



Stambridge Parish Council
Minutes for the Meeting of the Council
held on
Monday 1st December 2014



Present: **Chairman:** Cllr George Ioannou
 Councillors: Cllr Peter Richmond, , Cllr Bernard Crix, Cllr Denise Vanderson
 Officer: Mrs Linda Hare.

Meeting commenced at 20.12 hours

104. Apologies for Absence.

104.1. Apologies were received from Cllr Peter Perkins.

105. Approval of Minutes.

105.1. The minutes of the meeting held on the 3rd November 2014 were agreed to be a true record. Proposer Cllr Bernard Crix, Second Cllr Peter Richmond and signed by the Chairman.

106. Receive Applicants for Councillor Vacancies/Declarations of Interest

106.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.

106.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – No changes.

106.3. To receive Declarations of Interest (Pecuniary/ Other Pecuniary/ Non Pecuniary) for items on the Agenda. – No changes.

106.4. Member to consider/agree applications for Vice Chairperson – Cllr George Ioannou nominated Cllr Denise Vanderson and seconded by Cllr Bernard Crix. Cllr Denise Vanderson accepted the position.

107. Adjournment of Meeting - If required for **15 minutes** only or such other time determined by the Chairman to receive **contributions from members of the public**. (Please Note that members of the public cannot participate at any other time unless authorised by the Chairman). – None present.

108. Reports from Parish Council Representatives (No decision can be made on information given unless it is a separate item on the Agenda).

108.1. Rochford Hundred Association of Local Councils (RHALC) - No updates.

108.2. Parish Transport Representative – No updates.

108.3. Community Meetings (Formerly NAPS) – It was reported that groups of youths have been gathering in the Rayleigh area drawing graffiti so the Youth Bus Service are going to try and focus on a graffiti project with the youths. Residents can sign up to the ECM messaging service from Essex Police to find out what is happening in their area.

108.4. Stambridge Sewerage Treatment Works – Nothing to report.

108.5. Stambridge Community Forum – Needs to move into a new phase. From the results of the questionnaire it was felt that the briefing meetings need to be more of a discussions meeting to help bring numbers back up. A date to officially re-open the Memorial Hall as a grand event for all members of the community to come along and emphasise that it is their community building will need to be arranged. Maybe use newsletter to notify the community of for their involvement.

108.6. Footpath Representative – No updates.

108.7. Community Safety Partnership – This has now been dissolved due to the lack of participation from the parishes but a Community Steering Group will be set up on a one year trial basis. The Crucial Crew scheme will held on the 8/9/10th June 2015.

108.8. Citizen Advice Bureau (CAB) – No updates.

- 108.9.** Rochford District Sports and Leisure – The Disability Sports will continue and a grant has been applied for to install a new ramp at the Memorial Hall and a separate grant for sports equipment.
- 108.10.** Rochford District Environmental – No update.
- 108.11.** Neighbourhood Watch – Point to be raised later in Agenda. No other updates.

109. Clerks Report

Attached Report from Clerk on On-going items but no formal decision can be made. – It was suggested that newly resolved items remain on the clerks report for the following meeting before being filed. No other comments.

110. Footpaths / Highways / Environment

- 110.1.** Updates from Councillors on any other issues with verges & footpaths. – No updates regarding verges or footpaths. Highways update – correspondence received from Highways regarding our request for a reduction in the speeding limit just quoted Section 3 of the Highways Act. It is felt that a lobby needs to be completed including the local residents, school and pre-school to help get the speed reduced.
- 110.2.** Identify location of all Footpaths in Stambridge and replacement of signs/posts.- No further updates. Review in the New Year.

111. Stambridge Parish Chairman/Clerk Correspondence

- 111.1.** Centenary Fields Project – It was felt that as there is no cost involved it would be acceptable to apply. All agreed.
- 111.2.** Revision of Stambridge Speeding policies.- discussed at point 110.1
- 111.3.** CIF Grant Update – Process is in place.
- 111.4.** YSG Capital and Funding Grants Update. – A grant of £17,000. Grant has been approved to use for the enhancement of the disability services at the Memorial hall including a new access ramp and renovation of the disability toilets.
- 111.5.** PCC Grant Update. – All the questions have now been answered and the application has gone for assessment.
- 111.6.** RCCE – Policies - A grant for £7,000. Has been received for the ECF. DRB checks need to be completed for all Councillors, Clerk and Hall Manager.

112. Stambridge Memorial Hall / Grounds

- 112.1. Memorial Hall Project-1** – The Kitchen is being installed and decorated this week. 5 cold touch radiators have been installed. The office is being renovated. The CCTV and alarm cables are ready to be installed and the last light just needs to be completed.

113. Parish Council Website / Newsletter – The website is receiving around the same amount of visits. The newsletter is being prepared.

114. Planning including Applications – Updates given.

- 114.1** Application: 14/00637/APIN Decision – Accepted
- 114.2** Application: 14/00657/DPDP1 Decision – Prior Approval of Details not required.

115. Allotments

- 115.1.** General Update – As attached report – No comments.

116. Stambridge Parish Council Standing orders were handed to the councillors to read and bring back to the next meeting for discussion.

117. The erection and payment of NHW poles/sign for 9 sites – All agreed to go ahead and purchase and arrange installation.

118. Parish & District 2015 Election, Parish Assembly, AGM and Internal Audit Update. – The Parish Assembly and Audit needs to be held before the elections. Election packs will be emailed to all councillors.

119. Finance

119.1. Financial Standing orders. – Cllr G. Ioannou and Cllr P. Richmond to liaise.

119.2. Amended financial standing order set up to pay Upminster Containers Ltd – Agreed and signed.

119.3. Street Lighting contract between the Parish and P.H. Coote Ltd. – Unanimous vote to go ahead. Contract to be arranged.

119.4. Approve Parish Council monthly breakdown. – Approved and proposed Cllr B. Crix, Seconder Cllr D. Vanderson.

119.5. Payment of Cory Environment for the collection of rubbish at the Stambridge Memorial Hall. – It was discussed and agreed that the Parish will pay Cory Environment and then invoice The Memorial Hall and Mini Marvels.

119.6. Payment of Accounts - Members to discuss and approve cheques for payment – all agreed.

| Description | Amount (£) | Cheque No. | Notes |
|---|------------|------------|---|
| Cllr George Ioannou (Expenses) | | 200396 | To be initialled by VC |
| Clerks Salary (Confidential-Lisa) | - | 101406 | |
| Clerks Salary (Confidential-Linda) | - | 200393 | |
| Clerks Salary (Confidential-Sarah) | - | 200397 | |
| Clerk Expenses (Linda) | | 200395 | |
| Community Forum Clerk Expenses (Confidential) | - | 200394 | November 2014 |
| St Mary's Hall Donation | 15.00 | 200390 | |
| Clerk Expenses (Lisa) | 18.31 | 200389 | 1&1 internet subscription |
| Alpine Taxis Ltd | 60.00 | 200391 | 3 x Taxis for Disability Sports event 3.10.14 |
| Community Forum Clerk Expenses (Confidential) | - | 200392 | October 2014 |

120. Members to ratify cheques: - All ratified.

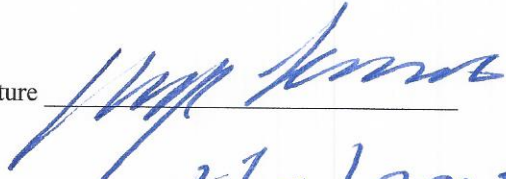
| Description | Amount (£) | Cheque No. | Notes |
|--------------------------|------------|------------|-------------------------------------|
| SJ Electric | 557.94 | 101401 | |
| Grey House Designs | 1300.82 | 101402 | Memorial Hall Insurance works |
| Grey House Designs | 9133.72 | 101404 | Memorial Hall Works interim payment |
| Cllr George Ioannou | 2109.18 | 101403 | Memorial Hall radiators |
| Stambridge Memorial Hall | 7611.43 | 101405 | Reimbursement of grant. |

121. Stambridge Sewerage Treatment Works report by Cllr Peter Richmond. – To be referred to the next meeting due to time.

122. Members Date of the next Parish Council Meeting is Monday 5th January 2015, Venue: St Marys and All Saints Church Hall at 8.00pm

Meeting Closed at 22.00hours
Minutes typed by Mrs Linda Hare, Clerk to the Council.

Chairman's Signature



Date

21/2/2015

**If you would like a large print version of the Agenda
Please contact the Parish Clerk**