursday at 2.30pm and invites other Cllrs if they are available.

### **182. Parish Council Website / Newsletter**

182.1. Newsletter – History of Stambridge Primary School added to Website. Community Minutes need to be added onto the site. Newsletter to go out end of each quarter: March, June, Sept and Dec. Clerk to produce, Cllr P Richmond to send Church information 1<sup>st</sup> week of March to be included.

### **183. Footpaths/Highways**

183.1. Highway issues/Potholes

183.1.1 Flooding along Stambridge Road kept at bay, Cllrs send thanks to residents and dog walkers who helped on the day.

183.1.2. Pot Holes – Clerk to attend and look at depth is under 6 inches Highways will not attend. 1) Junction of Apton Hall Road, 2) Stambridge Road, past Royal Oak pub, 3) Stambridge Road - halfway between houses and speed restrictions approx 300m from Canewdon turning. Clerk to investigate and report.

183.1.3. Slow Markings – Highways have been informed and will assess the situation over the next few months and make a decision once weather is warmer.

183.2. Village Green/Verges – Issue with trees next to bus stop (opposite old Police Station) buses driving straight past and people can't cross the road safely, bus stop is in the national speed limit, very unsafe, Clerk to take photos and inform Highways of issue.

- 183.3.** Mill Lane – Footpath is very muddy, there is a lack of signage for footpath through the Fishery, add to agenda for next meeting. Peter knows a volunteer to do survey on all the footpaths.
- 183.4.**Environment – Speed limit change – We have discussed issue with the Police, firstly Cllrs need to attend speed gun training, following that records to be taken using the speed guns. Then a case can be built and applied to Highways.
- 183.5.** Bottle Bank – Royal Oak - Successfully acquired bottle bank at the Royal Oak, Rochford District Council are dealing with.

#### **184. Planning including Applications**

- 184.1.** None. 4/00009/DPDP6 Gore Farm, Ballards Gore - Proposed Steel Portal Frame Storage Building - Councillors can see no issues Council agrees to the application on the assumption that it is only used for grain storage as per the application. Unanimous - show of hands.

#### **185. Allotments**

- 185.1.** General Update – No comments on report Plot 19 now let.
- 185.2.** Offer of Plot One to Stambridge Primary School – One concern is that during summer holidays allotment still needs to be maintained and this needs to be highlighted to the school. CRB discussed but not necessary as not constant one on one contact by other plot holders and Teacher will always be present. Ideally plot holders will offer advice to the pupils if required. Show of hands – unanimous for this offer.
- 185.3.** Clerk to arrange clearance, shed has been left on site and Clerk has in writing, that it will remain. Clerk to raise official offer letter. Organise a skip.

#### **186. Correspondence**

- 186.1.** Footpaths – Cllr Ioannou will represent at the next meeting. Clerk to resend invitation via email.

**187. Finance**

**187.1. Payment of Accounts:**

<b>187.1.1. EALC – Emergency Planning Course</b>	£90.00	101253
<b>187.1.2. St Marys Hall Donation</b>	£15.00	101254
<b>187.1.3. HMRC (Confidential)</b>	£-	101255
<b>187.1.4. Clerks Salary (Confidential)</b>	£-	101256
<b>187.1.5. Clerks Office Allowance</b>	£90.00	101257
<b>187.1.6. Clerks Expenses</b>	£52.44	101258
<b>187.1.7. Prokill Essex</b>	£77.50	101259
<b>187.1.8. Reliable Fire</b>	£52.08	101260
<b>187.1.9. British Gas – Gas</b>	£134.68	101261
<b>187.1.10. British Gas – Electric</b>	£362.60	101262
<b>187.1.11. Chris Parish – Door Repair</b>	£120.00	101263

**187.2. Ratify the following urgent cheques issued:**

<b>187.2.1. Deposit Refund Lucy Phillips</b>	£70.00	100305
<b>187.2.2. Deposit Refund Helen Bradley Smith</b>	£50.00	100306

**187.3. Monthly Breakdowns – electronic statements - unanimous**

**187.4. St Marys Church Fund for Youth after school club, Every Wednesday, £300-500 grant, in theory it's a yes, application form to be completed. Clerk to arrange application form.**

**188. Date of the next Parish Council Meeting is Monday 3<sup>rd</sup> March 2014**

Venue: St Marys and All Saints Church Hall at 8.00pm

Meeting Ends 10.05pm

Lisa Fox, Clerk to the Council, 10<sup>th</sup> February 2014

Chairman`s Signature \_\_\_\_\_

Date \_\_\_\_\_

**If you would like a large print version of the Agenda  
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