



Stambridge Parish Council
Minutes for the Meeting of the Council

held on
27th April 8.00pm

Venue: Stambridge Memorial Hall.



Present: **Chairman:** Cllr George Ioannou,
Vice Chairman Cllr Peter Perkins,
Councillors: Cllr Denise Vanderson
Interim Clerk to the council: Mrs Sarah Ioannou

Meeting commenced at 20:14 hours

175. Apologies for Absence - Cllr Dan Nelson.

176. Approval of Minutes.

176.1. The minutes of the Parish Council Meeting held on the 29th March 2016 were approved to be a true record. Proposer Cllr Perkins, Seconder Cllr Perkins and signed by the Chairman. - **Resolved**

177. Receive Applicants for Councillor Vacancies

177.1. Members to consider applicants for Councillor Vacancies and to agree to co-opt them onto the Council. – None received.

177.2. Applicants, if co-opted, to sign Acceptance of Office and to receive Interests forms. – None received.

178. Receive Declarations of Interest from councillors.

178.1. Non pecuniary – Cllr George Ioannou, Planning Development committee.

179. Contributions from members of the public. - None present

180. Finance

180.1. Parish Council approved the Bank Reconciliation that was prepared by the Locum Office Mrs Liane Rowland. Proposer Cllr D Vanderson, Second Cllr P Perkins. **Resolve.**

180.2. The Payment of Accounts was approved by members. **Resolved**

Agenda Ref	Description	Amount (£)	Cheque No.	Notes
180.3.1	Clerks Salary (Confidential-Sarah)	-	200529	
180.3.2	Liane Rowland	277.35	200631	Locum RFO
180.3.3	PR Perkins Landscape	176	200527	
180.3.4	RRAVS	15	200528	Training
180.3.5	Hannah Coppard	36.70		Baby Sitting (Cllr Vanderson)

181. Reports from Parish Council Representatives

181.1. Parish Transport Representative - no update.

181.2. Stambridge Sewerage Treatment Works Representative – Cllr Ioannou to arrange site visit as chairman to the Council, Cllr Perkins to attend.

181.3. Footpath Representative – No Updates. Preparation of data is required.

181.4. RRAVS – no updates

181.5. Neighbourhood watch – Three Parishes, Stambridge, Canewdon and Paglesham are now compliant in NHW.

181.6. EALC – Parish training requirements list of courses available need to be provided, to see what is appropriate. The CEO Mrs Joy Darby is prepared to come on site to give a course which combines those which are of an interest to our Councillors. Interim Clerk to speak with Joy Darby to setup a Parish Training course at Stambridge. Possible: Role & Responsibilities, Finance & Precepts and Planning.

182. Clerks Report – The report needs to be reviewed and updated to ensure data integrity.

183. Footpaths / Highways / Environment – No Update

184. Stambridge Parish Chairman/Clerk Correspondence

184.1. Updates from the Locum RFO – accounts for March 2016 have been prepared and signed off. The next major task is to prepare the internal audit documentation.

184.2. Transparency Code – the vehicle to be transparent to residents. We have now been advised the Parish does qualify for a grant..

185. Rochford District Council updates. –

185.1. The 5th May election is fast approaching and the Stambridge Memorial Hall will be used as a polling station.

185.2. Emails sent to County Officer Greg Speller and County Councillor Terry Cutmore regarding wind farm program, where vehicles have damage the footpaths along Stambridge Road. It was reported that children had fallen over damaged footpaths on the way to school.

The Morrison Company provided no alternative thoroughfare for the public and this meant members of the public were walking in the road.

186. Stambridge Memorial Hall / Grounds

186.1. On the 15th, 22nd, 29th May SMH will be hosting three Essex Cup finals for which we will receive £210 per game.

186.2. Discussions were held about which football club should take over from Stambridge United.

186.3. We have applied for funding from the big lottery and passed the interview stage and now have to complete the stage1 form.

It is hoped to extend the memorial Hall building, re-build the club house & car park to cater for many activities for the District. The Motion was passed for the Memorial Hall to proceed.

The MS Society buses are parked at the rear of the football club. They would like to engage with the Parish Council and Memorial Hall. MS are prepared to allow the use of their buses for Disability Sports and are prepared to support the Disability Sports. They would also like to be on the committee for the big Lottery.

MS have asked if it is possible to setup a bowling green on the grounds.

The members agreed this engagement is positive for the future of both parties.

Motion passed. Letter to be sent to Penelope of MS to state the proposal was ratified,

187. Allotments

187.1. There have been two burglaries where equipment was stolen. Plot holders would like a meeting on a Wednesday night to setup an allotment committee and a agenda will be compiled and emailed to the plot holders.

There were no communications from the last clerk to the plot holders regarding manure.

Invoices to be amalgamated to be issued in April and there will be a pro-rata system in place commencing in April 2017.

The members unanimously agreed that the council will pay the overdue water charges, but this needs to be authorised by the RFO.

Since there have been no fee increases for the past 5 years, the members agreed a fee increase needs to be discussed.

The tendency agreement is out of date and members unanimously agreed to work with RDC legal team to devise a new tendency agreement to support our plot holders.

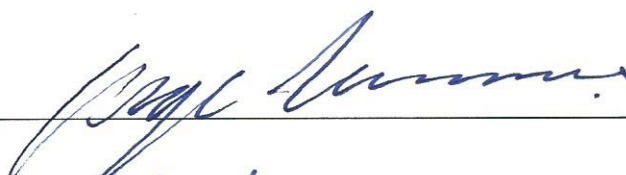
188. Parish Council Website / Newsletter – Website layout will need to change for the transparency code.

189. Date of the next Parish Council Meeting is Monday 23rd May 2016, Venue: Stambridge Memorial Hall at 7:30pm

Meeting closed at 21.35 hours

Minutes typed by Mrs Sarah Ioannou – Interim Clerk to the Council

Chairman's Signature _____



Date _____

28/5/2016

**If you would like a large print version of the Minutes
Please contact the Parish Clerk**