



MINUTES



**OF THE FINANCIAL COMMITTEE MEETING OF THE STAMBRIDGE PARISH COUNCIL
HELD AT THE STAMBRIDGE MEMORIAL HALL
ON TUESDAY 18th APRIL 2017
at 7.30 pm.**

391 16/17 To Record the Members Present:

7.30 pm

Councillor Mr P Shaw (Chairman).

Parish Councillors: Mrs P Holmes and Mr G Ioannou.

Member of the Public: None.

The Parish Clerk Mr B. Summerfield.

392 16/17 Chairman's opening remarks.

The Chairman welcomed all persons attending the Meeting and made safety announcements for the Hall.

393 16/17 Apologies and reasons for absence: (It is important to record the grounds upon which apologies for absence are tendered

in case they have to be approved to prevent a casual vacancy arising - Local Government Act 1972 schedule 12 paragraph 40).

Received by the Clerk in person via: email, letter and telephone:

Councillors: None.

394 16/17 Declarations of Interests: on items on the Agenda.

i **To receive all declarations of interests:** None.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.**

395 16/17 Public Forum:

(To receive information from visiting Ward/County Councillors, Councillors and questions only from members of the public).

i Ward Councillors: None

ii Councillors: None

iii Members of the Public: None

396 16/17 Financial:

i i The quarterly invoice from the Green Gateway Trading, RDC @ £1,490.06 for the Mem/Hall grounds maintenance (a monthly ground maintenance Contract Dec/Jan/Feb/March), has been superseded by a further late invoice received on the finance meeting day of 18th April 2017.

ii The Finance Committee recommended the above late invoice, to be processed at the next meeting.

iii i The Finance Committee recommended that the SPC 'Invoice 1' to the MHT dated March 2017 @ £ 6,355.01 be frozen until after the MHT meeting in May 2017.

ii The Finance Committee recommended that the SPC 'Invoice 2' to the MHT dated April 2017 be modified to the updated Green Gateway Trading Ltd invoice.

ii The Clerk produced a Draft SPC Balances sheet for discussion.

The Finance Committee upon considering the SPC financial balances recommended that the Precepted MHT Community Support Grant be paid @ £3,000 (half of the Precepted figure) and the further £3,000 paid, on receipt of the second tranche of precept funding from the RDC.

iii The 'SPC Financial Regulations' document was not able to be discussed as Councillor Mr G Ioannou reported that the produced printed regulations, have been superseded by a more recent update.

iv Clerk to investigate updated versions of the Financial Regulations, Standing Orders and Risk Assessments.

397 16/17 The Clerk's Contract

The SPC Chairman councillor Mr G Ioannou and the Clerk co-signed and exchanged the agreed Clerk's contract.

398 16/17 The next Stambridge Parish Meetings:

As agreed:

on Tuesday 9th May 2017.

i **The Annual Parish Assembly Meeting**

followed by

ii **The Annual Parish Council Meeting**

at Stambridge Memorial Hall, Stambridge Road, SS4 2AR at 7.30pm.

There being no further business the Finance Chairman closed the meeting at 8.36 pm.

10th May 2017.

B Summerfield, Stambridge Parish Council Clerk.